



MAINE DEPARTMENT OF AGRICULTURE,
CONSERVATION AND FORESTRY

BUREAU OF PARKS AND LANDS (BPL)
BOATING FACILITIES FUND (BFF)

LOCAL ASSISTANCE GRANT PROGRAMS

APPLICATION FOR GRANT FUNDING

Prior to completing and submitting this application, please contact the Division at (207) 287-4964. This form must be filled out and submitted to BPL no later than June 24th. An electronic version of this form can be obtained from the BPL website at http://www.maine.gov/dacf/parks/grants/boating_facilities_fund.html. Use a separate application for each loan or grant.

USE ADDITIONAL SHEETS AS NECESSARY IN COMPLETING THIS APPLICATION. CROSS-REFERENCE EACH ADDITIONAL SHEET TO THE ITEM NUMBER BELOW.

<i>For BPL Use Only:</i>		<i>Assigned to:</i>
1. DATE SUBMITTED	2. RECEIVED BY BPL	APPLICATION NUMBER

APPLICANT INFORMATION

3. LEGAL NAME OF APPLICANT	4. TYPE OF APPLICANT <input type="checkbox"/> City <input type="checkbox"/> Plantation <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Private – Inc., LLP, Other _____ <input type="checkbox"/> Other Public Agency (specify): _____
5. MAILING ADDRESS OF APPLICANT	6. CONTACT INFORMATION Name: Title: Address (if different): Telephone: E-mail:

GENERAL PROJECT INFORMATION

7. NAME OF PROJECT
8. PROJECT LOCATION AND BODY OF WATER PROJECT IS LOCATED ON <i>(Attach a site map.)</i>
9. HAS A BPL REPRESENTATIVE VISITED THE PROJECT SITE? <i>(yes or no. If yes, what date)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Date:

10. PROJECT COMPONENTS *(Check all that apply.)*

Boat Launching Facility:

- | | | |
|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> Boat Ramp | <input type="checkbox"/> Restrooms | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Boarding Floats | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Parking | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Slope Protection | <input type="checkbox"/> _____ | |
| <input type="checkbox"/> Boat Washing Station | | |

11. DESCRIBE THE PROJECT TO BE FINANCED WITH BFF FUNDING.

12. LIST ALL PERMITS AND APPROVALS REQUIRED TO CONSTRUCT THE PROJECT (including local zoning)

13. STATUS OF PERMITS

A. Permit _____

- Not started
- In progress *(Attach copy of app)*
- Date of consideration _____
- Expected completion _____
- Approved *(Attach copy)*

B. Permit _____

- Not started
- In progress *(Attach copy of app)*
- Date of consideration _____
- Expected completion _____
- Approved *(Attach copy)*

C. Permit _____

- Not started
- In progress *(Attach copy of app)*
- Date of consideration _____
- Expected completion _____
- Approved *(Attach copy)*

SPECIFIC PROJECT INFORMATION

14. REQUESTED FUNDING AMOUNT \$ _____	15. ESTIMATED PROJECT TIMELINE Construction Start Date: _____ Construction Completion Date: _____	16. PROJECT <input type="checkbox"/> <i>New</i> <input type="checkbox"/> <i>Renovation</i> <input type="checkbox"/> <i>Expansion</i>
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17. ESTIMATED PROJECT COSTS <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Cost Category</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr><td>a. Construction</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>b. Engineering (%)*</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>c. Escalation (%)*</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>d. Contingency (%)*</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>e. Inspection (%)*</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>f. Permits (%)*</td><td style="text-align: right;">\$ _____</td></tr> <tr><td> *(of construction sub-total)</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>h. TOTAL</td><td style="text-align: right;">\$ _____</td></tr> </tbody> </table> <p><i>Attach itemization of costs that have been expensed on a separate sheet.</i></p>	<u>Cost Category</u>	<u>Amount</u>	a. Construction	\$ _____	b. Engineering (%)*	\$ _____	c. Escalation (%)*	\$ _____	d. Contingency (%)*	\$ _____	e. Inspection (%)*	\$ _____	f. Permits (%)*	\$ _____	*(of construction sub-total)	\$ _____	h. TOTAL	\$ _____	18. ESTIMATED PROJECT FUNDING SOURCES/AMOUNTS <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Source</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr><td>a. BFF</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>b. Applicant</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>c. City/County</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>d. Other State Sources</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>e. Federal</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>f. Other (specify): _____</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>g. Other (specify): _____</td><td style="text-align: right;">\$ _____</td></tr> <tr><td>h. TOTAL</td><td style="text-align: right;">\$ _____</td></tr> </tbody> </table> <p><i>TOTALS in Sections 17 and 18 must equal.</i></p>	<u>Source</u>	<u>Amount</u>	a. BFF	\$ _____	b. Applicant	\$ _____	c. City/County	\$ _____	d. Other State Sources	\$ _____	e. Federal	\$ _____	f. Other (specify): _____	\$ _____	g. Other (specify): _____	\$ _____	h. TOTAL	\$ _____
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19. STATUS OF OTHER PROJECT FUNDING SOURCES
(Attach copy of any funding applications, or approved letters of intent to fund.)

