Asbestos Project Annual Facility Notification

2009

State of Maine
Department of Environmental Protection
Lead & Asbestos Hazard Prevention Program
17 State House Station, Augusta, ME 04333
TEL (207) 287-2651 FAX (207) 287-6220

FORM A

Important Notice

A facility* that files this annual facility notification may provide the Department with 24-hour notice of any asbestos abatement projects that: (1) involve less than 160 square feet or 260 linear feet of asbestos-containing material; and (2) are necessitated by the need to repair or perform maintenance on facility equipment.

A facility that has filed an annual notification with the Department can opt to pay its notification fees at the time notification is submitted or on a quarterly basis. If you have questions on fee payment, please contact Sandy Moody at 287-7751.

Please note that you must still notify the Department of each asbestos abatement project conducted in your facility using the DEP's "Asbestos Project Notification Form N". This includes projects conducted under the Annual Facility Notification program that require 24-hour notification, asbestos abatement projects involving at least 160 square feet or 260 linear feet of asbestos-containing material that require 10-day notification, and emergency projects.

**"Facility" means an institutional, commercial, public, industrial, or residential structure, installation, or building or set of buildings at a single geographic location, including those containing condominium units, or individual dwelling units operated as a residential cooperative, military or company housing, or ship.*

1. Reporting Calendar Year	2. Facility Code	3. Facility Type (description)
2009	(assigned by ME DEP)	

4. Notification Submitted by

Name

Company

Mailing Address

City State Zip

TEL FAX

5. Facility Location

Facility Name

Mailing Address

Physical Address

Contact

City State Zip

TEL FAX

Information to be included with this notification

To be considered valid and complete, this annual facility notification form must be completely filled out and the following information must be included:

1. A facility diagram including all buildings in which asbestos abatement projects may take place.
2. A description of written method to be used to communicate project dates to the Department at least 24 hours prior to the start of each project.
3. A description of the facility's standard operating procedure to ensure that 10-day notification is provided to the Department for any project impacting at least 160 square feet or 260 linear feet that is not an emergency as defined in Maine DEP statutes and regulations.
4. A description of the method or copy of the form that will be sent to the Department quarterly which compiles a list of all projects completed and payment of corresponding fees.
5. A description of the method(s) that will be used to ensure that standard variances are received no later than 24 hours prior to the project and that non-standard variances are not implemented prior to receipt of Department approval..

Certification

I certify that to the best of my knowledge, the information contained in this notification is true and accurate and that this facility has an up-to-date Operations & Maintenance Plan that includes procedures for the proper notification and removal of asbestos containing materials.

_____

Signature Date

ME DEP USE ONLY

Postmark _____

Date Received _____

Notification Complete _____

Additional Information Required

_____