

Maine Charter School Commission

Agenda

Tuesday, August 4, 2015

Room 103 B

Cross State Office Building, Augusta

9:30 a.m. – 12:30p.m.

Following adjournment, Commission Members will go into Committee Work Sessions; this work will be reported out at the September 1, 2015, Business Meeting.

I. Call to Order

II. Roll Call

III. Adjustments to the Agenda

IV. Acceptance of Minutes

- A. July 7, 2015, Business Meeting Minutes.

V. Officers' Reports

- A. Chair
- B. Vice Chair

VI. Staff Reports

- A. Executive Director
- B. Director of Program Management

VII. Unfinished Business

- A. Updates on End-of-Year Reports
 - o Baxter
 - o Cornville
 - o Fiddlehead
 - o Harpswell
 - o Maine Connections

September 1 = MeANS Report Writing (following Business Meeting) – RM 103B.

B. Update for filling administrative assistant vacancy.

VIII. New Business

A. Fiddlehead Non-material amendment notice -New Board Member - Mary J. O'Connor.

B. Harpswell Coastal Academy Material Amendment Requests for Commission approval new Brunswick Facility:

By July 24, the Commission needs to have received from Harpswell Coastal Academy the following:

- Certificate of occupancy
- Evidence that the facility meets applicable health, safety, and fire code requirements
- Evidence that the facility is of sufficient size
- Disaster response/safety plan
- Transportation and Food plans to include new location and any changed contracts
- Insurance for the new facility
- A complete budget for FY 15-16 school year demonstrating financial viability for this development as an additional cost in the HCA budget.

C. MEANS Material Amendment Requests for Commission Approval:

1. Prior to the August 4, 2015, meeting, written notification of the MeANS designated contact person for the Commission.
2. Update on the new facility with a name and address of: Moody School, 13 Easler Road, Hinckley, Maine 04944, receipt of documents required by the MeANS Charter Contract dated July 31, 2012, sections 1.5 Location, 1.6 Facilities and 6.10 Material Amendment as soon as possible and no later than the opening day of school for students.
3. MeANS Performance Measures discussion and recommendation by the MCSC Review Team.

D. Strategic Plan Activity: July 7, 2015, Meeting Updates from:

- Monitoring
- Contract
- Public Documents
- Budget

IX. Other

X. Announcements

A. Turn in Expense Account Vouchers at the end of the meeting.

B. Reminders of important dates for your calendar:

- Maine Virtual Review Team –
 - August 11 = Pre-Opening.
 - December 2 = 90-Day Visit.
- Next MCSC Business Meeting: September 1, 2015.
- Applications available for Review – on or before September 10.
- September 30 and October 1 = Review Team Interviews with Applicants.
- October 13 = Vote on Applications moving to Phase 2 of the process.
- October 19 – 22 = NASCA Conference, Omni Interlocken Resort, Broomfield, Colorado.
- October 26 - 29 = Commission Interviews – Public Hearings.
- November 17 = Applicant vote to contract negotiations.

XI. Public Comment

XII. Adjourn