

## **Instructions for Completing the Rider B-IT (inside the BP54-EO-IT)**

There are three sections of the Rider B-IT (inside the BP54-EO-IT) that are highlighted in yellow: **12.7, 44, and 45**.

In each case, you need to make a choice between either accepting that clause for your contract or intentionally leaving it blank. You absolutely need to make a choice in each of the three cases.

Once you have made a choice, eliminate the **yellow highlight** from your chosen section (select that text, click the arrow to the right of the  icon on the Formatting Toolbar, and select None). Also, irrespective of your choice, please do not modify the numbering of the sections.

The successful bidder for DHHS contracts with federal funds in excess of \$25,000 will be required to sign a separate debarment form:

<http://www.maine.gov/dhhs/purchased-services/>.