

State of Maine
Master Score Sheet

Bidder Name:		Cumberland County	Falmouth Police Department	Waldo Police Department
Proposed Cost:		Requested: \$400,000	Requested: \$16,000	Requested: \$213,782.36
Scoring Sections	Points Available			
Section I: Preliminary Information (Eligibility)	Pass/Fail	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	30	25	29	28
Section III: Proposed Services	40	35	35	32
Section IV: Cost Proposal	30	20	30	17
TOTAL	<u>100</u>	<u>80</u>	<u>94</u>	<u>77</u>



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
104 STATE HOUSE STATION
AUGUSTA, ME 04333



MICHAEL J. SAUSCHUCK
COMMISSIONER

March 31, 2023

County of Cumberland
Brandon Irwin, Behavioral Public Health Manager
142 Federal Street
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202302020
Substance Use Disorder Program

Dear Mr. Irwin,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the Substance Use Disorder Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

- County of Cumberland
- Falmouth Police Department
- Waldo County Sheriff's Office

The bidders listed above received the evaluation team's highest rankings. DPS will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between DPS and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to DPS is executed. DPS further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

As stated in the RFA, following the announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act, 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Lisa Bosse

Lisa Bosse
Grant Manager
Maine Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333-0104

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



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MICHAEL J. SAUSCHUCK
COMMISSIONER

March 31, 2023

Falmouth Police Department
Chief John F. Kilbride
2 Marshall Drive
Falmouth, ME 04105

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202302020
Substance Use Disorder Program

Dear Chief Kilbride,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the Substance Use Disorder Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

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- Falmouth Police Department
- Waldo County Sheriff's Office

The bidders listed above received the evaluation team's highest rankings. DPS will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between DPS and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to DPS is executed. DPS further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

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104 STATE HOUSE STATION
AUGUSTA, ME 04333



MICHAEL J. SAUSCHUCK
COMMISSIONER

March 31, 2023

Waldo County Sheriff's Department
Sheriff Jason Trundy
6 Public Safety Way
Belfast, ME 04915

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202302020
Substance Use Disorder Program

Dear Sheriff Trundy,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the Substance Use Disorder Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

- County of Cumberland
- Falmouth Police Department
- Waldo County Sheriff's Office

The bidders listed above received the evaluation team's highest rankings. DPS will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between DPS and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to DPS is executed. DPS further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

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45 Commerce Drive, Suite 1
Augusta, ME 04333-0104

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020
RFP TITLE: Substance Use Disorder Assistance Program
BIDDER: Cumberland County – Pathways of HOPE
DATE: March 29, 2023

SUMMARY PAGE

Department Name: Department of Public Safety
Name of RFP Coordinator: Lisa Bosse
Names of Evaluators: Derek Gorneau, Samuel Hurley, Katherine Coutu

Pass/Fail Criteria	Pass	Fail
Section I. Preliminary Information (Eligibility)	√	
Scoring Sections	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	30	25
Section III. Proposed Services	40	35
Section IV. Cost Proposal	30	20
Total Points	100	80

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information
Pass

Evaluation Team Comments:

- Cumberland County is an eligible applicant for the Substance Use Disorder Program Assistance. Pathways HOPE is a new iteration of Operation HOPE which was project previously implemented by Scarborough PD.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020

RFP TITLE: Substance Use Disorder Assistance Program

BIDDER: Cumberland County – Pathways of HOPE

DATE: March 29, 2023

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	30	25

Evaluation Team Comments:

- Cumberland County Public Health Department (CCPHD) is partnering with individuals that have extensive experience.

Concerns:

- Portland Recovery Community Center (PRCC) has vastly expanded and provide many services. Although they do some incredible work and are very well qualified, there are concerns that the money they request for services may be slightly inflated.
- CCPHD is a brand new entity and although individuals that are part of this entity are academically qualified, the fact this remains that this is a new organization that is following/strengthening a prior year project.

