

Appendix A: Task Force Promoting Safer Chemicals in Consumer Products member roster

State Agency and University positions	Appointed Member
Chair, Commissioner DEP	David P. Littell
Deputy Commissioner DECD or designee act as Chair in absence of Chair	Brian Dancause (through October 07)
State Toxicologist or designee	Deborah Rice
IPM Council Coordinators (shared position) 1. Agriculture 2. Cooperative Extension	1. Kathy Murray 2. James F. Dill
Environmental Public Health Nominations by the Governor 7.27.06	
Alliance for a Clean & Healthy Maine	Sharon Tisher Orono
Maine Environmental policy organization	Nicholas T. Bennett Augusta
Maine public health organization	Michael Belliveau Old Town
Business Nominations by the Governor 7.27.06	
Maine manufacturer that practices environmentally sustainable production	Stacie R. Beyer Bangor
Maine business association	Steven R. Pinette Scarborough
Other Maine business	Mark S. Dobrovolny Kennebunk
Other Nominations by the Governor 7.27.06	
University in the University of Maine System who is involved in research and development	John P. Wise, Sr. Portland
Maine labor organization	Dana Graham, President Augusta
Public member	Melinda Davis (through May 2007) Augusta

Appendix B: Tom's of Maine Process for Assessing Vendor Total Value

- Ingredient for new product (R&PD)
 - Ingredient for existing product (Product Supply)



PROCESS FOR ASSESSING VENDOR TOTAL VALUE

Vendor Name & Address:	Ingredient Generic Name, Brand Name, Vendor Part #:
Vendor Contact Name:	Ingredient Manufacturer (if different):
Vendor Contact Title:	Vendor email:
Vendor Phone #:	Vendor Fax #:

	Criteria	Documentation	Status
For Individual Ingredient		Signed letter	
	Genetically Modified Organism Status	Signed letter or policy statement	
	Kosher Certification	From any certifying agency; if not kosher, why not?	
	Ingredient is safe	Safety Test information, GRAS listing, MSDS	
	Meets Tom's of Maine specifications	Specification sheet	
	Sample meets Tom's of Maine specification	Certificate of Analysis for sample lot	
	Vendor certifies ingredient is naturally derived	Signed letter	
	Vendor's manufacturing process for ingredient is natural, sustainable, responsible, and fulfills the Company Mission	Signed letter describing process, facility, & location.	
	Sources of all ingredients going into vendor's manufacturing process for this item are natural, sustainable, responsible, and fulfill the Company Mission	Signed letter describing ingredients and process for obtaining them	
	R&PD review of ingredient performance within product	Package compatibility, stability, organoleptic evaluation, physical/chemical properties	
	Special R&PD review of ingredient performance within OTC products	Bio-availability of drug active. Regulatory impact. Additional testing requirements.	
	Lead time, warehouse location, options for vendor managed inventory		
	Storage conditions & Container options		
Vendor		Signed letter	
	Vendor's manufacturing processes and ingredient sources are natural, sustainable, and responsible	Signed letter describing processes, facilities, & locations.	
	Vendor's corporate values/stewardship	Press clippings. Company documents	

	Criteria	Documentation	Status
For Tom's Use Only	Case by case assessment against the Tom's Maine Stewardship model <ul style="list-style-type: none"> Natural Sustainable Responsible 	Tom's of Maine Stewardship Model	
	Impact of changing ingredient on corporate communications <ul style="list-style-type: none"> Art or text on carton, tube, label, shrink Website communications Collateral material 	Design brief	