



Cumberland District Public Health Council
Full Council Meeting
July 15, 2011
10:00 a.m. — 12:00 p.m.
VNA Home Health and Hospice
50 Foden Road, South Portland

Present: Jim Budway, Faye Daley, Steve Fox, Colleen Hilton, Valerie Landry, Becca Matusovich, Bernice Mills, Emily Rines, Lucie Rioux, Pam Smith, Toho Smith, Julie Sullivan, Ted Trainer, Carol Zechman; Susan Bosworth-Farrell, Jamie Cragoline, Kristen Dow, Alex Peck, Ashley Soule, Anne Tricomi

Absent: Neal Allen, Anita Anderson, Denise Bisailon, Deb Deatrack, Sandy Hale, Megan Hannan, Paul Hunt, Dianne North, Karen O'Rourke, Cathy Patnaude, Helen Peake-Godin, Erica Schmitz, Peter Stuckey, Meredith Tipton, Steve Trockman, Helen Twombly, Eileen Wyatt

Topic	Discussion	Actions
New member	New member Emily Rines from Let's Go! at United Way of Greater Portland introduced herself.	No action required.
Communications Work Group	Becca Matusovich provided an update on the work of the Communications Work Group, specifically its efforts around mold education. Specific materials and messages for tenants, landlords, and Local Health Officers have been developed. Additionally, the workgroup is in the process of developing a matrix of types of organizations that should be on a	Any additional organizations not on the matrix should be sent to Becca at becca.matusovich@maine.gov .

Topic	Discussion	Actions
	dissemination list to receive information about CDPHC Coordinated Communications Strategies.	
Flu/Pneumococcal Work Group	Becca Matusovich provided an update on the work of the Flu/Pneumococcal Work Group. Specific materials and messages for schools, community partners for public walk-in clinics, and employers have been developed. A Coordinated Communications Strategy is in development.	Each member was asked to commit their agency to at least one activity related to flu clinic coordination and promotion. Becca will follow up with absent members via email.
Communities Transformation Grant	Toho Soma talked about the Communities Transformation Grant, a federal grant for which the Maine CDC applied. Funds must be used for policy, systems, and environmental changes in the fields of smoking cessation, physical activity, and nutrition. Each DCC was asked to identify a fiscal agent to administer local funding, and the City of Portland was selected.	No action required.
Health Equity and Disparities Work Group	Toho Soma provided an update on the work of the Health Equity and Disparities Work Group, specifically a review of the inaugural meeting and the proposed purposes of the group.	New members are still encouraged to join and can email Toho at tsoma@portlandmaine.gov if interested.
Budget Update	Toho Soma distributed copies of the Council's current operating budget. The recently passed State budget has resulted	Members were asked to consider allocating funds to support the Council.

Topic	Discussion	Actions
	in the cut of the \$7,000 previously allocated to each of the DCCs.	

Next Meeting: Full Council—September 16, 2011 at MaineHealth located at 110 Free Street, Portland; Executive Committee—August 22, 2011 at VNA Home Health & Hospice located at 50 Foden Road, South Portland.