



*Department of Health
and Human Services*

*Maine People Living
Safe, Healthy and Productive Lives*

Department of Health and Human Services
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Maine Public Drinking Water Commission

MEETING #119

Tuesday November 27, 2012

9:00 AM to 11:00 AM

Key Bank Building 7th Floor Conference Room

286 Water Street, Augusta

287-2070

Agenda

1. Approval of Minutes, Meeting #118, September 5, 2012
2. AFM Fee and Collection Status
3. DWP Financial Status
4. DWSRF Update
State Match
5. Public Water System Compliance/ Enforcement
6. DWP Staffing Update
7. Suggested Items for next meeting
8. 2013 Meeting Schedule – locations/dates



Maine Drinking Water Commission

Minutes of Meeting #119

November 27, 2012

The Maine Public Drinking Water Commission (DWC) held its 119th meeting on November 27, 2012 at The Maine Drinking Water Program Key bank building Augusta Maine.

Present Were:

Members: Tom Brennan, Rebecca Laliberte, Jeff LaCasse, Lee Worcester, George Dugovic, John Storer, Bob MacKinnon, Harvey Chesley, and Roger Crouse

Guests: Jim Willis (Maine DWP) and Jeff McNelly Maine Water Utilities Association (MWUA)

Time: Tom called the meeting to order at 9:05 am

A. APPROVAL OF MINUTES:

Approval of minutes from the last meeting occurred after fixing a few mistakes.

B. RECURRING BUSINESS:

1. DWSRF UPDATE AND STATE MATCH

Jeff McNelly from the MWUA thanked the DWC for advocating for the DWSRF Bond. Jeff also discussed upcoming meetings and plans to see that the bonds are issued.

Roger discussed his recent meeting with the Maine Municipal Bond Bank and went over several different options the DWP has in case the General Obligation bond is not issued. Options include selling a bond anticipation note, borrowing from a clean water SRF program or selling a revenue bond.

2. AFM FEE AND COLLECTION STATUS

Roger reported that the DWP has collected 95.2 percent of the anticipated revenue which is on par for previous years collection rates. See the attached handouts from the meeting for more details.

3. DWP FINANCIAL STATUS

Roger discussed the AFM budget and expenses and revenue to-date. Actual expenditures are close to budgeted numbers.

4. PUBLIC WATER SYSTEM COMPLIANCE/ENFORCEMENT

On December 13, 2012 the DWP will hold a stakeholder meeting for bottled water rule changes.

Roger also discussed that the EPA has awarded training money to National Rural Water Association, Texas Engineering Extension and the Environmental Finance Center to provide training to public water systems.

5. DWP STAFFING UPDATE

Roger stated that interview's for the Laboratory Certification Officer will begin soon and we just received permission to fill the vacant compliance officer position that was held by Yvette Meunier who took a job at DEP.

The Sub-surface Wastewater division is now The Sub-surface waste water team, with David Braley as the Team leader.

6. POSSIBLE TOPICS FOR NEXT MEETING

During the February meeting the DWP will present information on the DWSRF Program.

Other topics that the commission is looking to cover at the May meeting are compliance data, the definition of each type of water system and how the population is determined.

6. NEXT MEETING LOCATION AND TIME

February 13, 2013- Nestle Waters bottling plant, Hollis

May 1, 2013- Key Bank plaza, Augusta

September 4, 2013- Smugglers Den Campground- Southwest Harbor

December 4, 2013- The Meadows Greene

Post meeting notes:

- 1. The February meeting originally scheduled for the February 6th will now be held on the 13th to avoid conflict with the Maine Water Utilities Association Annual Conference.*
- 2. At the meeting, Commission Members selected December 11th to avoid conflict with the MRWA Annual Conference that has been held on the first week of December for the past couple years. However, MRWA has now scheduled their Annual Conference on the 2nd week of December so the December meeting has been changed to the 4th.*

