

Maine Juvenile Justice Advisory Group

EXECUTIVE MINUTES

May 23, 2014



Paul R. LePage
Governor, State of Maine

Bartlett H. Stoodley, Chair
Edwin P. Chester, Esq. Vice Chair

I. Roll Call:

Present: Dalene Dutton, Jacinda Goodwin, Carla Knapp, Pender Makin, Lisa Sandy, Barry Stoodley, JJAG Chair,

Absent: Edwin Chester, Esq., Mark Boger, Nickole DeMerritt, Jacinda Goodwin, Margaret Longworth, Jonathan Shapiro, Christine Thibeault, Esq., Paul Vestal

Staff: Jason Carey, Staff Assistant, Kathryn McGloin, Juvenile Justice Specialist

The JJAG Meeting was called to order by Barry Stoodley, Chair, at 9:12 A.M.

II. Minutes:

Motion: To approve the April 25, 2014 Executive Minutes

Moved: Dalene Dutton/Pender Makin

III. Juvenile Justice Specialist Business:

- A. *Three Year Plan Update.* Three Year Plan Update is due June 2.
- B. *Budget and Financial Report.* Maine has received \$200,000 less in the 2012, 2013, and 2014 funding. The State must match the admin amount dollar for dollar. The MDOC will take over the admin costs above and beyond the \$40,000. The 2011 Formula grant has been extended to March 31, 2015 by OJJDP. A couple of subgrantees did not use their entire award and the extension will allow for the funding to be reallocated. Review of the financial report prompted discussion on what members would like to see on the report. The program areas will be broken down by subgrantee and will include encumbered funds. A meeting of the Finance Committee with Brenda, staff accountant, may be in order. Dalene agreed to participate. The 2012 Formula expires in September 30, 2015. The OJJDP has made the 2014 Formula award an extension of the 2013 Formula so the expiration date is September 30, 2017.
- C. *Karen Williams.* – Karen Williams will be in Maine and available to the JJAG on the 19th, 21st, and 22nd. Two trainings are scheduled each day at Long Creek on the 19th and Mountain View on the 21st for staff training. A separate training on Friday may be for police training. Barry mentioned Pious Ali is interested in including school boards in the trainings. The DOE may assist with organization of trainings. The Maine School Management Association (MSMA) conference may be a good place to promote JJAG trainings – with a focus of training for school board members. Pender, Jacinda and Ned will make contact with the DOE and **report back to the JJAG by June 6th.**

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D. *Requests for funding, other state procedures* – Kathryn polled the JJDPAs states Juvenile Justice Specialists for information on their practices for requests for funding outside the RFP process. All reported systems very similar to Maine’s. Question number one in the **Procedure for Financial Requests Under \$5,000** document now reads like this: *All requests for funding sent to the Juvenile Justice Advisory Group will be referred to the appropriate committee.* Kathryn will provide copies of the updated document.

IV. VT Restorative Justice Conference:

No JJAG members have demonstrated interest as of yet. The JJAG Executive Committee has approved up to three members to attend. The deadline for participation in this Restorative Justice Conference will be June 6th.

V. Lives in the Balance Collaboration:

The EC authorized to continue discussions with Dr. Ross Greene in order to assist in the development of agenda for the November summit.

Motion: To approve JJAG continuing discussions with Ross

Moved: Christine Thibeault/Jonathan Shapiro

Action: Approved

VI. Bylaws:

The JJAG’s Bylaws should make reference to a policy that responds to financial requests outside of the well-established process of RFPs. Other changes and additional policies will be revisited at the June meeting.

An adjustment will be made in the Bylaws to suit the needs of new membership and an orientation.

There was discussion on the Nominations and Appointments Paper about what to take out and what to leave in.

Motion: To approve the JJAG Nominations and Appointments Paper striking the attendance at meetings section; add Notice of Committee meetings will be sent to JJAG members at large; add committee meetings are open to any member of the JJAG however only members formally appointed to the committee will be allowed to vote on any action that comes before that committee.

Moved: Dalene Dutton/Lisa Sandy

Action: Approved

Revised Bylaws will be reviewed at next Executive Meeting.

