

## SPF SIG Monthly Summary January 2009

### Workgroups:

- **The Executive Management Team:** Did not meet this month. Next Meeting: March 4, 2009.
- **SPF Advisory Board:** Did not meet this month. Next Meeting: March 12, 2009, OSA Room B.
- **Community Epidemiology Surveillance Network:** Did not meet this month. Next meeting: March 2009.

### Other Items:

- KIT PCW (workgroup responsible for the components of the grant monitoring system): Met on January 9.
  - The group worked on the validity of the reports, access to reports, and names of reports.
  - The group continues to address issues and concerns that grantees may be having with KIT.
  - The KIT coordinator hosted trainings for new grantees and for others who may needed a refresher on the monitoring system.
- Planning for a new grantees orientation meeting began, to save funding on travel it was decided to help the orientation meeting on line.
- Online training for SPF local grantees was held January 9, on the Community Level Instrument.
- Development of new contracts that will begin February 1 occurred. The new contracts will target youth using primarily in-school evidence based programs and a few after school evidence based programs.
- SPF staff participated in an online training held by the Northeast CAPT on January 28. The call covered TA essentials, recruitment, retention, and collaboration.
- SPF Coordinator, the OSA Data Manager, and the SPF Evaluator began drafting fact sheets that will be part of the new CESN/SEW report. Will be as pullouts that could provide quick state level data to educate the public around an issue.