

State of Maine
Master Score Sheet
RFA#202304094

Bidder Name:		Lewiston Police Department	Maine Prosecutor Association
Proposed Cost:		Requested \$17,522	Requested \$71,616
Scoring Sections	Points Available		
Section I: Preliminary Information	Pass/Fail	Pass	Pass
Section II: Organization Qualifications and Experience	30	30	30
Section III: Proposed Services	40	40	34
Section IV: Cost Proposal	30	30	30
TOTAL	100	100	94



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY



Janet Mills
Governor

Michael J. Sauschuck
Commissioner

June 13, 2023

Lewiston Police Department
Attn: Ms. Ashley Wade
171 Park Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award,
RFA# 202304094 STOP Violence Against Women Formula Grant

Dear Ms. Wade,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety for the STOP Violence Against Women Formula Grant. The Department and the Justice Assistance Council have evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

- Lewiston Police Department, Domestic Violence Proactive Response Team
- Maine Prosecutors Association (Prosecutorial Districts 1,2,3,4,5,6,7, and 8), Multi-Disciplinary Domestic Violence/Sexual Assault Training

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

As stated in the RFA, following the announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Lisa Besse

Lisa Bosse
Contract Grant Manager
Maine Department of Public Safety
104 State House Station
45 Commerce Drive, Suite One
Augusta, ME 04333-0104
Lisa.Bosse@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY



Janet Mills
Governor

Michael J. Sauschuck
Commissioner

June 13, 2023

Maine Prosecutors Association
Attn: Ms. Shira Burns
6 State House Station
Augusta, Maine 04333

SUBJECT: Notice of Conditional Contract Award,
RFA# 202304094 STOP Violence Against Women Formula Grant

Dear Ms. Burns,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety for the STOP Violence Against Women Formula Grant. The Department and the Justice Assistance Council have evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

- Lewiston Police Department, Domestic Violence Proactive Response Team
- Maine Prosecutors Association (Prosecutorial Districts 1,2,3,4,5,6,7, and 8), Multi-Disciplinary Domestic Violence/Sexual Assault Training

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

As stated in the RFA, following the announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Lisa Basse

Lisa Bosse
Contract Grant Manager
Maine Department of Public Safety
104 State House Station
45 Commerce Drive, Suite One
Augusta, ME 04333-0104
Lisa.Bosse@maine.gov

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202304094
RFP TITLE: STOP Violence Against Women Formula Grant
BIDDER: Lewiston Police Department
DATE: 5/18/2023

SUMMARY PAGE

Department Name: Department of Public Safety
Name of RFP Coordinator: Lisa Bosse
Names of Evaluators: Francine Garland-Stark, Derek Gorneau, Lucia Hunt

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<ul style="list-style-type: none"> • Applicant must be an eligible Law Enforcement Agency or meet the criteria to receive STOP Law Enforcement Funding. 		
<ul style="list-style-type: none"> • Application must include pages 13 -24 of the RFA 		
<u>Scoring Sections</u> (Edit sections below to match evaluation criteria within RFP)	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	30
Section III. Proposed Services	40	40
Section IV. Cost Proposal	30	30
Total Points	100	100

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

Lewiston Police Department meets the requirements to receive Stop Grant funds.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202304094
RFP TITLE: STOP Violence Against Women Formula Grant
BIDDER: Lewiston Police Department
DATE: 5/18/2023

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	30

Evaluation Team Comments:

- Lewiston Police Department continues to provide consistent and great work with their STOP Grant funds.
- They have shown they have qualified individuals for this project and have had success over the past few years with the Proactive Response Team (PRT) project.
- Provided good details/statistics of project work in application.
- Lewiston PD provided a signed collaboration for this project in original application; however, we need to request that they provide this information again prior to awarding funds.

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	40	40

Evaluation Team Comments:

- Lewiston Police Department application is requesting additional funds to be added to current project under the STOP FY2022 Grant.
- PD received substantial raises after their prior STOP applications were submitted and additional funds are needed to ensure project work can continue as originally requested.
- Project parameters remain the same.
- The work that Lewiston PD is doing and their coordination efforts are in-line and everything the STOP Grant funds should represent.
- Application checked off "meaningfully addresses sexual assault" – Scoring team did not agree with this and indicated that there was no information in their application to support this.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202304094
 RFP TITLE: STOP Violence Against Women Formula Grant
 BIDDER: Lewiston Police Department
 DATE: 5/18/2023

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	+	Cost Proposal Being Scored	x	Score Weight	=	Score
	÷		x	XX points	=	30

Evaluation Team Comments:

- Excellent budget breakdown and good detail.
- Match was provided.
- No concerns.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202304094
 RFP TITLE: STOP Violence Against Women Formula Grant
 BIDDER: Maine Prosecutors
 DATE: 5/18/2023

