



Maine Department of Environmental Protection
MBE/WBE Utilization Report

If the Grantee used project funds for procurement in the reporting period, then submit this Report with the payment request.

Procurement means acquisition of supplies, equipment, construction or services.

MBE means “minority business enterprises; WBE means “women’s business enterprises”

Reporting Period means the time period since the previous invoice.

Project # _____ Project Title _____ Grantee: _____

1. Total Procurement Amount in the Reporting Period: _____

2. Actual MBE/WBE Procurement Accomplished in the Reporting Period: _____

Vendor Name:	Amount:	Date:
Address:		
City/State/Zip:		
Procurement Summary:		
Type of Product or Service Code:		Check applicable box MBE <input type="checkbox"/> WBE <input type="checkbox"/>

Vendor Name:	Amount:	Date:
Address:		
City/State/Zip:		
Procurement Summary:		
Type of Product or Service Code:		Check applicable box MBE <input type="checkbox"/> WBE <input type="checkbox"/>

Type of Product or Service Codes: 1 = construction; 2 = supplies; 3 = services; 4 = equipment

Signed By: _____ Title _____ Date: _____