

**State of Maine**  
**Board of Licensure of Water System Operators**  
**Department of Health and Human Services**  
**Maine Center for Disease Control and Prevention**  
**Division of Environmental Health**  
**11 State House Station**  
**Augusta, ME 04333-0011**

**Meeting name:** Board of Licensure of Water System Operators

**Location:** Greater Augusta Utility District

**Date:** Friday, May 15, 2015

**Time:** 9:00 a.m.

**Members Present:** Gregory Kidd, Chairperson Educator; Michael MacDonald, Vice Chair VSWS Rep; Brian McBride Class IV Rep; Jeff Day Class III Rep; Kerry Smart Class II Rep. and Teresa Trott, Drinking Water Program.

**Absent:** Christopher Crovo, Eng Rep; Mary Bowers NTNC rep. Manager's rep seat open.

**Minutes prepared by:** Teresa Trott, DWP

**Minutes reviewed by:** Teresa Trott, DWP

**Call to order: 9:15 a.m.** by Michael MacDonald Greg later arrived to direct meeting

<b>Subject</b>	<b>Discussion</b>	<b>Resolution</b>
<b>Review of Minutes:</b>	The February minutes were accepted. Brian moved to accept the minutes, Terry 2 <sup>nd</sup> .	Vote: Unanimous to approve the minutes as amended.
<b>Financial Report:</b>	Terry distributed the SFY 2015 budget to date 4-30-15 for review.	Mike proposed Jeff 2 <sup>nd</sup> Vote: Unanimous to approve the budget.
<b>Operator/Systems Update:</b>	A. Renewals: i. Continue to work toward on line renewal ii. List of non-renewed licensees and a list of new and upgraded licenses for previous 2 months passed around for review.	Terry to continue on-line renewal request

	<p>B. Complaints</p> <ul style="list-style-type: none"> <li>i. Reviewed complaints filed with Board <ul style="list-style-type: none"> <li>a. Michael MacDonald – notify licensee of complaint and begin investigation</li> <li>b. Thomas Demaso – notify licensee and begin investigation</li> <li>c. Edward Stewart –notify licensee and begin investigation</li> </ul> </li> </ul>	<p>Board set date of July 24<sup>th</sup> to hear the complaints. Terry to notify licensees within 2 weeks. Begin investigation .</p>
<b>Exams:</b>	<p>Examinees have talked with Greg about disturbances during the exam. AMP has agreed if an examinee is disturbed during testing they will allow for a free exam.</p> <p>Discussion to go totally to CBT. Determine need for exams in Presque Isle.</p>	<p>Terry has an email from AMP.</p> <p>Terry to summarize PI exams since started CBT</p>
<b>TCH</b>	<p>List of recently approved classes distributed.</p>	
<b>Other</b>	<p>Discussion about a retired status or inactive status</p> <p>Language reviewed.</p> <p>Request to review Experience guidelines and compare to ABC bench marks.</p>	<p>Continue discussion when rule change proposals are finalized.</p> <p>All review</p>
<b>Stakeholder and Associates Update:</b>	<p>MWUA -</p> <p>ABC</p> <p>Operator ‘Re-energizing’ Committee –</p> <p>NEWWA –.</p> <p>MRWA –</p> <p>JETCC’s</p> <p>DWP staff updates</p>	

<b>Meeting adjourned:</b>	12 pm.	
<b>Calendar 2015</b>	<p>The 2015 Water Operator meeting dates are as follows:</p> <ul style="list-style-type: none"><li>• Friday, February 27<sup>th</sup></li><li>• Friday, May 15<sup>th</sup></li><li>• Friday, August 21<sup>st</sup></li><li>• Friday, November 13<sup>th</sup></li></ul>	