SUMMARY PAGE

Department Name: Department of Public Safety
Name of RFP Coordinator: Lisa Bosse
Names of Evaluators: Francine Garland-Stark, Derek Gorneau, Lucia Hunt

Pass/Fail Criteria	Pass	Fail
Section I. Preliminary Information (Eligibility)	X	
<ul style="list-style-type: none"> • Applicant must be an eligible Law Enforcement Agency or meet the criteria to receive STOP Law Enforcement Funding. 		
<ul style="list-style-type: none"> • Application must include pages 13 -24 of the RFA 		
Scoring Sections (Edit sections below to match evaluation criteria within RFP)	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	30	30
Section III. Proposed Services	40	34
Section IV. Cost Proposal	30	30
Total Points	100	94

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

Applicant is not a Law Enforcement Agency; however, the Project work outlined/described in the application benefits STOP Law Enforcement program overall.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202304094
 RFP TITLE: STOP Violence Against Women Formula Grant
 BIDDER: Maine Prosecutors
 DATE: 5/18/2023

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	30

Evaluation Team Comments:

- Organization and members of the project work have good qualifications/experience for the work being done.
- Multi-Disciplinary Team (MDT) would consist of Law Enforcement, 2 Advocates, and Prosecutor. Each member of the team would be picked to attend conference based on their knowledge and dedication in investigating DV/SA crimes.
- Committee raised the question as to "How members of the Multi-disciplinary Team (MDT) would transfer the knowledge they received from the training onto others?"

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	40	34

Evaluation Team Comments:

- Maine Prosecutors would like to send 8 MDT from various Prosecutorial Districts to a Crimes Against Women Conference in Dallas Texas. (8 teams consisting of 4 individuals each, 32 people total).
- Committee had no concerns with the overall conference topic and the law enforcement members of the MDT; however, the application was a little vague on how others attending would use this knowledge to benefit the LE program.
- Proposed services narrative was very lean on information.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202304094
 RFP TITLE: STOP Violence Against Women Formula Grant
 BIDDER: Maine Prosecutors
 DATE: 5/18/2023

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
	÷		x	XX points	=	30

Evaluation Team Comments:

- Budget information provided was detailed and well outlined in the categories (personnel, travel, etc.).
- Match was provided.
- Committee suggested that when making the award that we inform Maine Prosecutors that the STOP funds being awarded are slightly less than requested due to limited LE funds available.
- Amended budget will need to be provided and DPS should suggest that they consider prioritizing the LE members of the MDT in the various Districts.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202304094

RFA TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Lewiston PD

DATE: 5/18/23

EVALUATOR NAME: Lucia Hunt

EVALUATOR DEPARTMENT: Maine Commission on Domestic and Sexual Assault

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience

History of project briefly described, no specific qualifications or experience

2. Proposed Services

a. Duration of Project

1 year

b. Description of Project

Funds part of the salaries of the Proactive Response Team responding to domestic violence and serving PFAs

3. Budget – Anticipated grant related expenses

\$26,090 total, \$17, 522 JAC

4. Does this project meaningfully address Sexual Assault?

Yes- ?

5. Is this a culturally specific community-based organization?

no

6. Is this project a continuation of a previously funded project?

yes

7. Federal purpose area (s) and Maine's Priority Area (s)

1,9 and 1,2,6

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202304094

RFA TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Lewiston PD

DATE: 5/18/23

EVALUATOR NAME: Lucia Hunt

EVALUATOR DEPARTMENT: Maine Commission on Domestic and Sexual Assault

8. Consultation/Collaboration Form Required/Signed?

Did not see one.

9. Other relevant information

Sexual assault specific services not identified

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202304094

RFA TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Maine Prosecutors Association

DATE: 5/18/2023

EVALUATOR NAME: Lucia Hunt

EVALUATOR DEPARTMENT: Maine Commission on Domestic and Sexual Abuse

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience

Statewide prosecutors association, with ED Shira Burns- experience attending conference and teaching others to best use multi-disciplinary teams to investigate DV and SA crimes

2. Proposed Services

a. Duration of Project

One year

b. Description of Project

Send multi-disciplinary teams to a week-long conference to learn best practices investigating DV and SA crimes, return to train folks within their districts

3. Budget – Anticipated grant related expenses

Conference, travel and lodging- salaries will be used as match

4. Does this project meaningfully address Sexual Assault?

yes

5. Is this a culturally specific community-based organization?

no

6. Is this project a continuation of a previously funded project?

no

7. Federal purpose area (s) and Maine's Priority Area (s)

Training law enforcement and Coordinating community response/multidisciplinary response

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202304094

RFA TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Maine Prosecutors Association

DATE: 5/18/2023

EVALUATOR NAME: Lucia Hunt

EVALUATOR DEPARTMENT: Maine Commission on Domestic and Sexual Abuse

8. Consultation/Collaboration Form Required/Signed?

9. Other relevant information

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202207116
RFA TITLE: **STOP Violence Against Women Formula Grant**
BIDDER NAME: Lewiston PD
DATE: 5/18/23
EVALUATOR NAME: Francine Stark
EVALUATOR DEPARTMENT: MCEDV

