**STATE OF MAINE REQUEST FOR PROPOSALS**



**RFI SUBMITTED QUESTIONS & ANSWERS SUMMARY**

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| **RFI NUMBER AND TITLE:** | **RFI# 202210176 - Comprehensive Electronic School Health Record** |
| **RFI ISSUED BY:** | Department of Education |
| **SUBMITTED QUESTIONS DUE DATE:** | November 30, 2022, no later than 5:00 p.m., local time |
| **QUESTION & ANSWER SUMMARY ISSUED:** | December 7, 2022 |
| **PROPOSAL DUE DATE:** | December 30, 2022, no later than 5:00 p.m., local time |
| **PROPOSALS DUE TO:** | [Proposals@maine.gov](mailto:Proposals@maine.gov) |

**Provided below are submitted written questions received and the Department’s answer.**

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| **1** | **RFI Section & Page Number** | **Question** |
| Table of Contents (2) | The Table of Contents includes an “Informational Meeting” as part of Key RFI Events and Processes. Does the State intend to hold this meeting, and if so, when? |
| **Answer** | |
| No. There is no intent to hold an informational meeting. | |

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| **2** | **RFI Section & Page Number** | **Question** |
| Part I A (3) | Are dental services provided?  If so, what kind? |
| **Answer** | |
| May be provided by some schools to include screenings, cleanings, fluoride application, sealants, and referrals. | |

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| **3** | **RFI Section & Page Number** | **Question** |
| Part I A (3) | If integrating with a large school information system, what types of information would you expect to be sharing?  Would this be one way or bi-directional information interface / communication? |
| **Answer** | |
| Yes, bidirectional with District School Information System, with the ability to become interoperable with State data systems as interoperability matures, via FTP perhaps in the interim if appropriate. | |

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| **4** | **RFI Section & Page Number** | **Question** |
| Section I B (5) | The "Current Conditions" section says that there are 173,000 current children receiving education and health-related services? How many of those receive school-based health services in a given year? How many years’ worth of historical data would the system need to maintain? |
| **Answer** | |
| All students within schools receive health related services. Student records must be maintained according to local policy and [Schedule 18](https://www.maine.gov/sos/arc/records/local/school.aug2018.pdf). | |

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| **5** | **RFI Section & Page Number** | **Question** |
| Section I A (5) | The "Purpose and Background" section mentions the desire to improve clinical care, research, and inform public decision making. Does that presume that the system will feed into some centralized data repository to support State-level querying and analytics? |
| **Answer** | |
| No, but the ability for local schools to report needed data to the state would be simplified. Providing this at the state level allows for equity and uniformity in the data collection process. | |

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| **6** | **RFI Section & Page Number** | **Question** |
| Part I A (5) | The RFP mentions "larger school information systems or other data management system." Can the Department elaborate on what these systems are? |
| **Answer** | |
| Systems include District instances of Power School, Infinite Campus, Web2School, Edupoint SIS etc as well as state level education databases | |

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| **7** | **RFI Section & Page Number** | **Question** |
| Part I B (5) | How is the system intended to interact with the 34% of schools that already have an electronic system for documenting health visits? Will this EHR replace or interoperate with those systems? |
| **Answer** | |
| This is not intended to replace a system that a school is already using. If possible, interoperation would occur upon student record transfer from one school to another to prevent delay in student enrollment and facilitate timely access to support services students may be eligible for or receiving. | |

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| **8** | **RFI Section & Page Number** | **Question** |
| Section I D (6) | Requirement 7 mentions the desire to "include evidence-based screening tools." Does the Department currently leverage a standard set of screening tools or assessments? If so, could you please share which ones the state uses? |
| **Answer** | |
| No, the Department does not currently direct which screening tools local schools use. For example, using the [SCAT 5](https://www.pdffiller.com/jsfiller-desk17/?requestHash=9dff4d94b1b4a8318c1baf49bb817bd3c262ecae4c9294954cc2cd04ddc2e552&lang=en&projectId=1166870550&loader=tips&MEDIUM_PDFJS=true&PAGE_REARRANGE_V2_MVP=true&isPageRearrangeV2MVP=true#a62abdca19a04247ba1a572edb1bb7b5) when a head injury occurs. | |

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| **9** | **RFI Section & Page Number** | **Question** |
| Part I D (6) | Does the state desire bidirectional data flow with the state immunization registry system? |
| **Answer** | |
| No. | |

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| **10** | **RFI Section & Page Number** | **Question** |
| Part II B (7) | If a student moves from one school to another, would it be expected that the new school has access to all the documentation from the previous school or only limited historical data? |
| **Answer** | |
| Like roles should have access to all documentation, maintaining the hierarchy of confidentiality in the portability of the record. | |

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| **11** | **RFI Section & Page Number** | **Question** |
| Part II B (7) | Is the Department envisioning leveraging historical data from school information systems or other data management systems? |
| **Answer** | |
| Yes. | |

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| **12** | **RFI Section & Page Number** | **Question** |
| Section II B (7) | Can the Department elaborate on how student health information is currently shared between schools? Between the schools and the State? |
| **Answer** | |
| Currently a printed copy of a health record is mailed to the receiving school. Individual health records are not shared by schools with the State. Any reports to the state are in aggregate for very specific data collection. The MDOE does not currently collect student level health information. | |