**EVALUATION OF SECTION III
Proposed Services**

	Points Available	Points Awarded
Section III. Proposed Services	40	35

Evaluation Team Comments:

- Provided a good evaluation matrix. Pathways HOPE is a diversion program.
- Thorough description of proposed services. Attached dates to project objectives which was great to see.
- CCPHD showed good connectivity with the community; however, would have liked to see letters of support.
- Duration of proposed services is good and meets the requirements of the RFA.

Concerns:

- Who is going to do all the work? Appears that bulk of work is being done by a Resource Navigator that will be hired by PRCC. This is a complex project and there is concern on how one person will be able to bridge five Police Departments. Project shows servicing 144 individuals/year and will divert to other resources, if needed.
- No letters to show collaborating partners for the project.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020

RFP TITLE: Substance Use Disorder Assistance Program

BIDDER: Cumberland County – Pathways of HOPE

DATE: March 29, 2023

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
	÷		x	30 points	=	20

Evaluation Team Comments:

Budget does not provide enough detail.

- “Other” category \$319,235. Bulk of this is outlined as treatment and housing stipends and very limited support for the cost of the funds being requested. More supporting detail/breakdown should have been provided.
- Treatments and housing stipend expenses – these services can also be supplemented by Office of Behavioral Health (OBH) Did CCPHD consider these items can be supplemented by collaborating with other state programs? Can these costs be reduced?
- Personnel - Resource Navigator working 100% on this project and fringe, etc. included here
- What is the 15% PRCC indirect Admin Rate represent include under “other” represent?

Overall:

- Budget needs to be amended and it has some incorrect calculations/information surrounding Indirect Costs.
- Page 6 indicates that they will support individuals to fill out eligibility forms for MaineCare, etc. We should confirm that they are considering collaborating with other state programs to help with treatment and housing stipends.
- Is the treatment and housing stipend budget item inflated and could it be reduced?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020

RFP TITLE: Substance Use Disorder Assistance Program

BIDDER: Falmouth Police Dept. – Operation PHOENIX

DATE: March 29, 2023

SUMMARY PAGE

Department Name: Department of Public Safety

Name of RFP Coordinator: Lisa Bosse

Names of Evaluators: Derek Gorneau, Samuel Hurley, Katherine Coutu

Pass/Fail Criteria	Pass	Fail
Section I. Preliminary Information (Eligibility)	√	
Scoring Sections	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	30	29
Section III. Proposed Services	40	35
Section IV. Cost Proposal	30	30
Total Points	100	94

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Pass

Evaluation Team Comments:

Operation PHOENIX is a continuing project from prior year and Falmouth Police Department is an eligible applicant for the Substance Use Disorder Program Assistance.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020

RFP TITLE: Substance Use Disorder Assistance Program

BIDDER: Falmouth Police Dept. – Operation PHOENIX

DATE: March 29, 2023

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	29

Evaluation Team Comments:

- Operation PHOENIX has been functioning effectively and meeting goals of their project. They admitted 56 people last year and that is great work for one person.
- Officer is well qualified and has good experience.

Concerns:

- Everything in this project is contingent upon one person. What happens if this one individual were to leave? Would this project be sustainable?

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	40	35

Evaluation Team Comments:

- Operation PHOENIX is doing great work. They have had success and should keep on doing what they are doing. Would have liked to see some trending matrices/measurable impact details included in application.
- Town is assisting and taking ownership in the program.
- Officer is attending training for this program and they are not requesting funds for this training in this application. Town will be paying for the training.

