



CITY OF LEWISTON

Department of Planning & Code Enforcement

March 23, 2016

Bob Kautz
Maine Charter School Commission
182 State House Station
Augusta, ME 04333-0182

Sent by email to: Bob.Kautz@maine.gov

Re: 12 Westminster Street

Mr. Kautz:

It is my understanding that a charter school, Acadia Academy, is proposed to operate at 12 Westminster Street. The applicant has represented that school will be an elementary program serving students pre-K through grade six and is expected to serve 275 students with a total staff of 32.

This property is located in the Highway Business (HB) zoning district in which academic institutions are a permitted use. The City has advised the applicant of the need to apply for a change of use permit as well as all the appropriate permits (i.e. electrical, plumbing, building, sign, food license, etc.) Building plans will need to be submitted and prepared by a design professional if the improvements exceed either 15% of the assessed existing building value or \$50,000. State Fire Marshal Office approval will also be necessary.

When issued, the use permit and final certificate of occupancy will include the condition that this is for an elementary school not to exceed 275 students.

The City is excited to welcome this new educational institution to the community.

Feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "David Hediger", is written over the typed name.

David Hediger
City Planner

C: Dave Gendron