



Paul R. LePage, Governor

Mary C. Mayhew, Commissioner

Department of Health and Human Services
Financial Services - Audit
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Final Informal Review Decision

January 27, 2014

Paul Dann, Executive Director
NFI North, Inc.
PO Box 417, 40 Park Lane
Contoocook, NH 03229

Re: **Finson Road**

Dear Paul:

Your facility requested an informal review of an audit report for **NFI North, Inc. – Finson Road** dated September 27, 2013 for the fiscal period from **July 1, 2011 through June 30, 2012**, which resulted in an overpayment of \$23,308.66. Your appeal request is based upon your letter dated November 14, 2013.

As a result of this request, we have prepared an informal review. Our **Final Informal Review Decision** is as follows:

1. Staff Certifications.

The appeal letter dated November 14, 2013 disagrees with the second adjustment which removed staff due to lack of certification. A MHRT1 certification was received, reviewed and accepted. The necessary changes have been made.

A revised audit report will be issued.

This final informal review decision was based upon a consultation with the auditor of record, a review of her audit report and the related work papers, and your subsequent communications to us.

Please refer to the attached Notice of Appeal Rights of MaineCare Providers for an explanation of your facility's further appeal options.

Sincerely,

Kelly Poulin
Auditor of Record

Herbert F. Downs, Director
Division of Audit

Enclosures:

Notice of Appeal Rights of MaineCare Providers

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF AUDIT – MAINECARE AND SOCIAL SERVICES**

NOTICE OF APPEAL RIGHTS OF MAINECARE PROVIDERS

1. Informal Review:

If you disagree with any portion of the audit report, you must request an informal review by the Director of the Division of Audit – MaineCare and Social Services, or his designee, by notifying the Division of Audit – MaineCare and Social Services, 11 State House Station, Augusta, Maine 04333-0011, in writing **within 60 days of receipt of the audit report** of the issues that are in dispute. Failure to give timely notice or to include the information relied upon shall constitute a waiver of your facility’s right to an informal review and to any subsequent administrative appeals. See the following chart for a reference to the Department’s regulation that provides further explanation of your facility’s appeal rights and the information you must present in your response:

<u>Type of Facility</u>	<u>Effective Date</u>	<u>Appeal Regulation Citation</u>
PNMI	02-13-11	Principle #6000 (MCBM, Chapter III, Section 97)
	09-01-11	Principle #6000 (MCBM, Chapter III, Section 97)

(Note: MBM = MaineCare Benefits Manual)

2. Administrative Hearing:

If you disagree with the decision made after an informal review, you must request an administrative hearing by the Commissioner of the Department of Health and Human Services, or Commissioner’s designee, by notifying the Commissioner’s office, in writing **within 60 days of receipt of the informal review decision** of the issues that are in dispute. Only those issues presented for informal review will be considered at the administrative hearing. See MaineCare Benefits Manual, Chapter I, Section 1.21; see also Administrative Hearing Regulations.

3. Petition for Judicial Review:

If you disagree with the Commissioner’s final decision made after an administrative hearing, you may petition the Superior Court for judicial review of final agency action. See 5 M.R.S.A §§ 11001-11007.