8. MOTION TO ADJOURN

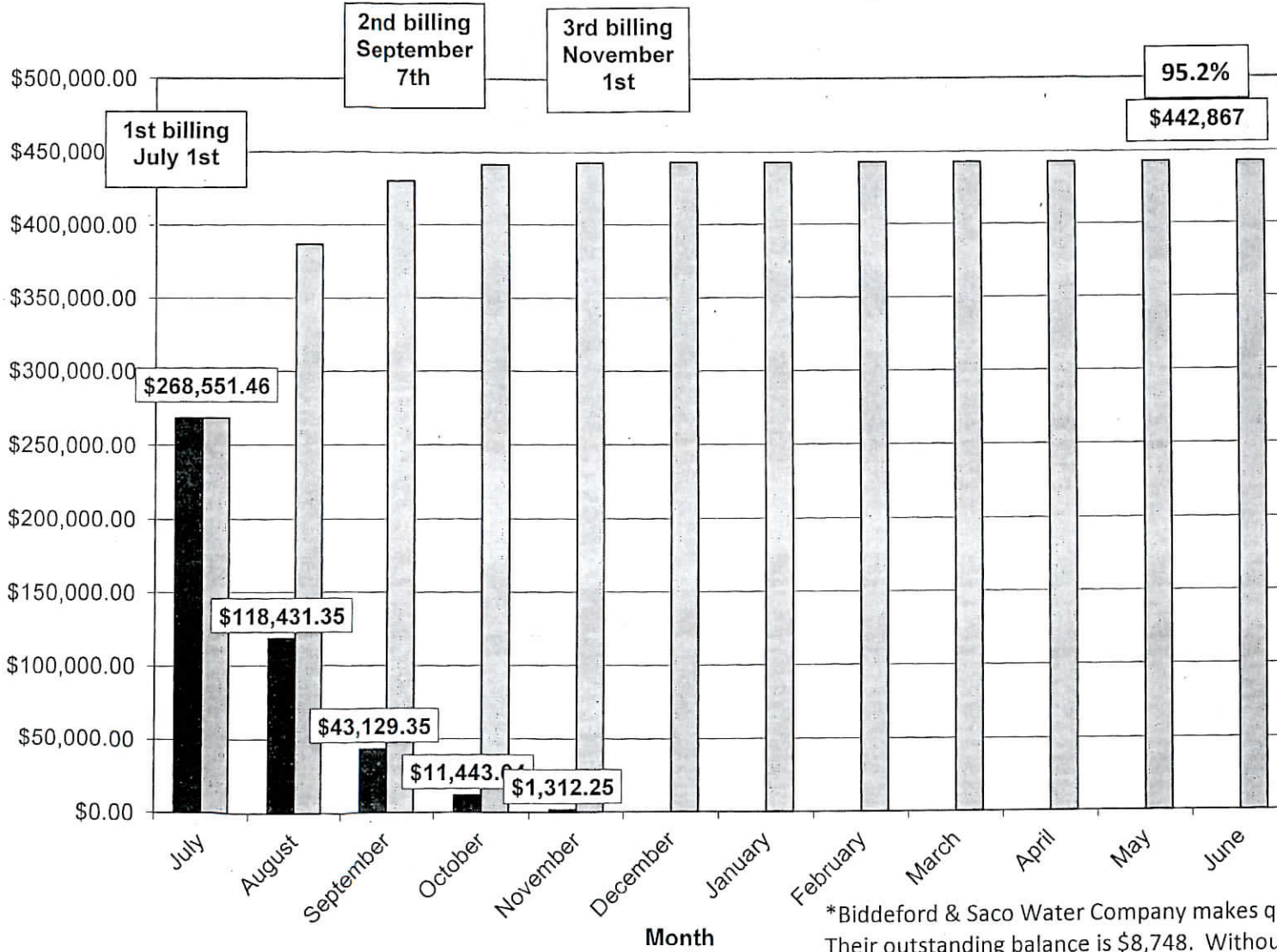
Bob made the motion to Adjourn Jeff seconded the motion. The meeting ended at 11:43 AM.

Respectfully Submitted
Jim Willis

Maine Drinking Water Program Alternative Funding Mechanism Five Year Budget Projection