Concerns:

- Sustainability of the program considering the whole project is being done by one person. Although as mentioned the Town has taken some interest and is assisting; therefore, this provides some comfort that the program will have some sustainability in the future.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020

RFP TITLE: Substance Use Disorder Assistance Program

BIDDER: Falmouth Police Dept. – Operation PHOENIX

DATE: March 29, 2023

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
	÷		x	30 points	=	30

Evaluation Team Comments:

- No concerns with any budget information.
- Committee is comfortable with their request for funds.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020
RFP TITLE: Substance Use Disorder Assistance Program
BIDDER: Waldo County – LEAD Expansion Project
DATE: March 29, 2023

SUMMARY PAGE

Department Name: Department of Public Safety
Name of RFP Coordinator: Lisa Bosse
Names of Evaluators: Derek Gorneau, Samuel Hurley, Katherine Coutu

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	√	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	28
Section III. Proposed Services	40	32
Section IV. Cost Proposal	30	17
<u>Total Points</u>	<u>100</u>	<u>77</u>

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information
Pass

Evaluation Team Comments:

LEAD Expansion Project is a continuing project from prior year and the Waldo County Sheriff Office is an eligible applicant for the Substance Use Disorder Program Assistance.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020

RFP TITLE: Substance Use Disorder Assistance Program

BIDDER: Waldo County – LEAD Expansion Project

DATE: March 29, 2023

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	28

Evaluation Team Comments:

- Individuals working on LEAD Expansion Program are well qualified and bring some great experience to the project.
- Waldo County will also be contracting with Volunteers of America (VOA). This organization has been known to be very good and bring a wealth of experience to the project.
- Good collaboration efforts and project work aligns well with Behavioral Health Services OPTION program.
- Waldo County Sheriff Office is expanding and collaborating with Knox County Sheriff Office to unify correctional facilities and build a strong partnership for this program.

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	40	32

Evaluation Team Comments:

- Expansion from prior year program.
- LEAD project shows support of other State Programs and collaboration of services being provided.
- Letters of support were provided.
- Proposed services was very well written and included great details on the project.

Concerns:

- Proposed services reference "Friendly Caller" program and wellness checks. Is this targeted at elderly? This is not a service that should be funded by SUD.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202302020

RFP TITLE: Substance Use Disorder Assistance Program

BIDDER: Waldo County – LEAD Expansion Project

DATE: March 29, 2023

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
	÷		x	30 points	=	17

Evaluation Team Comments:

- Budget does not have enough detail and further breakdown should have been provided.
- VOA consultants – much of the budget is for office space lease, equipment, supplies, community office space, background checks and IT support for staff. (Pg 16) This is a large portion of funds being requested.

Concerns:

- Budget includes some information that is not SUD related (i.e. Friendly Caller). Should we remove this from funds being provided?
- What is the Restorative Justice Program Maine providing to the project? No detail provided.

Overall – committee had lots of questions.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: Cumberland County

Date: March 28, 2023

Evaluator name: J. Sam Hurley

Evaluator Department: DPS/Bureau of EMS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

- Cumberland County Public Health Dept. is a new entity
- Seems that they are adopting a model that was previously deployed by Scarborough Police Dept.
- PRCC has extensive experience in this space

2. Proposed Services

a. Duration of Project: One Year

b. Description of Project: Modified extension of Scarborough Police Department's Operation HOPE.

- i. Appreciate the clear evaluation plan matrix
- ii. Expansion of Operation HOPE programming to expand diversion programming
- iii. Concern: Pathway to bridge the connections with the five police departments to assist with resource navigation
- iv. Concern: Will the single navigator be able to support the increased number of clients based on Scarborough's program
- v. Positive: appreciate that they will assist clients to complete MaineCare applications where applicable
- vi. Concern: implementation plan of how this will be supported
- vii. Concern: allocation of staff persons to support the program at the county level

3. Budget – Anticipated grant related expenses:

- Resource Navigator is PRCC employee vs. CCPHD
- No indirect rate for CCPHD

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

- Indirect rate in budget for budget should be included as a contractual cost with the contracted labor line
 - Incorrect budget line item placement (employee staff time vs. contractual services)
 - Concern: some of the budget items may be covered by other sources – MaineCare and OBH funding
4. Is this project a continuation of a previously funded project?
- Yes, but modified
5. Are all required forms included?
- To my knowledge, need confirmation from RFA coordinator
6. Other relevant information:
- None

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: County of Cumberland

Date: 3/29/23

Evaluator name: Katherine Coutu

Evaluator Department: DHHS/OBH

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

Subcontractors have extensive^L experience.

