

State of Maine
Master Score Sheet

RFA# 202202022

STOP Violence Against Women Formula Grant – Law Enforcement Committee

| Bidder Name: | | Maine State Police Crime Lab | Penobscot County Sheriff's Office |
|--|-------------------------|-------------------------------------|--|
| Proposed Cost: | | \$129,511 | \$157,284 |
| Scoring Sections | Points Available | | |
| Section I: Preliminary Information | Pass/Fail | Pass | Pass |
| Section II: Organization Qualifications and Experience | 25 | 25 | 25 |
| Section III: Proposed Services | 40 | 40 | 38 |
| Section IV: Cost Proposal | 35 | 30 | 35 |
| TOTAL | <u>100</u> | <u>95</u> | <u>98</u> |

Coates, Kendra

From: Coates, Kendra
Sent: Thursday, April 21, 2022 3:58 PM
To: Zabarsky, Michael H
Cc: Bosse, Lisa
Subject: STOP Violence Against Women RFA 202202022 Award Notification Letter
Attachments: MSPCLAwardnotificationletter.pdf

Good Afternoon Lt. Zabarsky,

I am forwarding your award letter for the STOP Violence Against Women Formula Grant for the Maine State Police Crime Lab. Please let us know if you have any questions.

Thanks,

Kendra

Kendra Coates
Assistant to the Commissioner
Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333
Phone (207) 620-2955
Fax (207) 287-3042
Pronouns: she, her, hers



Janet Mills
Governor

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY



Michael J. Sauschuck
Commissioner

April 21, 2022

Maine State Police Crime Lab
Attn: Lieutenant Michael Zabarsky
45 Commerce Drive, Suite 1
Augusta, ME 04092

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202202022:
STOP Violence Against Women Formula Grant

Dear Lieutenant Zabarsky,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the STOP Violence Against Women Formula Grant. DPS and the Justice Assistance Council have evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

- Maine State Police Crime Lab
- Penobscot County Sheriff's Office

The bidders listed above received the evaluation team's highest rankings. DPS will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between DPS and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to DPS is executed. DPS further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

As stated in the RFA, following the announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act, 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Lisa Bosse
Contract Grant Manager
Maine Department of Public Safety
104 State House Station
45 Commerce Drive, Suite One
Augusta, ME 04333-0104
Lisa.Bosse@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

Coates, Kendra

From: Coates, Kendra
Sent: Thursday, April 21, 2022 4:05 PM
To: tmorton; James Ellis
Cc: Bosse, Lisa
Subject: STOP Violence Against Women RFA 202202022 Award Notification Letter
Attachments: PCSOAwardnotificationletter.pdf

Good Afternoon Sheriff Morton,

I am forwarding your award letter for the STOP Violence Against Women Formula Grant for the Penobscot County Sheriff's Office. Please let us know if you have any questions.

Thanks,

Kendra

Kendra Coates
Assistant to the Commissioner
Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333
Phone (207) 620-2955
Fax (207) 287-3042
Pronouns: she, her, hers



**Janet Mills
Governor**

**STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY**



**Michael J. Sauschuck
Commissioner**

April 21, 2022

Penobscot County Sheriff's Office
Attn: Sheriff Troy Morton
85 Hammond Street
Bangor, ME 04401

**SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202202022:
STOP Violence Against Women Formula Grant**

Dear Sheriff Morton,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the STOP Violence Against Women Formula Grant. DPS and the Justice Assistance Council have evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

- Maine State Police Crime Lab
- Penobscot County Sheriff's Office

The bidders listed above received the evaluation team's highest rankings. DPS will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between DPS and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to DPS is executed. DPS further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

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104 State House Station
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Lisa.Bosse@maine.gov

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202202022
RFP TITLE: STOP Violence Against Women Formula Grant
BIDDER: Maine State Police Crime Lab
DATE: 4/19/22

