



STATE OF MAINE
 DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
 ANIMAL WELFARE PROGRAM
 28 STATE HOUSE STATION
 AUGUSTA, MAINE 04333-0028

JANET T. MILLS
 GOVERNOR

AMANDA E. BEAL
 COMMISSIONER

3950-A Official Refusal or Neglect of Duty by a Municipal Officer Complaint Form

Title 7, Part 9, Chapter 725 §3950-A. Official refusal or neglect of duty

1. Violation. A mayor, municipal officer, clerk, town or city manager, administrative assistant to the mayor, town or city councilor, dog recorder of unorganized territories, constable, police officer, sheriff, or animal control officer commits a civil violation if that person refuses or intentionally fails to perform the duties imposed by:

- A. Chapter 719 (Uncontrolled Dogs)
- B. Chapter 720 (Rabies Prevention and Shelter Provisions)
- C. Chapter 721 (Dog Licenses)
- D. Chapter 725 (Municipal Duties)
- E. Chapter 727 (Dangerous Dogs and Nuisance Dogs)

Please familiarize yourself with the details of the above statute sections before completing this form

Please note that municipalities must only keep many of the records applicable to these cases for three years per the Local Government Record Retention Schedules. 5 MRSA, Chapter 6, §95-B

Name _____ Phone _____
 Email _____
 Address: _____

Who are you filing this complaint against? _____
 What town is this official affiliated with? _____

Under what Chapters of the Animal Welfare Laws is this complaint being made (A-F)? _____
 Which specific subsection(s) of each specified Chapter have been neglected _____

You must explain why you believe the subject's actions or inactions amount to an official refusal or neglect of duty for each chapter and section you listed above. This should be more than disagreement with a *result* of an official's action or investigation. You should attach explanation document (page 2 of this form) with your submission.

Email this form and any attachments to Animal.Welfare@Maine.gov or fax them to 207-624-5028

RONDA STECIUK, DIRECTOR
 ANIMAL WELFARE PROGRAM
 90 BLOSSOM LANE, DEERING BUILDING



PHONE: (207) 287-3846
 FAX: (207) 624-5028
 WWW.MAINE.GOV/DACF

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Detailed explanation of Allegations:

Instructions: Include a section of explanation for each allegation of Chapter and Subsection made on Page 1. Keep in mind 3950-A requires intentionally failing or refusing to perform a statutory duty; it does not consider disagreement about the outcome of an investigation or job performance or professionalism of interactions with the municipal officer.