Cumberland Co Public Health / LIZ Blackwell-Moore has extensive experience.

2. Proposed Services

a. Duration of Project: 4/1/23 - 3/31/24

b. Description of Project: diversion project? Strong proposal.

3. Budget – Anticipated grant related expenses:

* 15% admin fees for PRCC

utilize existing funds such as OBH/Recovery residences.

4. Is this project a continuation of a previously funded project?

similar yet expanded.

5. Are all required forms included?

6. Other relevant information:

budget breakdown

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: County of Cumberland

Date: 3/28/23

Evaluator name: Derek Greenan

Evaluator Department: Department of Public Safety.

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

* County is new as they are taking over the efforts from Scarborough. However, the program is well established, PREC has a lot of experience and is very qualified, and Cumberland County is very familiar w/ the project.

2. Proposed Services

a. Duration of Project: 4/1 - 3/31/24

b. Description of Project: well written, clear objectives w/ dates and who is involved, consistent w/ previous operation Hope efforts but also included a new effort by partnering w/ 5 local law enforcement agencies.

3. Budget – Anticipated grant related expenses:

Mostly clear, couple amounts in wrong category, and better understanding of 15% admin rate for PREC is needed.

4. Is this project a continuation of a previously funded project?

Yes

5. Are all required forms included?

Yes

6. Other relevant information:

Application was put together well. It was mostly clear with strong objectives, goals, and expected outcomes. I liked the addition of the efforts w/ the five local law enforcement agencies.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: Falmouth Police Department

Date: March 28, 2023

Evaluator name: J. Sam Hurley

Evaluator Department: DPS/Bureau of EMS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

- FPD has experience doing this work based on previous grant funding FRA 202202014 FY2022 SUPD
- Continuing existing programming but not supplanting funding.
- Existing programming continues to expand and appears to be functioning effectively
- Sustainability

2. Proposed Services

- a. Duration of Project: 1 year – March 31, 2024
- b. Description of Project: Continuing existing law enforcement-based recovery coach programming
- c. Concern: Operation PHOENIX seems to be centered around a single individual (Officer Oelschlegel) – lack of operational sustainability should the Officer choose to leave the program.
- d. Appreciate the city's support of the program by supporting the majority of the Officer's pay as well as some training opportunities like the National Rx and Illicit Drug Summit in Atlanta later this Spring.
- e. Would like to see greater clarity about the specific interventions that will be provided
- f. Appreciative of the progress reports and their thoroughness

3. Budget – Anticipated grant related expenses:

- \$16,000

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

- Concerned that it doesn't account for any additional costs including indirect
4. Is this project a continuation of a previously funded project?
 - Yes
 5. Are all required forms included?
 - Seemingly so, I would defer to the RFA Coordinator for confirmation
 6. Other relevant information:
 - Seems to be low-cost with high rate of return. I would have liked to have seen some data about the efficacy of the programming aside from enrollment rates; however, I think that it is a sufficient proxy based on the dollar amount requested. That said, I'm not sure what it means that someone is enrolled and are they getting anything out of the program. I would like to see the contracting process add some performance metrics that will better assess the actual impact of the program.

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: Falmouth PD

Date: 3/29/23

Evaluator name: Katherine Couhn

Evaluator Department: OBH/DHHS

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

Individual has good experiential + qualifications
has been doing this work.

2. Proposed Services

Effective Purchasing - meeting goals (*only one person)

a. Duration of Project: 6/1/23 - 3/31/23

b. Description of Project:

would have liked more details.

3. Budget - Anticipated grant related expenses:

no concerns

4. Is this project a continuation of a previously funded project?

yes

5. Are all required forms included?

yes

6. Other relevant information:

Program relies on 1 person

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: Falmouth Police Department

Date: 3/28/23

Evaluator name: Derek Greeneau

Evaluator Department: Department of Public Safety

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

Individual is qualified and has experience. Placed 56 people.

