

## **SPF SIG Monthly Summary July 2008**

### **Workgroups:**

- The Executive Management Team - Did not meet this month. Next meeting scheduled for September 3, 2008. This committee meets quarterly
- SPF Advisory Board (formerly Strategies for Healthy Youth). Did not meet this month. Next meeting scheduled for September 25, 2008. This board meets quarterly.
- Community Epidemiology Surveillance Network (*the SEW has merged with the CESN*) – Revision of the CESN report began in July. Next CESN meeting is September 23, 2008.

### **Other Items:**

- KIT PCW – Continued discussion of changes in the monitoring system, development of reports, and use of the system for grantees to create their year two work plans.
- SPF staff participated in HMP meetings and conference calls to discuss issues, problem solve, and plans for year two of the HMP. Worked on building an accountability system; creating a project officer manual; develop a quarterly review process; and review needs for list serves and databases
- The CSAP Prevention Fellow and SPF SIG Coordinator attended Service to Science TA sessions with the NE CAPT and Maine nominees: USM/HEAPP program and Healthy Androscoggin.
- SPF SIG Coordinator and staff participated in online NE CAPT course as part of moderator training to build capacity that will help reduce cost of trainings for grantees.
- Continued work on planning the fall “Prevention Convention” for OSA grantees. The conference will be held November 13, 2008.
- SPF SIG Coordinator and Evaluator participated in a CLI conference call with Mayatech and local grantees.