SUMMARY PAGE

Department Name: Department of Public Safety
Name of RFP Coordinator: Lisa Bosse
Names of Evaluators: Heather Putnam, Francine Stark, Lucia Hunt

| <u>Pass/Fail Criteria</u> | <u>Pass</u> | <u>Fail</u> |
|---|--------------------------------|------------------------------|
| Section I. Preliminary Information (Eligibility) | | |
| <ul style="list-style-type: none"> Applicant must be an eligible Law Enforcement Agency or meet the criteria to receive STOP Law Enforcement Funding. | X | |
| | | |
| <u>Scoring Sections</u> (Edit sections below to match evaluation criteria within RFP) | <u>Points Available</u> | <u>Points Awarded</u> |
| Section II. Organization Qualifications and Experience | 25 | 25 |
| Section III. Proposed Services | 40 | 40 |
| Section IV. Cost Proposal | 35 | 30 |
| <u>Total Points</u> | <u>100</u> | <u>95</u> |

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202202022
RFP TITLE: STOP Violence Against Women Formula Grant
BIDDER: Maine State Police Crime Lab
DATE: 4/19/22

**OVERVIEW OF SECTION I
Preliminary Information**

| |
|------------------------------------|
| |
| Section I. Preliminary Information |

Evaluation Team Comments:

The Maine State Police Crime Lab is an eligible Law Enforcement Agency.

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

| | <u>Points Available</u> | <u>Points Awarded</u> |
|--|-------------------------|-----------------------|
| Section II. Organization Qualifications and Experience | 25 | 25 |

Evaluation Team Comments:

- The applicant is the Maine State Police Crime Lab and they are fully qualified to perform this work.
- Have experience managing grant funds.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202202022
RFP TITLE: STOP Violence Against Women Formula Grant
BIDDER: Maine State Police Crime Lab
DATE: 4/19/22

**EVALUATION OF SECTION III
Proposed Services**

| | <u>Points Available</u> | <u>Points Awarded</u> |
|--------------------------------|-------------------------|-----------------------|
| Section III. Proposed Services | 40 | 40 |

Evaluation Team Comments:

- They will upgrade and enhance equipment needed for domestic violence homicides and sexual assaults.
- They believe this would meaningfully address sexual assault.
- Very good application that will be used to pay for equipment that is essential to the investigation of domestic and sexual violence crimes.

**EVALUATION OF SECTION IV
Cost Proposal**

| Lowest Submitted Cost Proposal | ÷ | Cost Proposal Being Scored | x | Score Weight | = | Score |
|--------------------------------|---|----------------------------|---|------------------|---|-----------|
| | ÷ | | x | XX points | = | 30 |

Evaluation Team Comments:

- Proposal was informative and easy to follow
- Question on the match funding being used – is it in kind services or money
- Costs appeared to be fair and reasonable but they could have attached backup such as quotes for the amounts used if they had that info.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202202022
RFP TITLE: STOP Violence Against Women Formula Grant
BIDDER: Penobscot County Sheriff's Office
DATE: 4/19/22

SUMMARY PAGE

Department Name: Department of Public Safety
Name of RFP Coordinator: Lisa Bosse
Names of Evaluators: Heather Putnam, Francine Stark, Lucia Hunt

| <u>Pass/Fail Criteria</u> | <u>Pass</u> | <u>Fail</u> |
|---|--------------------------------|------------------------------|
| Section I. Preliminary Information (Eligibility) | | |
| <ul style="list-style-type: none"> • Applicant must be an eligible Law Enforcement Agency or meet all the STOP requirements to receive Law Enforcement funding. | X | |
| | | |
| <u>Scoring Sections</u> (Edit sections below to match evaluation criteria within RFP) | <u>Points Available</u> | <u>Points Awarded</u> |
| Section II. Organization Qualifications and Experience | 25 | 25 |
| Section III. Proposed Services | 40 | 38 |
| Section IV. Cost Proposal | 35 | 35 |
| <u>Total Points</u> | <u>100</u> | <u>98</u> |

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202202022
RFP TITLE: STOP Violence Against Women Formula Grant
BIDDER: Penobscot County Sheriff's Office
DATE: 4/19/22

**OVERVIEW OF SECTION I
Preliminary Information**

| |
|------------------------------------|
| |
| Section I. Preliminary Information |

Evaluation Team Comments:

The Penobscot Sheriff's Office is an eligible Law Enforcement Agency.