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA. [Please use a filename that will identify the Applicant Organization Name and then use your initials]*

Individual Evaluator Comments:

1. Organization Qualifications and Experience: Lewiston PD is the only PD serving Lewiston
2. Proposed Services
 - a. Duration of Project: Extension of current grant- through 9/30/23
 - b. Description of Project: Continues follow-up PD attention to DV cases, PFA service, Risk Assessment, risk management.
3. Budget – Anticipated grant related expenses \$17,522 + match
4. Does this project meaningfully address Sexual Assault?
No. There is no specific mention of SA in the application.
5. Is this a culturally specific community-based organization?
No
6. Is this project a continuation of a previously funded project?
Yes
7. Federal purpose area (s) and Maine's Priority Area (s)
8. Consultation/Collaboration Form Required/Signed?
No
9. Other relevant information

Good data and promising practice. Clear budget.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202207116
RFA TITLE: **STOP Violence Against Women Formula Grant**
BIDDER NAME: Maine Prosecutors Association
DATE: 5/18/23
EVALUATOR NAME: Francine Stark
EVALUATOR DEPARTMENT: MCEDV

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.[Please use a filename that will identify the Applicant Organization Name and then use your initials]*

Individual Evaluator Comments:

1. Organization Qualifications and Experience: The MPA is the only statewide organization of its kind, including all the prosecutors, and uniquely able to do this project.
2. Proposed Services
 - a. Duration of Project: now through June 2024
 - b. Description of Project: Funds multidisciplinary teams to travel to national conference for training.
3. Budget – Anticipated grant related expenses \$71,616 + match
4. Does this project meaningfully address Sexual Assault?
Yes...to the degree that the conference content will be sufficiently focused on sexual assault specific content.
5. Is this a culturally specific community-based organization? *No*
6. Is this project a continuation of a previously funded project? *No*
7. Federal purpose area (s) and Maine's Priority Area (s)
8. Consultation/Collaboration Form Required/Signed? *Yes*
9. Other relevant information: Proven approach to improving outcomes. Clear budget.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202304094

RFA TITLE: **STOP Violence Against Women Formula Grant**

BIDDER NAME: Lewiston Police Department

DATE: 5/17/2023

EVALUATOR NAME: Derek Gorneau

EVALUATOR DEPARTMENT: Department of Public Safety

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience – very qualified, established, and has responded to over 335 incidents in just 7 months in 2022 alone.
2. Proposed Services
 - a. Duration of Project – 10/1/2022 – 9/30/2023
 - b. Description of Project – Fund pay increases for members of the Proactive Response Team
3. Budget – Anticipated grant related expenses
\$14,210 for officer overtime and \$3,312 team leader = \$17,522
4. Does this project meaningfully address Sexual Assault? Yes
5. Is this a culturally specific community-based organization? No it is not
6. Is this project a continuation of a previously funded project? Yes, they are requesting the money to support an increase in deployments 1.5 a week.
7. Federal purpose area (s) and Maine's Priority Area (s) – Federal 1 and 9 and Maine 1,2,and 6
8. Consultation/Collaboration Form Required/Signed? Yes
9. Other relevant information – Reasonable request to continue the great work they are doing.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202304094

RFA TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Maine Prosecutor Association

DATE: 5/17/2023

EVALUATOR NAME: Derek Gorneau

EVALUATOR DEPARTMENT: Department of Public Safety

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience – Very qualified, established
2. Proposed Services
 - a. Duration of Project – 5/16/2023 – 6/30/2024
 - b. Description of Project – Send a multi-disciplinary team from each of the 8 districts to the Conference on Crimes Against Women in Dallas, Texas. Travel costs, conference costs, meals and lodging.
3. Budget – Anticipated grant related expenses
\$71,616 – Travel costs, conference costs, meals and lodging.
4. Does this project meaningfully address Sexual Assault? Yes
5. Is this a culturally specific community-based organization? No it is not
6. Is this project a continuation of a previously funded project? No it is new
7. Federal purpose area (s) and Maine's Priority Area (s) Many of the Federal Purpose areas covered.
8. Consultation/Collaboration Form Required/Signed? Yes
9. Other relevant information - No



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202304094
RFP TITLE: STOP Violence Against Women Grant

I, (print name at right) Lucia Hunt accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Lucia Hunt

Signature

5/16/2023

Date



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202207116
RFA TITLE: STOP Violence Against Women Formula Grant

I, (print name at right) Francine Stark
accept the offer to become a member of the Request for Application (RFA) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFA.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Francine Stark

9/26/2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202302020
RFA TITLE: Substance Use Disorder Assistance Program

I, (print name at right) Derek Gorneau
accept the offer to become a member of the Request for Proposals (RFA) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

3/28/23

Signature

Date