

Maine Conservation Corps (MCC) Reference Form

APPLICANT NAME (type or print): _____

The person named above is applying for a position with MCC. If accepted, he/she will serve as a volunteer on natural resource-related projects. The duties could range from building hiking trails, implementing environmental education curriculum, or recruiting volunteers for projects. The applicant should tell you which MCC position they are applying for. You are welcome to substitute a letter of reference or you may use additional sheets if necessary.

Type or print in DARK BLUE or BLACK INK ONLY.

1. In what capacity and for how long have you known the applicant?

Please rate the applicant on the following scale:

Attributes	Excellent	Above Average	Average	Below Average	Not Able to Assess
Ability to Communicate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliable and Dependable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Work Independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to Adapt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Works Well with Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Deal with Challenges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Level of Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Ethic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Manage Conflict	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Please provide additional information such as qualifying remarks, strengths, weaknesses, etc., which are not apparent in the above rankings.

3. To what extent do you recommend the candidate?

4. May this reference be released to the applicant upon request? Yes No

Signature _____ Date _____

Printed Name _____ Tel# _____

Professional Title _____ Email _____

Address _____ City _____ State _____ Zip _____

Please mail, email or fax this reference directly to:
 Maine Conservation Corps, 124 State House Station, Augusta, ME 04333
Corps.Conservation@maine.gov

Fax: 207-287-3342

Please keep in mind, delay in returning this form may diminish the applicant's chances of being selected.