2. Proposed Services

a. Duration of Project: 6/1 - 3/31

b. Description of Project:

* could be more clear in the specifics of the services they are providing.

3. Budget – Anticipated grant related expenses:

* Reasonable ASK and Filled out correctly.

4. Is this project a continuation of a previously funded project?

Yes

5. Are all required forms included?

Yes

6. Other relevant information:

I will recommend fully funding as the ask is small meaning they are contributing quite a bit to those efforts. Placing 56 people for such a small ask is a wonderful outcome

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: Waldo County

Date: March 28, 2023

Evaluator name: J. Sam Hurley

Evaluator Department: DPS/Bureau of EMS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.*

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

- Continuing project but expanding to Knox County
- VOA has significant experience in this space

2. Proposed Services

a. Duration of Project: Year

b. Description of Project:

Strength: Strong collaboration with OPTIONS program

Concern: Difficulty in understanding the difference between CLO and LEAD programming covered by the Connect and Protect Program

Concern: Relevance of Friendly Caller Program and SUD programming

Concern: how do all of the programs align?

3. Budget – Anticipated grant related expenses:

Concern: There may be some programming that isn't explicitly SUD-related or described as such, should that be accounted for

Concern: What is covered by the \$189K with VOA, draft contract?

Concern: What does the Restorative Justice line item cover?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

4. Is this project a continuation of a previously funded project?

Yes, expansion

5. Are all required forms included?

To my knowledge, yes

6. Other relevant information:

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: Waldo county sheriff's Department

Date: 3/29/23

Evaluator name: Katherine Cowie

Evaluator Department: DHHS/OBH

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

Long-term experience. L

2. Proposed Services

a. Duration of Project:

b. Description of Project:

Supports other state programs.
Well written

3. Budget – Anticipated grant related expenses:

VOA? - what is exactly being covered?
Friendly caller? should be broken down

4. Is this project a continuation of a previously funded project?

yes

5. Are all required forms included?

yes

6. Other relevant information:

Expanding current program

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA# 202302020

RFA Title: Substance Use Disorder (SUD) Assistance Program

Bidder Name: Waldo County Sheriff's Department

Date: 3/28/23

Evaluator name: Derek Guineau

Evaluator Department: Department of Public Safety

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFA.

Individual Evaluator Comments:

1. Organization Qualifications and Experience.

- * Aligns more w/OPTIONS
- * Contracted vendor has lots of experience

2. Proposed Services

a. Duration of Project: 4/1 - 3/31

b. Description of Project:

- * It seemed well written and clearly stated what they want to do w/ the money to expand.
- * Why did you include Friendly caller Program - Not SUD

3. Budget – Anticipated grant related expenses:

- * No PS in summary but Sheriff included
- * Budget numbers needed more breakdown and clarity.

4. Is this project a continuation of a previously funded project?

Yes

5. Are all required forms included?

Yes

6. Other relevant information:

- * Yes - Not entirely sure about some of the budget numbers and the specifics of what they are doing.
- * Friendly caller program also mentioned but seems to have nothing to do w/ SUD



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202302020
RFA TITLE: Substance Use Disorder Assistance Program

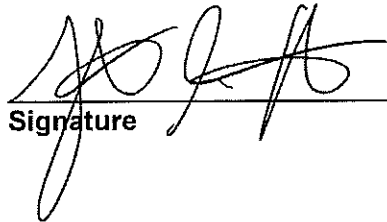
I, J. Sam Hurley accept the offer to become a member of the Request for Proposals (RFA) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.



Signature

March 28, 2023

Date



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202302020
RFA TITLE: Substance Use Disorder Assistance Program

I, (print name at right) Katherine Courbe
accept the offer to become a member of the Request for Proposals (RFA) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Katherine Courbe 3/27/22
Signature Date



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202302020
RFA TITLE: Substance Use Disorder Assistance Program

I, (print name at right) Derek Gorneau
accept the offer to become a member of the Request for Proposals (RFA) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

3/28/23

Signature

Date