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

| | <u>Points Available</u> | <u>Points Awarded</u> |
|--|-------------------------|-----------------------|
| Section II. Organization Qualifications and Experience | 25 | 25 |

Evaluation Team Comments:

- The applicant is the Sheriff's Department in Penobscot County and are fully qualified to perform this work.
- They have managed grant funds in the past so are familiar with the process.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202202022
 RFP TITLE: STOP Violence Against Women Formula Grant
 BIDDER: Penobscot County Sheriff's Office
 DATE: 4/19/22

**EVALUATION OF SECTION III
Proposed Services**

| | <u>Points Available</u> | <u>Points Awarded</u> |
|--------------------------------|-------------------------|-----------------------|
| Section III. Proposed Services | 40 | 38 |

Evaluation Team Comments:

- Project runs from 3/15/22 – 6/20/23
- They provided a good description of the Domestic Violence position and the work that would be performed. They did add that they thought this would meaningfully address sexual assault without adequate details on how it would meaningfully address sexual assault.
- Very good application that will be used to cover the salary of the Domestic Violence Investigator position.

**EVALUATION OF SECTION IV
Cost Proposal**

| Lowest Submitted Cost Proposal | ÷ | Cost Proposal Being Scored | x | Score Weight | = | Score |
|--------------------------------|---|----------------------------|---|------------------|---|-----------|
| | ÷ | | x | XX points | = | 35 |

Evaluation Team Comments:

- Proposal was clear and easy to follow
- Good that the funding is being used to cover the salary of the position
- No discrepancies noted with the math to arrive at the amount being requested
- Costs appear to be fair and reasonable

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202202022

RFA TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Maine State Police

DATE: 4/19/2022

EVALUATOR NAME: Heather Putnam

EVALUATOR DEPARTMENT: USAO - Maine

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience **MSP provides state wide law enforcement response and crime lab support -**
2. Proposed Services **Maine State Police Crime Lab / technology needs – will enhance capacity statewide**
 - a. Duration of Project
 - b. Description of Project
3. Budget – Anticipated grant related expenses
4. Does this project meaningfully address Sexual Assault? **yes**
5. Is this a culturally specific community-based organization? **no**
6. Is this project a continuation of a previously funded project?
7. Federal purpose area (s) and Maine's Priority Area (s)
8. Consultation/Collaboration Form Required/Signed? **yes**
9. Other relevant information **statewide benefit, MSP manages federal funds and grants – no concerns. Strong application**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202202022
RFA TITLE: **STOP Violence Against Women Formula Grant**
BIDDER NAME: Penobscot Sheriff's Office
DATE: 4/19/2022
EVALUATOR NAME: Heather Putnam
EVALUATOR DEPARTMENT: USAO - Maine

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience **Penobscot SO is the law enforcement agency for Penobscot County**
2. Proposed Services
 - a. Duration of Project
15 months
 - b. Description of Project
3. Budget – Anticipated grant related expenses
4. Does this project meaningfully address Sexual Assault? **Domestic violence focus**
5. Is this a culturally specific community-based organization? **no**
6. Is this project a continuation of a previously funded project? **Yes, previous funding is PSN**
7. Federal purpose area (s) and Maine's Priority Area (s) **yes**
8. Consultation/Collaboration Form Required/Signed? **yes**
9. Other relevant information **innovative and collaborative grant proposal to continue domestic violence investigator position that works closely w/local dv resource center and advocates**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202202022
RFA TITLE: STOP Violence Against Women Formula Grant
BIDDER NAME: Maine State Police
DATE: 04/18/2022
EVALUATOR NAME: Francine Stark
EVALUATOR DEPARTMENT: MCEDV

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience: The MSP Crime Lab is the sole crime lab in Maine, and the MSP evidence response team investigates all homicides in Maine.
2. Proposed Services
 - a. Duration of Project: unclear
 - b. Description of Project: upgrade and enhance equipment for investigating domestic violence homicide and sexual assault crimes to improve the quality of evidence collection and efficiency of analysis of that evidence.
3. Budget – Anticipated grant related expenses: \$129,511 federal cost/\$63,789 match
4. Does this project meaningfully address Sexual Assault? Yes
5. Is this a culturally specific community-based organization? No
6. Is this project a continuation of a previously funded project? No
7. Federal purpose area (s) and Maine's Priority Area (s) Yes
8. Consultation/Collaboration Form Required/Signed? Yes
9. Other relevant information: This is a straightforward request for equipment that is essential to the investigation of domestic and sexual violence crimes. I would give the proposal high marks.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202202022
RFA TITLE: STOP Violence Against Women Formula Grant
BIDDER NAME: Penobscot County Sheriff's Office
DATE: 04/18/2022
EVALUATOR NAME: Francine Stark
EVALUATOR DEPARTMENT: MCEDV