<u>Name of Funding Source</u>	<u>Applied For</u>	<u>Status of Funding Approved</u>
a. _____	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
b. _____	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
c. _____	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
d. _____	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
e. _____	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

20. STATUS OF PROJECT PLANNING <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Completed</u></th> </tr> </thead> <tbody> <tr> <td>Technical Feasibility Study</td> <td style="text-align: center;"><input type="checkbox"/> YES <input type="checkbox"/> NO</td> </tr> <tr> <td>Preliminary Design</td> <td style="text-align: center;"><input type="checkbox"/> YES <input type="checkbox"/> NO</td> </tr> <tr> <td>Cost Analysis</td> <td style="text-align: center;"><input type="checkbox"/> YES <input type="checkbox"/> NO</td> </tr> <tr> <td>Final Design</td> <td style="text-align: center;"><input type="checkbox"/> YES <input type="checkbox"/> NO</td> </tr> </tbody> </table>		<u>Completed</u>	Technical Feasibility Study	<input type="checkbox"/> YES <input type="checkbox"/> NO	Preliminary Design	<input type="checkbox"/> YES <input type="checkbox"/> NO	Cost Analysis	<input type="checkbox"/> YES <input type="checkbox"/> NO	Final Design	<input type="checkbox"/> YES <input type="checkbox"/> NO	21. ENVIRONMENTAL IMPACT (NEPA/NRPA) Reserved
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PUBLIC BENEFIT AND ECONOMIC DEVELOPMENT INFORMATION

22. What are the public benefits of the project?

What are the projected *economic* development benefits of the proposed project?

Is the project a part of a larger community development plan or strategy?

YES NO, *If "Yes", please explain and provide a copy of the supporting development plan or Master Plan.*

OTHER INFORMATION

23. Does Applicant own the project site? Does Applicant hold a long-term lease agreement on the project site? Does Applicant operate the site through a concessionaire? Applicant must own or control the project area and rights of way to and from the project area. Applicant must also operate and maintain the facility for the life of the facility (min. 20 yrs). *(Provide copies of any related lease agreements, etc. concerning the control and operation of the project site.)*

24. Provide a Resolution from the governing body authorizing Applicant to apply for funding.
(SAMPLE ENCLOSED)

25. Attach copies of any initial drawings or designs.

26. If the Applicant has retained an outside engineer, design or other consultant for the Project, please provide the contact information.

Name:
Title:
Company:
Address:
Telephone:
E-mail:

Name:
Title:
Company:
Address:
Telephone:
E-mail:

Discussion of Application Ranking Criteria

27. Needs Assessment Narrative

- A. Impact on Recreational Boating Opportunities (10 points)**

- B. Service Area (10 points)**

- C. Users (10 points)**

- D. Equity of Access (10 points)**

28. Site and Project Quality Narrative

- A. Appropriateness of Site (10 points)**

- B. Quality of Design (10 points)**

- C. Access for disabled (-30 to 0 points)**

29. Cost/Financial Assessment Narrative

- A. Cost Analysis (10 points)**

- B. Funding Match (10 points)**

- C. Maintenance Planning (10 points)**

- D. Applicant's Maintenance Record (10 points)**

APPLICANT ACKNOWLEDGEMENT AND SIGNATURE

Under penalty of perjury, I hereby certify that I am an authorized representative of the Applicant, and that I have been authorized by the Applicant by resolution to execute this Application for BFF funding.

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

**MAINE DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY
BUREAU OF PARKS AND LANDS (DP&PL)
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APPLICATION INSTRUCTIONS

USE ADDITIONAL SHEETS AS NECESSARY. CROSS-REFERENCE EACH ADDITIONAL SHEET TO THE RESPECTIVE ITEM NUMBER ABOVE.

Download the electronic version of the Application, available at http://www.maine.gov/dacf/parks/grants/boating_facilities_fund.html. Insert data into the shaded areas. Use your Tab key to go from one shaded area to the next. Type in text or use mouse to check boxes.

1. Enter date application is mailed.
2. *For BPLuse only.*

APPLICANT INFORMATION

3. Provide full, legal name of Applicant.
4. Check appropriate box.
5. Provide mailing address.
6. Provide contact information.

GENERAL PROJECT INFORMATION

7. Provide full, legal name of project.
8. Provide the Project location information, street name, and name of body of water project is located on. Attach a site map of the Project on a separate piece of paper.
9. Check appropriate box(es). And provide date of inspection.
10. Check appropriate boxes to indicate components of the Project to be financed.
11. Describe the project.
12. Identify all required permits
13. Identify status of each required permit.

SPECIFIC PROJECT INFORMATION

14. Total amount of funds requesting.
15. Enter expected construction start date and completion.
16. *Are the funds requested for a new facility, renovation or expansion?*
17. *Estimated project cost. Indicate the % based on construction sub-total.*
18. *Estimate the project funding sources and amounts.*
19. *Fill in the name of any other funding sources and whether funds have been applied for and/or are approved. This should tie into item 18.*
20. *Check appropriate box.*
21. *Reserved for future use*

PUBLIC BENEFIT AND ECONOMIC DEVELOPMENT INFORMATION

22. Describe the public benefits of the proposed Project, including how the Project promotes economic development and will develop and enhance public infrastructure in a manner that will attract, create and sustain recreational boating and other amenities in the community and will enhance the quality of life and community amenities for area residents, and any other public benefits.

OTHER INFORMATION

23. Provide details of any and all land rights the applicant possesses which will ensure the availability of the site for use by the general public.
- 24.- 26. Self-explanatory.

Ranking Criteria

- 27.-29. Provide a narrative that explains how the project meets the goals of the Fund. See Appendix A of Guidelines for Participation and Application - 2014 - Boating Facilities Fund

APPLICANT ACKNOWLEDGEMENT AND SIGNATURE

To be signed by the authorized representative of the Applicant per resolution.

Cross-reference any attached documents to its corresponding item number in the application

MAIL COMPLETED APPLICATION TO:

Department of Agriculture, Conservation and Forestry
Attn: George Powell, Director
Boating Facilities Program
18 Elkins Lane
22 State House Station
Augusta, Maine 04333