Position / Expense Category	Actual	Actual	Actual	Estimate	Estimate	Estimate	Estimate	Estimate
	SFY2010	SFY2011	SFY2012	SFY2013	SFY2014	SFY2015	SFY2016	SFY2017
Office Asst II - Dan T (50%)				14,321	14,894	15,489	15,489	15,489
Envir. Specialist III - Danielle (50%)				24,575	25,558	26,581	26,581	26,581
Envir. Specialist III - Greg (50%)				24,263	25,234	26,243	26,243	26,243
Office Spec I - Carla (50%)				18,970	19,728	20,518	20,518	20,518
Envir. Specialist III - Kate (50%)				23,327	24,260	25,231	25,231	25,231
Envir. Specialist III - Dawn (50%)				24,263	25,234	26,243	26,243	26,243
Envir. Specialist III - Haig (50%)				24,263	25,234	26,243	26,243	26,243
Envir. Specialist III - Jason (50%)				24,263	25,234	26,243	26,243	26,243
Envir. Specialist IV - Robin (50%)				23,743	24,693	25,681	25,681	25,681
Asst Envir. Engineer - Larry (50%)				28,237	29,366	30,541	30,541	30,541
Total Salaries	214,972	191,051	219,822	230,225	239,434	249,012	249,012	249,012
Fringe Benefits	122,176	152,031	110,521	112,732	114,987	117,286	119,632	122,025
Travel	3,426	5,190	4,351	4,322	4,621	4,432	4,458	4,504
Training	-	-	-	-	-	-	-	-
Office Equipment/Computers	-	-	-	-	-	-	-	-
Office Space (Rent, Utilities, MIS)	27,127	28,435	32,372	33,020	33,680	34,354	35,041	35,742
Supplies	992	523	2,318	1,278	1,373	1,656	1,436	1,488
Information Technology	12,322	14,542	12,621	12,874	13,131	13,394	13,662	13,935
Contracts	85	2,612	71					
Indirect Cost	55,329	59,975	39,912	40,711	41,525	42,355	43,202	44,067
Total Expenses	436,429	454,359	421,989	435,162	448,751	462,489	466,443	470,771
				105,266	1st Quarter SFY 2013 actual expenses			
Other Sources		(710.68)	126,439					
AFM Fees Billed/Collected	409,468	481,429	487,575	459,256	459,256	459,256	459,256	459,256
Total Revenues	409,468	480,718	614,014	459,256	459,256	459,256	459,256	459,256
	65,135	38,173	64,533	256,558	280,652	291,157	287,924	280,737
Annual Surplus / (Deficit)	(26,962)	26,359	192,025	24,094	10,505	(3,233)	(7,187)	(11,515)
AFM Carryover	38,173	64,533	256,558	280,652	291,157	287,924	280,737	269,222
AFM Fee History								
Per Capita Rate	0.40	0.45	0.45	0.45	0.45	0.45	0.45	0.45
Minimum Fee	45.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Maximum Fee	30,000							
Minimum Population	100	100	100	100	100	100	100	100
Bottled Water Fee	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)
Estimated Revenue by Type								
Community	244,148	303,382	303,382	303,382	303,382	303,382	303,382	303,382
Non-Transient, Non-community	33,172	35,772	35,772	35,772	35,772	35,772	35,772	35,772
Transient, Non-community	91,869	98,725	98,725	98,725	98,725	98,725	98,725	98,725
Bottled Water	46,765	52,560	52,560	21,377	21,377	21,377	21,377	21,377
Small (up to 250,000 gallons)	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100
Medium (250,000 to 20 million)	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350
Large (over 20 million gallons)	15,665	17,597	17,597	17,597	17,597	17,597	17,597	17,597
Out-of-State	27,320	31,183	31,183	-	-	-	-	-
Water vendors (Min. \$50 Max. \$150)	330	330	330	330	330	330	330	330
Total Estimated Revenue (AFM Fees Billed)	415,954	490,439	490,439	459,256	459,256	459,256	459,256	459,256

AFM Payment Summary SFY 2013 as of November 26, 2012



Total Billed:
\$465,265

Total Billed to Systems Inactivated in SFY 2013:
\$2,000 (0.4%)

