



25 Shaker Road
 Gray, Maine 04039
 (207) 657-2244

March 5, 2015

Dear Bob ~

I wanted to let you know about two situations that have arisen with regards to enrollment for our school.

In accordance with our contract, 2.3.5 in year one, we were allowed a total of 42 students with a 10% incremental margin. We had in 2013-2014 a total of 45 students.

In 2014-2015, this academic year, we were allowed a one time increase of 14 students plus the 10% incremental. Our total number for this year should be 70 students plus the 10% or 77 student's total. At the October 1st count we had 79 students and were over by 2 students. Since that time, we had enrolled an additional 2 students – a total 81 students. We are requesting that we can be allowed this increase for this year and apologize for the late notice.

We are finding it increasingly difficult to keep up with the demand for interested families. We currently have letters of intent for this year's lottery totaling 89 and there are only 13 spaces available. In reviewing these numbers, and the interest on the part of our community, our intention is to increase each year by one grade level. We are currently offering up to 3rd grade and need to offer for our existing families, 4th grade in 2015-2016 – for a total of 98 students. Additionally, in 2016-2017 we would like to add the 5th as in our original charter.

Chart 2.3.2 Request for Changes

Charter Year	Academic Year	Grades Served	Projected/Requested # of Students	Actual
Year 1	2013-2014	Pre-K, K, 1-2	42 & 10%	45
Year 2	2014-2015	Pre-K, K, 1-3	70 & 10%	81
Year 3	2015-2016	Pre-K, K, 1-4	89 & 10%	98
Year 4	2016-2017	Pre-K, K, 1-5	102 & 10%	114
Year 5	2017-2018	Pre-K, K, 1-5	same	114

(# of students in Pre-k, K, & 1st grade = 16 per class) (# of students in 2nd, 3rd, 4th & 5th grades=17 per class)

Please let me know if you have any additional questions. Thanks in advance for your consideration.

Sincerely,

Jacinda J. Cotton-Castro, Principal