

State of Maine
Board of Licensure of Water System Operators
Department of Health and Human Services
Maine Center for Disease Control and Prevention
Division of Environmental Health
11 State House Station
Augusta, ME 04333-0011

Meeting name: Board of Licensure of Water System Operators

Location: Brunswick/Topsham

Date: Thursday, December 19, 2013

Time: 9:00-noon

Members Present: Trevor Hunt, Chairman, Bath WD, Managerial Rep.; David Bartlett, Assistant Chair, Western Maine Water Service, NTNC system Rep.; Christopher Crovo, Portland Water District, Engineer Rep, Kerry Smart, Alfred Water District, Class II Rep.; Greg Kidd, New England Water & Wastewater Training Associates, Trainer rep. and Teresa Trott, Drinking Water Program.

Excused: Brian McBride, Kennebunk-Kennebunkport and Wells Water District, Class IV Rep, **Illness Present:** Mike MacDonald, Maine Rural Water Association; Tom Bahun Maine Rural Water Association

Minutes prepared by: Teresa Trott, DWP

Minutes reviewed by:

Call to order: 9:07 a.m. by Trevor Hunt

Subject	Discussion	Resolution
Acceptance of September Minutes		Passed
Financial Report:	Budget discussed: Renewals are near 50% received predictions are close for a small yearend (June 2014) balance. Cost of ABC Annual meeting may not be affordable. See discussion below. Review of fee structure in spring/summer 2014 to assure necessary time to implement if rule changes will be needed for 2015 renewal cycle.	
Operator System Updates:	<ul style="list-style-type: none"> • Operator Competency report • Can/should the report be on the website? • Complaint Process Review – Since complaints are not 	<ul style="list-style-type: none"> • Board suggests DWP set violation limits that determine when a complaint should be sent to the Board. – DWP

	<p>received –should the process be reviewed.</p> <ul style="list-style-type: none"> • Two complaint process items for Board to review not addressed as the operators had not been contacted. 	<p>professionals are best able to determine operator competency.</p> <ul style="list-style-type: none"> • Most likely report would not be on website. • Board feels the process has been reviewed and is in place. Suggest to invite AG office to next meeting to look at progress and discuss roles. • Board wants to assure the process is not arbitrary and capricious • Terry should not write the complaint as she will investigate.
Exams	<p>Preliminary report for exams processed by AMP was passed around. Comments about Noise during exam in S. Portland</p>	<p>A final report will be made after the end of the year. Terry to ask about evaluations and AMP response.</p>
TCH Approved	<p>List of Classes approved passed around</p>	
Stakeholder and Associates Update:	<p>ABC- Annual Meeting in January – Model Standards discussion about high expectations of standards and ABC membership implications.</p>	<p>Is partial payment possible?</p>
	<p>EPA – no news NEWWA – Ethics Class in conjunction with MWUA – discussion after the ethics class about operators and the Board, as well as Sanitary Survey guidelines. January classes – Portland, Brewer, Caribou (Terry not attending Caribou</p>	<p>Discussion on Trevor possibly attending Caribou.</p>
	<p>MRWA – Conference went well JETCC DWP Staff changes –</p>	

	<p>New – Mike Abbott Water Resources Team Leader, Geologist, P.E.</p> <p>Rychel McKenzie – Field Inspector Bangor area Community systems</p> <p>Openings – Compliance officer positions – Southern Maine and Northern Maine (Lindy Moceus Retiring)</p>	
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