Total Uncollected:
\$20,520 (4.4%)*

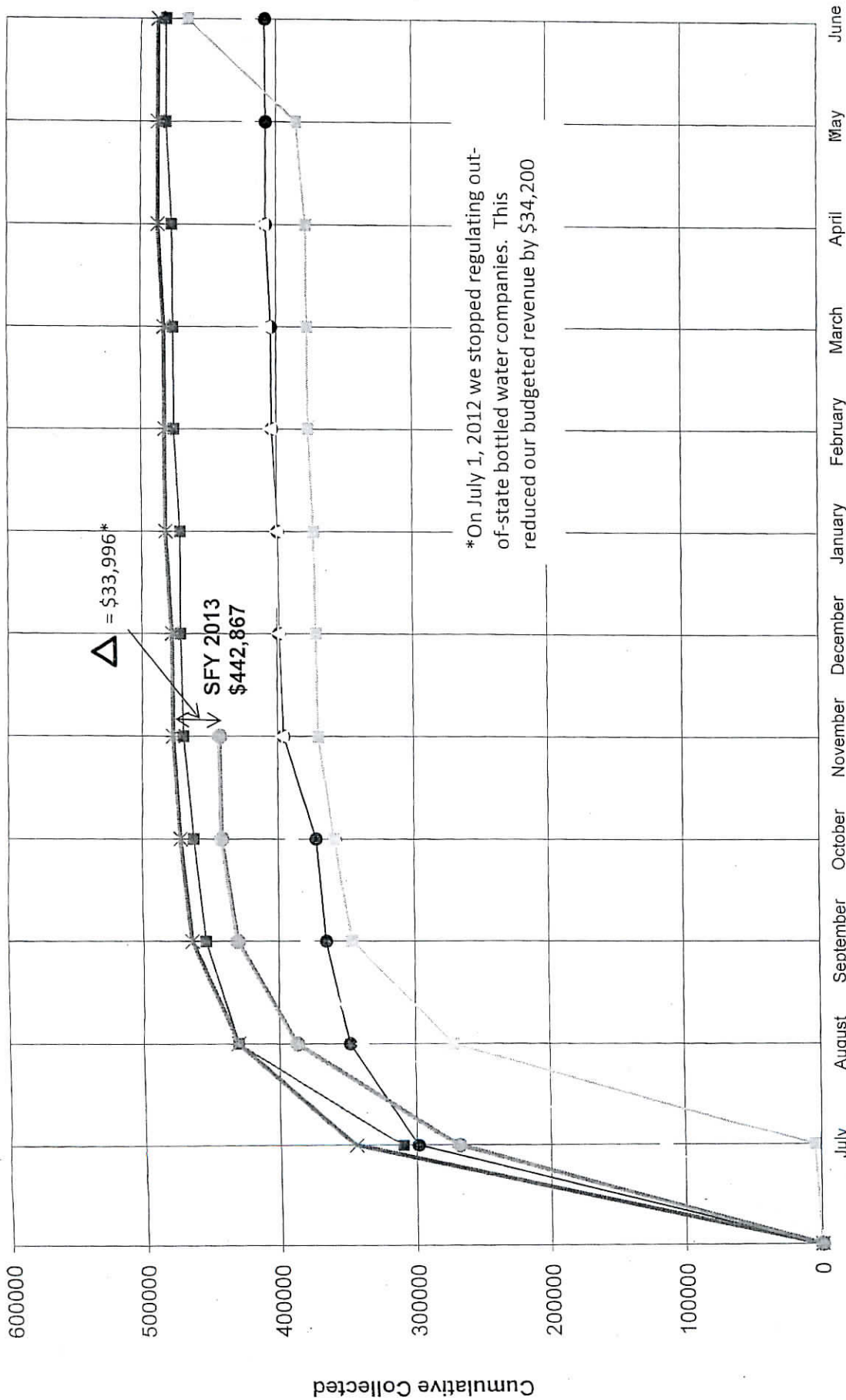
Total # of Systems:
1,930

Delinquent Systems: 94 (5%)

■ Monthly Payments
□ Cumulative Payments

*Biddeford & Saco Water Company makes quarterly payments. Their outstanding balance is \$8,748. Without this system our uncollected percentage is 2.5%.

AFM Monthly Summary



$\Delta = \$33,996^*$

SFY 2013
\$442,867

■ SFY11 (Total Billed \$499,803)
 ● SFY09
 * SFY12 (Total Billed \$501,043)
 ● SFY10 (Total Billed \$421,677)
 ● SFY08
 ● SFY 2013 (Total Billed \$465,265)

