



*Department of Health
and Human Services*

*Maine People Living
Safe, Healthy and Productive Lives*

Department of Health and Human Services
Licensing and Regulatory Services
41 Anthony Avenue
11 State House Station
Augusta, Maine 04333
Tel: (207) 287-9300; Toll Free: 1-800-791-4080
Fax: (207) 287-9307; TTY: 1-800-606-0215

John E. Baldacci, Governor

Brenda M. Harvey, Commissioner

TO: Interested Persons/Providers
FROM: Jason R. White, Behavioral Health Licensing Manager
SUBJECT: Use of Treatment Plans

DATE: 1/26/2010

The purpose of this memorandum is to discuss the accepted use of a treatment plan form developed by a third party outside of the agency (managed care company, insurance company, etc). Providers that elect to use these treatment plan forms will ensure the document meets the same specifications required by the Division of Licensing and Regulatory Services rules, the AMHI consent decree or other decrees (as they apply) and the Rights of Recipients of Mental Health Services or Rights of Recipients of Mental Health Services Who are Children in Need of Treatment (as applicable). Providers must make the treatment plan available to licensors and other relevant Department of Health and Human Services consultants upon request, as regularly required with ISPs.

If there are any questions or concerns, please feel free to contact this office.