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| **13** | **RFI Section & Page Number** | **Question** |
| Part II B (8) | Which other Interfaces (e.g., HIE, Immunization Registry etc.) are a “must” to connect to with the new EHR? Number 9 – Along with the State Immunization Record System, what other systems would our software need to interact with? |
| **Answer** | |
| State Immunization registry (Immpact), Health Information Exchange (Health InfoNet), a variety of Individualized Education Program (IEP) systems, state data system, and local Student Information Systems. | |

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| **14** | **RFI Section & Page Number** | **Question** |
| Part II B (8) | How is the State defining record portability, and should that include integrated clinical data from external sources (e.g. primary care EHR data)? |
| **Answer** | |
| Portability should be the school EHR from one school to another school. | |

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| **15** | **RFI Section & Page Number** | **Question** |
| Part II B (8) | Number 8 – Can you clarify facilitating third party Reimbursement (example, would a third party log in to the software, or would our software need to interact with the third party’s own website |
| **Answer** | |
| Software or third-party platform would seamlessly interact with the electronic health record. | |

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| **16** | **RFI Section & Page Number** | **Question** |
| Part II B (8) | Number 5 – Can you please define what the mandatory reporting would entail, and what would be needed in the system for it |
| **Answer** | |
| The current school health annual report worksheet can be downloaded [here](https://www.maine.gov/doe/sites/maine.gov.doe/files/inline-files/2022_2023%20School_Health_Annual_Worksheet_0.pdf). | |

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| **17** | **RFI Section & Page Number** | **Question** |
| Part II B (8) | Number 2 – How detailed would you need access history to be, and how long is the history expected to be kept in our system? |
| **Answer** | |
| Access history would need to include the change, date of change and identity of the user performing the change. Retention would need to align with state record retention statute. | |

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| **18** | **RFI Section & Page Number** | **Question** |
| Part II B (8) | Must the platform comply with Centers for Medicare and Medicaid Services EHR incentive programs? |
| **Answer** | |
| Yes. | |

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| **19** | **RFI Section & Page Number** | **Question** |
| Part II B (8) | What middleware, if any, does the State have to facilitate system integration and interoperability? |
| **Answer** | |
| Currently only webservices and ftp are being used for moving data between systems. The MDOE is currently modernizing its data systems and will looking to utilize middleware for integration and interoperability but have not committed to any specific products at this time. | |

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| **20** | **RFI Section & Page Number** | **Question** |
| N/A | When do you hope to select/implement the new EHR? What would be the timeline on rolling this out to users? |
| **Answer** | |
| July 1, 2023\* | |

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| **21** | **RFI Section & Page Number** | **Question** |
| N/A | Does the vendor need to be licensed in the state of Maine prior to RFI submission? |
| **Answer** | |
| No | |

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| **22** | **RFI Section & Page Number** | **Question** |
| N/A | Can you provide sample reports, forms, notes, etc. |
| **Answer** | |
| Standardized documentation across disciplines (e.g., nursing, social work, mental health clinicians), intake health history, a worksheet for the 22-23 [school health annual report](https://www.maine.gov/doe/sites/maine.gov.doe/files/inline-files/2022_2023%20School_Health_Annual_Worksheet_0.pdf). System should have ability to extract: Individual medication administration history, Individual visit history, aggregate medication administrations, visit summaries, biopsychosocial assessment and treatment plan, etc. | |
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| **23** | **RFI Section & Page Number** | **Question** |
| N/A | Is this a mandatory software for districts and facilities or are they still able to choose their own methods of documentation? |
| **Answer** | |
| This is not intended to be mandatory for school districts. | |

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| **24** | **RFI Section & Page Number** | **Question** |
| N/A | Can you provide a list of necessary data points that would be required in the system? |
| **Answer** | |
| A non-exhaustive list includes number of visits by condition, reason for visit, clinical role, disposition after visit, treatment provided, follow up, concussion incidence, etc. | |

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| **25** | **RFI Section & Page Number** | **Question** |
| N/A | Can you provide a list of testing/evaluation protocols that would be required in the system? |
| **Answer** | |
| The Department declines to answer. | |

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| **26** | **RFI Section & Page Number** | **Question** |
| N/A | Are there any preference for Cloud Vendor (AWS, Azure) |
| **Answer** | |
| No | |

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| **27** | **RFI Section & Page Number** | **Question** |
| N/A | Does the platform need the capability to ePrescribe, including with physician co-signature of nursing orders? |
| **Answer** | |
| No. | |

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| **28** | **RFI Section & Page Number** | **Question** |
| N/A | Has the State participated in any EHR product demonstrations within the last 18 months? |
| **Answer** | |
| No. | |

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| **29** | **RFI Section & Page Number** | **Question** |
| N/A | Do you have an estimate of how many accounts would be accessing this system? Can the Department provide information on:  a) The total number of school administrative units  b) The number of anticipated sites/schools that would use the system  c) The number of registered nurses, LSCWs, school counselors, other support staff that would be anticipated to leverage the system? |
| **Answer** | |
| This is State of Maine based information and local utilization school to school will vary. It is the intent that this would be available statewide.  278 Public School Units, 603 Public Schools  104 Private Schools  600 school counselors  800 school social workers  559 registered nurses | |

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| **30** | **RFI Section & Page Number** | **Question** |
| N/A | Do you dispense medications and track medications inventory? |
| **Answer** | |
| Yes, it would be the intent to have medication administration records with inventory tracking. | |