



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY
BUREAU OF PARKS AND LANDS
SNOWMOBILE PROGRAM
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0022

Request for Reimbursement
Snowmobile Club Trail Maintenance Grant
 Yr ____ - ____

Please use this form when applying for reimbursement of expenditures incurred according to terms specified in the Club Trail Maintenance Grant. Submit prior to **April 30**. Use reverse side of this form for computations and additional space. Please briefly explain charges for labor, repairs to drags & snowmobiles.

	Requested	State Use Only
Grooming Equipment Hours: (see reverse side for details)	_____ hrs @ \$ _____ per hr Cost: \$	
Labor: Trail Maintenance: (see reverse side for details)	_____ hrs @ \$ _____ per hr Cost: \$	
Trail Equipment Hours: (see reverse side for details)	_____ hrs @ \$ _____ per hr Cost: \$	
Remote Plowing Parking:	_____ hrs @ \$ _____ per hr Cost: \$	
Repairs To Drag (Include Repair Labor):	_____ Cost: \$	
Misc. (Please Itemize & Include Receipts): _____ _____ _____		
Miscellaneous Cost:	\$ _____	
Grand Total:	\$ _____	

Submit all supporting materials with this documentation, trail maintenance and grooming worksheets, bills & invoices for expenditures to permit us to substantiate them.

We, the undersigned, hereby certify that the costs reported on this form are true and accurate expenses incurred by this organization and are in compliance with the terms of the Snowmobile Club Trail Grant-In-Aid Agreement.

Date	Snowmobile Club Name
_____	_____
Grant Preparer name/phone number	President Signature
_____	_____
Witness Signature	Trailmaster Signature
_____	_____

<i>State Use Only</i>	
Approved by: _____	Amount approved: _____

	Hours		Rates		Total
Grooming Charges					
A) Winter Trail Grooming					
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
				Sub Total:	\$ _____
B) Labor Trail Maintenance					
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
				Sub Total:	\$ _____
C) Trail Equipment (Saws, ATV's, Trucks, Tractors)					
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
				Sub Total:	\$ _____
D) Repairs To Drag (Include Labor)					
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
_____	_____	@	\$ _____	Cost:	\$ _____
				Sub Total:	\$ _____
				TOTAL:	\$ _____

Transfer totals to front side of this form. Questions: Joe Higgins 207-287-4959