

**Statewide Coordinating Council**  
Meeting Minutes for  
June 26, 2008 Meeting, 12:30-4:30 pm  
Augusta Civic Center

**Members Present:** Marla Davis, Megan Hannan, Joanne Joy, Co-Chair; Kala Ladenheim, Eleody Libby, Becca Matusovich, Robin Mayo, Lisa Miller, Dora Mills, Nancy Rines, Malory Shaughnessy, Meredith Tipton Dennise Whitley, Co-Chair; Becky Whittemore, Shawn Yardley

**Interested Parties Present:** MaryAnn Amrich, Andy Finch, Mark Griswold, Jennifer Gunderman-King, Brenda Joly,, Sharon Leahy-Lind, Christine Lyman, Kellie Miller, Gary Stern, Patsy Wiggins

1. Welcome: Joanne Joy welcomed everyone to the meeting and reviewed the agenda.
2. Workforce Development: Dora Mills discussed workforce development. The goal of workforce development is to ensure a well-trained public health workforce for delivery of the Ten Essential Public Health Services. One of the driving forces for looking at workforce development is accreditation, which will require Maine to meet certain workforce development deliverables starting in 2011. Dora recommended that the Maine CDC convene a work group with representatives from the SCC, state employees, stakeholders, and academia to begin addressing workforce development and develop a basic plan for assessing the workforce. There was some discussion about looking at similar efforts at the state and national levels.
  - **Action Step:** Maine CDC will schedule a meeting for the work force development group. This group may meet on the same day as the next SCC meeting. Suggestions and volunteers for group members of this group included Andy Coburn, Lisa Sockabasin and Kala Ladenheim. Others will be recruited by Dora Mills.
3. Introductions: Attendees introduced themselves and the organization they represent.
4. Charge of the SCC: Joanne Joy presented the charge of the SCC as written in the Public Health Workgroup final report, December 2007, to the legislative committees. She distributed a handout that outlined the charge of the SCC, including SCC membership and primary activities and responsibilities.
5. District Level Updates: Mark Griswold presented a power point presentation on district and Office of Local Public Health (OLPH) updates. In addition, he distributed a 1 page update for each district. There was some discussion on the

funding of the District Liaisons. Maine CDC staff explained that there was a commitment to have the positions permanent and ongoing. OLPH positions are supported through reallocation of existing state-level funds. Funding sources include equal shares from the Fund for a Healthy Maine (not including Healthy Maine Partnership community/school grant funds), Federal Bioterrorism/Public Health Emergency Funds and Maternal Child Health Block Grant Funds. There was additional discussion about the Local Public Health System Assessment. Christine Lyman explained that decisions are still being made on how it will be implemented at the district level.

6. Legislation: Dennise Whitley suggested the need to move forward with developing legislation to codify the new public health infrastructure and the SCC. This would insulate the public health infrastructure from changes in administration. She recommended the formation of a SCC subcommittee to develop wording for proposed legislation. Education to legislature should be included in the SCC's discussion on the proposed legislation. SCC members in attendance supported the need for legislation.
7. SCC Membership: Dennise Whitley and Shawn Yardley presented a power point presentation on SCC membership. There was lengthy discussion among participants on the role of the SCC and the members of the council. As a result, Dennise facilitated a brainstorming session. Attendees provided input on their vision for SCC membership. Please see Attachment 5 for a summary of the discussion.
  - **Action step**: establish a committee to review types of members of public health advisory boards in other states. Report back to the SCC-EC in August. Committee members: Lead, Mallory Shaughnessy; Brenda Joly, Chris Lyman, Patsy Wiggins
  - **Action step for legislation**: Lisa Miller, Shawn Yardley, Megan Hannon, Kellie Miller, Malory Shaughnessy and Dennise Whitley will meet to develop proposed legislative language based on discussions summarized in item 6 above. They will present findings and proposed legislation to the SCC at the next meeting.
8. Addressing Health Disparities: Lisa Sockabasin and Meghan Hannon presented the documentary series "Unnatural Causes" which recently aired on PBS and describes disproportionate adverse health outcomes for racial and ethnic minorities in the US and related public policies. A number of statewide partners, including American Cancer Society, Maine Center for Public Health and Maine CDC, plan to organize local viewings and discussions of the film throughout the state. District Coordinating Councils (DCC) will be asked to help host viewings. SCC members may also want to participate.

James Markiewicz, a program manager at the Maine CDC HIV, STD and Viral Hepatitis Program, briefed the group on the Maine Lesbian, Gay, Bisexual, Transgender and Intersex (LGBTI) Health Summit, an event sponsored by Maine CDC that convened sexual minority communities and providers to discuss health and public health in the state. A series of recommendations are being developed as an outcome of the event that will aim to improve delivery of services and awareness of health issues related to these populations.

9. HMP Branding: Becca Matusovich briefly described recent discussions in the HMP/CCHC (Healthy Maine Partnership/Comprehensive Community Health Coalitions) Leadership Council to “rebrand” coalition activities in the state in order to reduce confusion and maximize brand recognition in the public. It was agreed in the HMP/CCHC Leadership Council to begin using the term “HMP” as an umbrella term to broadly describe both core functions associated with provision of public health services and categorical work to address specific health outcomes. Becca distributed a draft table outlining the changes.
10. Coalition Snapshots: Joanne Joy shared three Coalition Snapshot drafts. The Snapshots are designed to provide a quick overview of coalition structures, activities, budgets, assets and challenges. It is envisioned that HMPs will complete snapshots during the summer months and present all 28 at a future SCC meeting.
11. Coalition Performance Standards: A subcommittee is working on performance standards in relation to coalition competencies. There was not adequate time during the meeting to address this agenda item. The subcommittee’s progress will be discussed at the September SCC meeting.
12. Future Meetings: Upcoming meeting dates were determined. They are:
  - September 18, 2008 (afternoon)
  - December 11, 2008
  - March 19, 2009
  - June 18, 2009Locations and times will be added prior to each meeting.
13. Video Conferencing: Mark Griswold/OLPH will research multi-site video-conferencing options for future meetings for those who choose not to travel to Augusta. The SCC-Executive Committee recommends at least one full committee meeting in person annually, and options for video conferencing for the other 3 meetings.