AFM Bills Overdue (SFY 2013 and earlier)						
PWSID	NAME	Total Bill	Payments	Balance	Enforcement	System Type
ME0090170	BIDDEFORD AND SACO WATER CO	17496.5	8748.26	8748.24		C
ME0007150	DISANTOS RESTAURANT	755		755		NC
ME0009972	HIDEAWAY DINER	457.5		457.5		NC
ME0003342	HOWARDS TRAILER PARK	355		355	Y	C
ME0020616	COOS CANYON CAMPGROUND	355		355		NC
ME0094747	AUGUSTA COUNTRY CLUB	349.25		349.25		NC
ME0008189	SAMOSET RESTAURANT	342.5		342.5		NC
ME0008201	ROSETTES RESTAURANT	325		325		NC
ME0012331	TAVERN AT MAPLE LANE	297.5		297.5		NC
ME0094785	LUCERNE BEACH CLUB	285		285		NC
ME0011805	THE SHED	280		280		NC
ME0014301	THE BOATMAN BAR & GRILL	266.1		266.1		NC
ME0012469	BELGRADE LAKES SEAFOOD	251.25		251.25	Y	NC
ME0094951	GREEN LAKE CAMPING AREA	240		240	Y	NC
ME0014201	SURRY INN	231		231		NC
ME0001649	SUNSET GRILLE	217.5		217.5	Y	NC
ME0005103	DUCK PUDDLE CG #2	260	50	210		NC
ME0008761	MOES ROADSIDE EATERY	207.5		207.5		NC
ME0008392	REUNION STATION RESTAURANT	204.4		204.4		NC
ME0022874	DANNY DS	195		195		NC
ME0011610	66 STEAK AND SEAFOOD	180.5		180.5		NC
ME0200842	CAMP MANITOU #1	178.25		178.25		NC
ME0013649	SEACOAST UNITED/ ROLLER WORLD	172		172		NC
ME0011753	DEMUROS TOP OF THE HILL REST	172		172		NC
ME0094983	THE PUBLIC HOUSE	167		167		NC
ME0018412	EASTWARD BOWLING LANES	163		163	Y	NC
ME0094971	BOOT & BUCKLE CAFE	162.5		162.5	Y	NC
ME0004655	GATEWAY MOTEL	158		158		NC
ME0095663	BIRCH TREE MEADOWS MHP	156.75		156.75	Y	C
ME0114300	KELLY BROOK CABINS @ 3-RIVERS	150		150		NC
ME0026203	THE CORNER RESTAURANT	150		150		NC
ME0014300	KELLY BROOK CAMPGROUND	150		150		NC
ME0012458	HAYWARD FRAZIER POST # 2599	145		145		NC
ME0002423	LAZY ACRES MOBILE HOME PARK	140.5		140.5		C
ME0105103	DUCK PUDDLE CG #1	190	50	140		NC
ME0002230	WHITES BEACH CAMPGROUND	138.65		138.65		NC
ME0094852	THE HIDEAWAY	136.9		136.9	Y	NC
ME0094839	KATHY'S BREAKFAST & CHOWDER	134.6		134.6		NC
ME0006737	THE ROADHOUSE TAVERN	131.5		131.5		NC
ME0094887	BARNCASTLE HOTEL & RESTAURANT	121.6		121.6	Y	NC
ME0009420	STOKEWOODS DINER	117.5		117.5		NC
ME0092380	ATHENS WATER DISTRICT	100		100		NTNC
ME0003408	ABOL BRIDGE CAMPGROUND	100		100		NC
ME0091830	US CG JONESPORT - STATION	100		100	Y	C

AFM Bills Overdue (SFY 2013 and earlier)

PWSID	NAME	Total Bill	Payments	Balance	Enforcement	System Type
ME0017508	NORTHLAND PLAZA	100		100		NTNC
ME0094817	WILDWOOD LODGE & REST LLC	195	100	95	Y	NC
ME0002364	CANAAN FAMILY RESTAURANT	95		95		NC
ME0005849	HEMLOCKS CAMPING AREA	88.25		88.25		NC
ME0005147	NORTHPORT TRAVEL PARK	86		86		NC
ME0098560	DOWNEAST CORRECTIONAL FACILITY	84.2		84.2		C
ME0009244	BEGIN TRAILER PARK	81.5		81.5		C
ME0001048	PROSPECT HILL GOLF CLUB	72.5		72.5		NC
ME0003521	BAR HARBOR GOLF COURSE	68.45		68.45	Y	NC
ME0002464	SHADY ACRES RV & CAMPGROUND	61.25		61.25	Y	NC
ME0004249	WINDSOR DINER	59.9		59.9	Y	NC
ME0017819	BEAR DEN	55.4		55.4		NC
ME0095655	SPINSFIELD COMMONS	52.25		52.25		C
ME0094639	THE PAINTED TURTLE CAFE	52.25		52.25		NC
ME0005139	DOS AMIGOS	50		50		NC
ME0090450	DINGLEY SPRING ESTATES	50		50		C
ME0094062	DEPOT COUNTRY STORE	50		50		NC
ME0006389	GOOSE RIVER GOLF COURSE	50		50		NC
ME0024225	THE BUXTON TAVERN LLC	50		50		NC
ME0092270	PLYMOUTH WATER DISTRICT	50		50		C
ME0006189	NORTHERN LIGHTS MANOR	50		50		NC
ME0026576	OQUOSSOC CAMPGROUND	50		50		NC
ME0095003	THE JUNCTION	50		50		NC
ME0002240	MAPLEWOOD MOBILE COURT	50		50		C
ME0095011	SANCTUARY EAST DAY CARE CENTER	50		50		NC
ME0094999	SAINT CROIX ISLAND HISTORIC SITE	50		50		NC
ME0094990	DEPOT STREET DINER	50		50	Y	NC
ME0094985	PETES PRETTY GOOD ICE CREAM LLC	100	50	50	Y	NC
ME0092447	CIRCLE OF LEARNING-ROUTE 1	50		50	Y	NTNC
ME0094783	BARREN VIEW GOLF COURSE	50		50	Y	NC
ME0092451	LEDGEWOOD PROFESSIONAL	50		50		NTNC
ME0092446	CIRCLE OF LEARNING-FORT FAIRFIELD	50		50	Y	NTNC
ME0003301	ADOBE MOTEL & LOUNGE	50		50		NC
ME0094806	NAVAL SUPPORT ACTIVITY-PROSPECT	50		50		NTNC
ME0094891	TOWN HILL BISTRO	50		50		NC
ME0005825	KENNEBEC VIEW PARK	50		50		C
ME0005192	KENNEBEC MOBILE HOME PARK	50		50		C
ME0095630	CANTON POINT PARK	50		50		C
ME0092455	MAINE BARBECUE COMPANY LLC	50		50		NC
ME0011273	LUNN-HUNNEWELL & AUX AMVETS	50		50		NC
ME0091390	ST FRANCIS WATER DISTRICT	50		50		C
ME0003424	FROST POND CAMPGROUND/CAMPS	50		50		NC
ME0005095	OUTDOOR CENTER	50		50		NC
ME0100752	CAMP AGAWAM #2	92.75	90.5	2.25		NC

