



Cumberland District Public Health Council
Executive Committee
June 27, 2011
1:00 p.m. — 3:00 p.m.
VNA Home Health & Hospice
50 Foden Road, South Portland

Present: Steve Fox, Valerie Landry, Becca Matusovich, Lucie Rioux, Julie Sullivan, Toho Soma, Meredith Tipton, Carol Zechman (Guest)

Absent: Deb Deatrck, Colleen Hilton; Shane Gallagher

Topic	Discussion	Actions
Committee Updates: Advocacy	The Advocacy Committee had nothing to report.	No action required.
Communications	The Communications Work Group update reported the most recent activities of the group. There was no discussion during the meeting.	No action required.
Finance & Fundraising	The Finance & Fundraising Committee is currently inactive.	No action required.
Flu & Pneumo	The Flu & Pneumococcal Work Group update contained progress to date. Copies of Becca’s presentation on school-based flu clinics, and a brief on how to conduct a school-based flu clinic (http://www.maine.gov/dhhs/boh/olph/lphd/district2/updates.shtml), were distributed. See attachment.	No action required.
Health Data	The Health Data Committee is currently inactive.	No action required.

Topic	Discussion	Actions
<p data-bbox="285 331 516 399">Health Equity and Disparities</p> <p data-bbox="285 444 554 477">Healthy Cumberland</p> <p data-bbox="285 561 453 594">Membership</p>	<p data-bbox="634 331 1558 399">The new Health Equity and Disparities Committee update reported the most recent activities of the group.</p> <p data-bbox="634 444 1407 477">The Healthy Cumberland update reported progress to date.</p> <p data-bbox="634 526 1512 594">The Membership Committee update reported the most recent activities of the group. There was no discussion during the meeting.</p>	<p data-bbox="1583 331 1835 399">New members are encouraged to join.</p> <p data-bbox="1583 444 1835 477">No action required.</p> <p data-bbox="1583 561 1835 594">No action required.</p>
<p data-bbox="184 643 537 708">State Coordinating Council Report</p>	<p data-bbox="634 643 1558 1221">Becca Matusovich updated the Executive Committee on the most recent State Coordinating Council (SCC) meeting on 6/24/11. Major agenda items included a review of the legislative session and a discussion about the role of the SCC going forward. Of particular interest to the DCC was an update about how state level health planning will unfold over the next few years, since the State Health Plan is now no longer mandated in law (the amendments to the 2009 Public Health Infrastructure law, included the deletion of the two bullets under the DCC charge that refer to the state health plan). . Healthy Maine 2020 is still in development as planned, and the Maine CDC will create a State Health Improvement Plan as part of the preparations for accreditation. See attachments. Also, the \$7,000 that each DCC received last year through the Fund for Healthy Maine was eliminated as a result of the recently passed state budget.</p>	<p data-bbox="1583 643 1835 740">SCC minutes will be distributed to the Council.</p>
<p data-bbox="184 1227 554 1292">Community Transformation Grant</p>	<p data-bbox="634 1227 1558 1375">Toho Soma provided an overview of this federal grant opportunity and Maine CDC's application. Each DCC will receive funds to execute the state's proposal locally. One agency from each DCC must be selected as the fiscal agent, and the City of Portland was chosen.</p>	<p data-bbox="1583 1227 1898 1375">Toho Soma will ensure that the MOU between the Council and the City is submitted by the June</p>

Topic	Discussion	Actions
		30 deadline.
Community Health Teams Grant	Becca Matusovich and Carol Zechman explained the Community Health Teams Grant opportunity, and how MaineHealth’s application may be buoyed by the Council’s support.	Carol will follow up with Toho Soma about the City’s Minority Health Program, and others are welcome to share their ideas with her.
Proactive Agenda Setting	<p>Discussion occurred around sending out the Full Council agenda sooner than is currently being done. This also means that the agenda needs to start being set at the prior Executive Committee meeting. Possible items for the July Full Council meeting include the following:</p> <ul style="list-style-type: none"> • CRI update • Flu brief handout for schools • Mold project pilot from Communications Workgroup • Community Transformation Grant • Health Equity and Disparities Workgroup • Budget updates 	Toho Soma will work on this in Shane Gallagher’s absence.
Other scheduled items	Draft Financial Protocols and the One Maine Health Community Needs Assessment were tabled until the next Executive Committee Meeting.	No action required.

Next Meeting: Full Council—July 15, 2011 10:00 a.m. — 12:00 p.m. at VNA Home Health & Hospice, 50 Foden Road, South Portland;
Executive Committee—August 22, 2011 1:00 p.m. — 3:00 p.m. at VNA Home Health & Hospice, 50 Foden Road, South Portland