



Cumberland District Public Health Council
Executive Committee
February 28, 2011
1:00 p.m.—2:30 p.m.
VNA Home Health & Hospice
50 Foden Road, South Portland

Present: Colleen Hilton, Valerie Landry, Becca Matusovich, Lucie Rioux, Toho Soma, Julie Sullivan, Meredith Tipton; Shane Gallagher, Kaleigh Sloan

Absent: Deb Deatrck

Topic	Discussion	Actions
Committee Updates: Advocacy Committee	Valerie Landry provided an update from the recent Advocacy Committee meeting. Valerie also provided the Executive Committee with a list of proposed legislation and a list of hearing dates for relevant legislation. Meredith Tipton suggested working more closely with legislators and policy experts. Toho Soma suggested distributing a list of legislators to the Council. Finally, the Executive Committee discussed some of the issues that should be monitored closely.	Shane will obtain list of legislators and distribute to the Council. LD 193, LD 216, State budget issues—particularly involving the Fund for a Health Maine—and the three oral health legislations will be monitored.
Communications Committee	Becca Matusovich provided an update on	Becca Matusovich will present the

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Health Data Committee	<p>the work of the Communications Work Group. This included a review of the Corporate Sponsorship Policy and related MOU. Meredith Tipton voices some concerns about the exclusivity clause and tags. The Executive Committee discussed this issue further and resolved the matter. The Executive Committee also discussed dissemination of information, particularly building a more robust interested parties list.</p> <p>Toho Soma had nothing to report for the Health Data Committee. The committee has not met in some time because there has been no project to work on. The Executive Committee did discuss possible upcoming projects for the committee to work on.</p>	<p>Communications Work Group's materials at the March Council meeting.</p> <p>No actions required.</p>
Healthy Cumberland Committee	<p>Lucie Rioux provided an update on the activities of the Health Cumberland Committee. Lucie also discussed some of the latest news in the Cumberland</p>	<p>No actions required.</p>

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Membership Committee	<p>District’s HMPs, such as the latest RFP process, the funding issues stemming from proposed cuts and how it could affect the work of the HMPs.</p> <p>Meredith Tipton provided an update on the work of the Membership Committee. She review the current deficiencies in the membership and asked for guidance from the Executive Committee around the assurance of geographic representation. The Executive Committee also discussed the need for a list of membership expectations beyond simply attending meetings. Meredith requested members of the Executive Committee submit the names of potential members to her before the March Council meeting.</p>	Executive Committee members will submit potential member’s names to Meredith before the March Council meeting.
District Public Health Improvement Plan	Becca briefly discussed the progress of the District Public Health Improvement Plan. After some minor edits the document will be sent out to the Council and the official vote will be at the March Council meeting.	Becca will make final edits to the plan before it is sent to the Council.
MOU	Valerie presented the newest draft of the MOU. There was a suggestion to change some of the language of the document.	Shane will make the minor edits suggested by the Executive Committee.

Next Meeting: Full Council—March 18, 2011 10:00 a.m. — 12:00 p.m. at Portland Water District’s Nixon Conference Room, 225 Douglass Street, Portland; Executive Committee—April 25, 2011 1:00 p.m. — 2:30 p.m. at VNA Home Health & Hospice, 50 Foden Road, South Portland