



25 Shaker Road  
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April 1, 2015

Dear Bob ~

I wanted to let you know about two situations that have arisen with regards to enrollment for our school.

In accordance with our contract, 2.3.5 in year one, we were allowed a total of 42 students with a 10% incremental margin. We had in 2013-2014 a total of 45 students.

In 2014-2015, this academic year, we were allowed a one time increase of 14 students plus the 10% incremental. Our total number for this year should be 70 students plus the 10% or 77 student's total. At the October 1<sup>st</sup> count we had 79 students and were over by 2 students. Since that time, we have enrolled an additional 2 students – a total 81 students. We are requesting that we can be allowed this increase for this year and apologize for the late notice.

We are finding it increasingly difficult to keep up with the demand for interested families. We held our lotter yesterday and had letters of intent for this year's lottery totaling 111 and there are only 14 spaces available. In reviewing these numbers, and the interest on the part of our community, our intention is to increase each year by one grade level. We are currently offering up to 3<sup>rd</sup> grade and need to offer for our existing families, 4<sup>th</sup> grade in 2015-2016 – for a total of 106 students. Additionally, in 2016-2017 we would like to add the 5<sup>th</sup> as in our original charter.

Chart 2.3.2 Request for Changes

Charter Year	Academic Year	Grades Served	Projected/Requested # of Students	Actual
Year 1	2013-2014	Pre-K, K, 1-2	42 & 10%	45
Year 2	2014-2015	Pre-K, K, 1-3	70 & 10%	79 first half of year; 81 second half
Year 3	2015-2016	Pre-K, K, 1-4	96 & 10%	106
Year 4	2016-2017	Pre-K, K, 1-5	112 & 10%	124
Year 5	2017-2018	Pre-K, K, 1-5	Same as year 4	124

K; & 1<sup>st</sup> grade = 17 per class) (# of students in (# of students in Pre-k; 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> grades=18per class)

Please let me know if you have any additional questions. Thanks in advance for your consideration.

Sincerely,

Jacinda J. Cotton-Castro, Principal