AFM Bills Overdue (SFY 2013 and earlier)

PWSID	NAME	Total Bill	Payments	Balance	Enforcement	System Type
ME0016757	HUGS ITALIAN CUISINE	65.75	65	0.75		NC
ME0008336	CAMP SUSAN L CURTIS	73	72.5	0.5		NC
ME0021419	WINGS HILL INN	50	49.55	0.45		NC
ME0000676	MSAD 11 HELEN THOMPSON SCHOOL	120.2	120	0.2		NTNC
ME0093819	MSU 92 BEECH HILL SCHOOL	54.5	54.4	0.1		NTNC
ME0091680	YORK WATER DISTRICT	5276.75	5276.73	0.02		C
			Total	\$20,545.21		
NC = Transient, Non-Community						
NTNC = Non-Transient, Non-Community						
C = Community						
NP = Bottled Water/Vending Machine						

Public Water System "Inactivated" since July 1, 2012

NUMBERO	NAME	TotalBill	Payment Amount	Balance
ME0098259	PORTAGE HILLS COUNTRY CLUB	54.95	0	54.95
ME0002446	BURGER BOY	81.5	0	81.5
ME0020712	RITE AID - BUCKSPORT	50	0	50
ME0004262	GIORDANOS CAMPING/RECREATION	55.85	0	55.85
ME0094594	US BORDER STATION-BRIDGewater	50	0	50
ME0005621	DUFFYS RESTAURANT	361	0	361
ME0004750	ALS BAR & GRILL	50	0	50
ME0094883	HANSOM HOUSE	123.8	0	123.8
ME0094756	BICENTENNIAL NATURE PARK	50	0	50
	LOMBOS PENINSULA OWNERS			
ME0092374	ASSOCIATION	50	0	50
ME0094734	POINT LOOKOUT - GAZEBO	50	0	50
ME0022977	THE ROBINHOOD FREE MEETINGHOUSE	72.5	0	72.5
ME0004696	GOLDEN EAGLE RESTAURANT	318.75	0	318.75
ME0094976	CAPPUCCINO GALLERY & GARDENS	50	0	50
ME0095001	THE WICKED GOOD STORE	113.5	0	113.5
	EAST MACHIAS CAMP MEETING-LOWER			
ME0115149	CAMP	50	0	50
	NATURAL RESOURCE EDUCATION			
ME0095005	CENTER	50	50	0
ME0100887	PINE TREE CAMP- DINING HALL	50	0	50
ME0026339	WHITE TAIL CAFE	107.2	0	107.2
ME0092445	MANTLE LAKE PARK	50	0	50
ME0002581	YORK COUNTY FAMILY CAMPING	72.5	0	72.5
ME0094888	KATAHDIN TRUST COMPANY	50	0	50
ME0004640	LONG LAKE COUNTRY CLUB	88.7	0	88.7
ME0002476	JUDSONS	106.25	106.25	0
			Total	2000.25