

**State of Maine
 Board of Licensure of Water System Operators
 Department of Health and Human Services
 Maine Center for Disease Control and Prevention
 Division of Environmental Health
 11 State House Station
 Augusta, ME 04333-0011**

Meeting name: Board of Licensure of Water System Operators

Location: Greater Augusta Utility District

Date: Friday, February 27, 2015

Time: 9:00 a.m.

Members Present: Gregory Kidd, Chairperson Educator; Michael MacDonald, Vice Chair VSWS Rep; Brian McBride Class IV Rep; Mary Bowers, and Teresa Trott, Drinking Water Program.

Absent: Christopher Crovo, Eng Rep; Jeff Day Class III Rep; Kerry Smart Class II rep.

Minutes prepared by: Teresa Trott, DWP

Minutes reviewed by: Teresa Trott, DWP

Call to order: 9:15 a.m. by Gregory Kidd

Subject	Discussion	Resolution
Review of Minutes:	The December minutes were accepted. Mike moved to accept the minutes, Kerry 2 nd .	Vote: Unanimous to approve the minutes as amended.
Financial Report:	Terry distributed the SFY 2015 budget to date 2-23-15 for review. Changes to 2016 –increase Travel to 2500 decrease Postage to 500 Discuss if fee changes requires rule change – review again after renewal season.	Mike proposed Brian 2 nd Vote: Unanimous to approve the budget.
Operator/Systems Update:	A. Renewals: i. Continue to work toward on line renewal – may need to revert	Terry to find a price for online licensing fee.

	<p>to random audits for TCH review.</p> <p>B. Complaints</p> <p>i. No further information or formal complaint received concerning issues discussed in September.</p>	
Exams:	Paper Exams: Terry discussed with DEP to hold Exams in their offices	
TCH	No to approval of self- defense related class.	
Other	<p>Complaints discussed: Move to hear complaints in May meeting</p> <p>Discussion about a retired status or inactive status</p> <p>Emergency call-back a conditional license with a time limit. This would be on a case by case basis. Pay yes TCH no -- Not renewed would be 2 yrs no pay no TCH now called inactive – Expired.</p> <p>Discuss rule change to renewal date move to March 31st</p> <p>Request to review Experience guidelines and compare to ABC bench marks.</p>	<p>Terry to contact operators that complaints were registered against.</p> <p>Terry to draft rule change language</p> <p>Terry to draft</p> <p>All review</p>
Stakeholder and Associates Update:	<p>MWUA -</p> <p>ABC – (Association of Board Certification</p> <p>Operator ‘Re-energizer’ Committee – continuation – discussion on program review.</p> <p>NEWWA – Resources for utilities to assist in work force development is nearing completion.</p> <p>MRWA –</p> <p>JETCC’s</p> <p>DWP staff updates Doris has given resignation notice. Terry will perform clerk duties.</p>	

Meeting adjourned:	12 pm	
Calendar 2015	<p>The 2015 Water Operator meeting dates are as follows:</p> <ul style="list-style-type: none">• Friday, February 27th• Friday, May 15th• Friday, August 21st• Friday, November 13th	