

Meeting of Maine Board of Licensure of Water System Operators

February 26, 2016

Greater Augusta Utilities District Waste Water Treatment Facility, Augusta, ME

Present:

- Gregory Kidd, Chair, Educator Representative, Northeast Water and Wastewater Training Associates
- Mike MacDonald, Vice Chair, VSWS Representative, Contract Operator, New England Utility Management Enterprises
- Mary Ellen Bowers, NTNC Representative, Waterworks Management, LLC
- Kerry Smart, Class II Representative, Alfred Water District
- Roger Crouse, Maine DHHS Representative, Maine Drinking Water Program
- Brian Tarbuck, Professional Engineer Representative, Greater Augusta Utility District
- John Ziegra, Management Representative, Boothbay Region Water District
- Brian McBride, Class IV Operator Representative, Kennebunk, Kennebunkport, and Wells Water District
- Terry Trott, Licensing Officer
- Julia Kimball, Board Clerk

Absent:

- Jeffrey Day, Class III Operator Representative, Lincoln Water District

Guests:

- Kirsten Hebert – New England Utility Management Enterprises, LLC

Meeting called to order at 9:10 AM by Greg Kidd

1.Review of Minutes- 8/21/15 Meeting

- Mary requested that there be a change to the company she represents. Now representing Waterworks Management, LLC

Kerry motioned to accept the minutes amended

Brian McBride seconded

Motion carried by vote

2. Election of Officers

- Officers were elected; the chair, vice chair and secretary.

Kerry Motions to reelect the chair (Gregory Kidd) and vice chair (Michael MacDonald)

Brian Tarbuck 2nd

Motion carried by vote

Kerry motions Roger to be secretary

Greg 2nd

Motion carried by vote

3. License Status

- Discussion of the definitions of active, inactive, expired. The term inactive was voted to be removed. Status will only be active and expired per statute.
- Discussion of developing emergency only operator status was voted down

4. Online Renewal

- Terry met with InforME to discuss timeframe and formatting for online renewals. Updated board.

5. Budget-Cost of clerical

- Discussion of system of metrics to track time of clerical staff. Roger will provide a metric system for the next meeting.

6. Complaint Procedure

- Board discussed modifying complaint procedure

John motioned to table

Kerry 2nd

Motion carried by vote

7. Renewal Update

- List of operators left to renew for the end date of 2015 was circulated.

8. Complaint Update

- Materials were passed out to Board members for a complaint. The complaint will be heard at the March 18, 2016 meeting.

9. Management Course Approval

- Board was provided with a course description, a letter of how the training will be implemented by the operator, and an application for training contact hour approval.

Mary motions to approve the management training course

Brian Tarbuck 2nd

Motion carries by vote

10. Stakeholder and Associates Updates

- ABC- No updates at this time.
- EPA- No updates at this time
- NEWWA- No updates at this time
- MWUA-No updates at this time
- MRWA-No updates at this time
- JETCC-No updates at this time
- DWP- No updates at this time

Adjourn-11:40 AM

Greg moved to adjourn meeting

John 2nd

Motion carried by vote

Next meeting March 18, 2016

Greg, John, and Julia will be unable to attend March meeting.