

Immediate Instructions for Updating MR Services & Supports Assessment V.6

Preparations to Ease V. 6 Updating

To speed along the updating of the V.6 have the following information available:

- Annual Person Centered or Service Plan Date
- Last Annual Medical Exam Date
- Last Annual Dental Exam Date
- Last Eye/Vision Exam Date
- Last Hearing Exam Date
- Next HCBS Waiver Re-class Date for clients on the HCBS Waiver
- Next Family Support Waiver Re-Class Date for on the Family Support Waiver

Be ready to report on the:

- General wellness and health status of the client.
- “Type” of psychotropic medication the client may use.
- “Type” of funding received and used by the client.

While it is not required, the having the following documents available may be helpful:

- Annual Plan
- Copy of the V.5

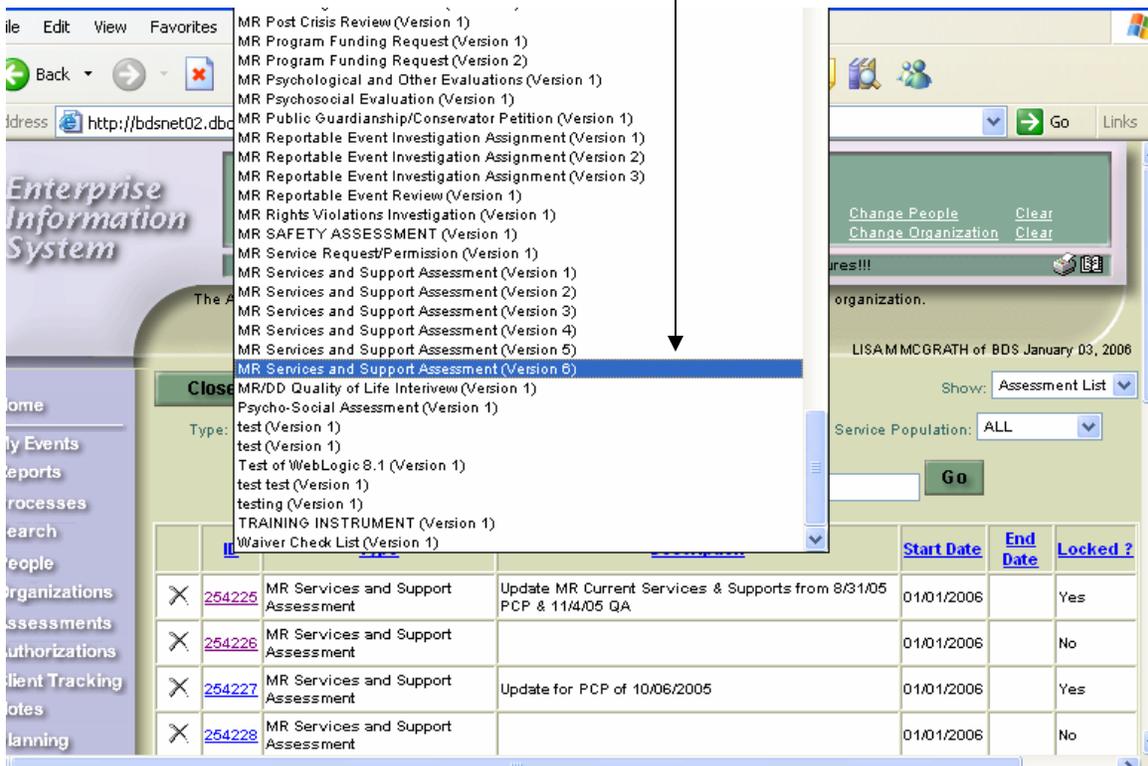
Instructions for Updating the V.6

1. Anchor on client.
2. Click on Assessments.
3. To find V.6, filter using the Type drop down list. Click the drop down for Type.

The screenshot shows a web application interface for managing assessments. The top right corner displays the user name 'LISAM MCGRATH of BDS' and the date 'January 11, 2006'. The main content area features a table of assessments with columns for ID, Type, Description, Start Date, End Date, and Locked?. The 'Type' dropdown menu is currently set to 'ALL', and an arrow points to it from the instructions above. The table contains three rows of data, all with the type 'MR Adult Protective Investigation' and a start date of '01/10/2006'. The 'Locked?' column shows 'No' for all entries.

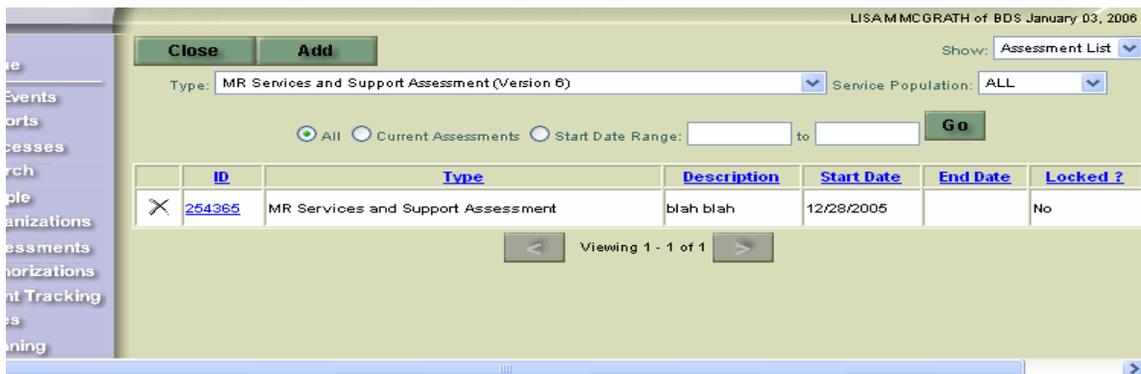
ID	Type	Description	Start Date	End Date	Locked ?
267451	MR Adult Protective Investigation		01/10/2006		No
267464	MR Adult Protective Investigation		01/10/2006		No
267469	MR Adult Protective Investigation		01/10/2006		No

Scroll down list; Click MR Services and Support Assessment Version 6.



Click the GO button .

This will bring up the V.6 of the MR Services and Supports Assessment that needs to be reviewed. (**Note: If after doing the filter you do not pull up a V.6 of the assessment chances are that there wasn't an existing V.5. In this scenario, you will need to create a whole new assessment)



4. Go through each dimension to check for accuracy and make appropriate changes. Be sure to pay close attention to the new questions.
5. After making all necessary changes to each dimension, close the Assessment and Lock. You do not need to enter an end date.

Highlights of V.6 Additions

Here is a list of most of the new changes:

- Dimension 1 is completely new except for dates that carry over from the V.5 (The date list is outlined above.)
- Dimension 2
 - Case Management Status
 - Child Community Case Management
- Dimension 3
 - Revised Safety Section
 - Community Inclusion Activities
 - Shared Living and Temporary Housing
- Dimension 4
 - Type of Day Habilitation
 - Volunteer Work
 - Retirement
- Dimension 5
 - Additional Medical Specialist
 - Psychiatrist
 - General Physical Health
 - Therapeutic Swim
- Dimension 6
 - Need for Interpreter
 - Type of Interpreter
- Dimension 7
 - Family Supported Waiver when it comes online
- Dimensions 8-12
 - Projected Timeframe for Need