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience: The PCSO is the appropriate agency, since it is the county sheriff's office.
2. Proposed Services
 - a. Duration of Project: 3/15/2022 – 6/20/2023
 - b. Description of Project: DV investigator to provide follow-up and case oversight
3. Budget – Anticipated grant related expenses: \$157,283 federal cost plus \$57,296 match
The budget narrative and detail align with the proposal.
4. Does this project meaningfully address Sexual Assault?
The box is checked on p. 6 to indicate that the project addresses sexual assault, but the project narrative does not specifically mention sexual assault. This seems like a domestic violence specific proposal. There is no mention of a partnership with the local sexual assault center.
5. Is this a culturally specific community-based organization?
The box is checked on page 6, but the SO does not meet the definition of a culturally specific organization.
6. Is this project a continuation of a previously funded project? Yes...of a Project Safe Neighborhoods grant project
7. Federal purpose area (s) and Maine's Priority Area (s) Yes...it addresses them
8. Consultation/Collaboration Form Required/Signed? Yes
9. Other relevant information: This is a well written proposal, and I would give it full marks.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202202022

RFA TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Maine State Police

DATE: 4/19/2022

EVALUATOR NAME: Lucia Hunt

EVALUATOR DEPARTMENT: Maine Commission on Domestic and Sexual Abuse

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience: excellent
2. Proposed Services
 - a. Duration of Project
Updated equipment will last for many years
 - b. Description of Project: purchase updated equipment
3. Budget – Anticipated grant related expenses: \$129,511
4. Does this project meaningfully address Sexual Assault? *yes*
5. Is this a culturally specific community-based organization? *no*
6. Is this project a continuation of a previously funded project? *no*
7. Federal purpose area (s) and Maine's Priority Area (s) 1- multidisciplinary response to SA victims, improve coordination of the criminal justice system and sexual assault victim services.
8. Consultation/Collaboration Form Required/Signed? *Yes*
9. Other relevant information

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202202022

RFA TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Penobscot Sheriff's Office

DATE: 4/19/2022

EVALUATOR NAME: Lucia Hunt

EVALUATOR DEPARTMENT: Maine Commission on Domestic and Sexual Abuse

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience: excellent
2. Proposed Services
 - a. Duration of Project: 15 months
 - b. Description of Project: DV Investigator
3. Budget – Anticipated grant related expenses: \$157,283.23
4. Does this project meaningfully address Sexual Assault? *No- although they indicate this does address sexual assault, the focus is on DV and there is no involvement of SA providers or specific information about addressing provided.*
5. Is this a culturally specific community-based organization? No (although they checked yes)- perhaps we can clarify this and sexual assault set aside within the grant application going forward.
6. Is this project a continuation of a previously funded project? Yes
7. Federal purpose area (s) and Maine's Priority Area (s): coordinated community response/multi-disciplinary response, aims to improve coordinated of the justice system's response to domestic violence, sexual violence and dating violence
8. Consultation/Collaboration Form Required/Signed? Yes, Partners for Peace
9. Other relevant information



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202202022
RFA TITLE: STOP Violence Against Women Formula Grant

I, (print name at right) Heather Putnam
accept the offer to become a member of the Request for Application (RFA) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFA.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with, or assisted any bidder in the preparation of any proposal submitted in response to this RFA nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Applications presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Heather Putnam

4/18/22

Signature

Date



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202202022
RFA TITLE: STOP Violence Against Women Formula Grant

I, (print name at right) Francine Stark
accept the offer to become a member of the Request for Application (RFA) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFA.

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Francine Stark

04/18/2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202202022
RFA TITLE: STOP Violence Against Women Formula Grant

I, (print name at right) Lucia Hunt
accept the offer to become a member of the Request for Application (RFA) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFA.

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I agree to hold confidential all information related to the contents of Requests for Applications presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

/s/ Lucia Hunt

4/19/2022

Signature

Date