

ADMINISTRATIVE PROCEDURES ACT

CHECKLIST

AGENCY: Department of Health and Human Services, Division of Audit

CHAPTER # AND TITLE OF RULE: Section 10-144, Chapter 30, Maine Uniform Accounting and Auditing Practices for Community Agencies.

PROPOSED RULE

1. **Was this rule listed on the last or previous regulatory agendas?** Yes
2. **Date of Notification of:** Anyone on mailing list November 30, 2011
Any trade, industry or professional group
Any trade publications
3. **Date Notice of Rule-making Proposal sent to Secretary of State** November 22, 2011
4. **Date fact sheet sent to Executive Director of Legislative Council** November 22, 2011
5. **Date of Publication in Secretary of State's Rule-making Ad** November 30, 2011
6. **Date of Hearing:** December 16, 2011
7. **Comment Deadline:** December 26, 2011

ADOPTED RULE:

8. **Is rule consistent with what was proposed?**
(If not, please address the changes in the Summary of Comments.)
9. **Was hearing continued?** 9a. **Was Comment Deadline extended?**
10. **Was the comment period reopened because of numerous changes to the proposed rule?**
11. **Was a second notice published in the rule-making ad?** When?
12. **Is the person signing Certification Statement (MAPA-1 #9) authorized by statute to adopt the rule for the department?**
13. **Was rule adopted within 120 days from comment deadline?**
14. **Was the rule approved & signed by the Attorney General's Office?**
Within 150 days from comment deadline?
15. **Is Basis Statement included?** **Is Summary of Comments included?**
Is a copy of fact sheet included? **Or submitted with proposed rule?**