**STATE OF MAINE REQUEST FOR APPLICATIONS**

**RFA SUBMITTED QUESTIONS & ANSWERS SUMMARY**

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| **RFA NUMBER AND TITLE:** | 202402049, Climate Education Professional Development Grant |
| **RFA ISSUED BY:** | Department of Education |
| **SUBMITTED QUESTIONS DUE DATE:** | March 29, 2024, no later than 11:59 p.m., local time |
| **QUESTION & ANSWER SUMMARY ISSUED:** | April 16, 2024 |
| **PROPOSAL DUE DATE:** | May 3, 2024, no later than 11:59 p.m., local time |
| **PROPOSALS DUE TO:** | Proposals@maine.gov |

**Provided below are submitted written questions received and the Department’s answer.**

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| **1** | **RFA Section & Page Number** | **Question** |
| Part I: Overview of Grant Opportunity; Section C. Eligibility to Submit ApplicationPage 6 | Are there a variety of ways that other districts have approached the administration of the grant?  Are there people who are basically receiving the money, writing you the reports, and basically leaving the internal work up to the nonprofits etc.?  Can you outline for me how different districts have managed this issue? |
| **Answer** |
| The awardee (eligible local education provider) is accountable for all contractual requirements. However, the awardee may delegate tasks to their community partner. The administrative tasks for this grant that must come through the local education provider directly are the superintendent signatures on the application and contract and all invoicing. The reporting and organization of the program may be carried out by the community partner.  |

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| **2** | **RFA Section & Page Number** | **Question** |
| Part I: Overview of Grant Opportunity; Section E: Reporting RequirementsPage 8 | Can you share about what summit you are thinking of for the reporting requirements? |
| **Answer** |
| An applicant may choose the deliverable of participating in a summit. This option would be solidified in the contract negotiation depending on the program and the local education provider. It may include a panel in the MDOE Educator Summit. |

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| **3** | **RFA Section & Page Number** | **Question** |
| Part I: Overview of Grant Opportunity; Section C. Eligibility to Submit ApplicationPage 6 | Is a post-secondary school not eligible as a grantee under this RFA?    |
| **Answer** |
| Correct, post-secondary is not an eligible local education provider for the purposes of this grant. |

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| **4** | **RFA Section & Page Number** | **Question** |
| Part I: Overview of Grant Opportunity; Section A. Purpose and BackgroundPage 5 | How do you access the application embedded within the RFA? |
| **Answer** |
| The RFA should be downloaded. The .docx file can either be opened in Word or uploaded to Google Drive and then opened as a Google Doc. The embedded application file on page 14 can then be opened. |

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| **5** | **RFA Section & Page Number** | **Question** |
| Part V: Application FormPage 14 | Is the grant a reimbursement grant?    |
| **Answer** |
| Yes. |

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| **6** | **RFA Section & Page Number** | **Question** |
| Part I: Overview of Grant Opportunity; Section D. AwardsPage 6 | Is this grant a state and federally funded program?    |
| **Answer** |
| State. |