VIII. Committee Reports & Action on Recommendations:

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With the JJAG moving to a committee structure most of the work will be done in committees and the EC will be overseeing and coordinating the work of the committees. The EC will act on the wishes of the committees. As the committees were forming and new programs and activities defined, it was expected that each committee would provide a proposed budget to be included in the Three Year Plan Update.

Youth Engagement Committee – The Committee help a conference call meeting and another is scheduled to June 18th. No budget recommendations have been defined. Met Chairs are working on coordination with juvenile facilities to help increase meaningful youth participation in the JJAG. The YEC is searching parameters for the inclusion of youth under care. YEC has reached out tribal youth.

Systems Improvement – Neither co-chair present.

Marketing & Outreach – The MOC met by conference call and discussed documents being created along, a timeline and Carla’s Marketing Plan. Jason developed a social media policy for the JJAG. A budget proposal was presented. MOC’s guidelines will be distributed to the full JJAG for review and ratification. Members are working on a newsletter and a version of the “Know Your Rights” card.

The MOC will be delivering a full presentation to the full JJAG at the June 27th meeting in Camden.

Disproportionate Minority Contact – The JJAG has received the final report from the May DMC Committee’s Strategic Planning event in Portland.

The JJAG is looking to have a Compliance Monitor/DMC Coordinator position rather than two separate positions.

Training & Education – The TEC has not met for a couple months however there is an agenda in place for the next meeting and a budget proposal has been developed.

IX. Membership Committee:

Nominating – Carla has agreed to chair the nominating committee. Dick Brown and Nickole DeMerritt have agreed to join Carla. There is interest in having a youth member on the Committee.

IX. Compliance Monitor/DMC Coordinator Recruitment Status:

Three applicants were interviewed for the Compliance Monitor position and due to some technical reasons were unable to hire a Monitor. The job description will be edited and then reposted. There has been disc

X. Byrne Memorial Justice Assistance Grant (JAG):

The Department of Public Safety is the designated state agency for this grant and the funding is used for drug and alcohol enforcement and prosecution in local police departments and the attorney general's office. The JJAG is interested in delivering a proposal in order to use some of this funding.

We will need to provide demonstrable outcomes in pursuing funding. Once identified, a meeting with DOC representatives should be made.

X. Letters of Support – JJAG approval process:

The JJAG receives requests for letters of support for non-profits and agencies applying for grants on a somewhat regular cycle. These requests for support will be received and reviewed by the JJAG.

In the case where the JJAG hasn't supported a group before, the request should first come to the Executive Committee for recommendation then the request could be sent to one of the JJAG's appropriate committees. If there is an urgent request, the Executive Committee can call a special meeting to process the request in a timely manner.

X. VCO possible elimination from JJDPA:

Violation of Court Order, H.R. 4123, Prohibiting Detention of Youth Status Offenders Act of 2014, would eliminate locked confinement of status offenders. Under the JJDPA, youth who have committed a status offense such as running away from home or skipping school, cannot be placed in locked confinement unless their behavior violates a valid court order. This bill gets rid of this exception. The bill requires all states, within one year of the legislation's passage, to stop using the valid court order (VCO) exception. States can be granted an additional 12 months to eliminate their use of VCOs if they are able to show hardship. The bill, H.R. 4123 is currently before the House Workforce and Education Committee.

The JJAG would like to survey CJJ about judiciary response on this matter.

X. PREA Compliance Certification:

The Governor could not certify that Maine is in compliance with the Prison Rape Elimination Act however did sign an assurance that 5% of OJP funding would be used to assist the State to become compliant. At issue are PREA standards that conflict with language in union labor agreements regarding hiring, promotions and disciplinary measures.

The OJJDP confirmed that they would continue to work with states in order to keep the funding in the states.

The JJAG is will take recommendations for using JJAG funding to bring the state into compliance.

Barry believes that Performance Based Standards (PbS) would be a good starting point toward compliance. All juvenile detention/commitment facilities abide by these standards. PbS standards have been revised to incorporate the federal standards provided by PREA. Barry suggests working out an agreement regarding the funding with the Dept. of Corrections that would be in line with the JJAG's mission.

A list of the PREA standards will be requested from Ryan Andersen, PREA Coordinator.

XI. Other Matters:

Medical Providers – Do medical providers at juvenile correctional facilities have access to the Maine Health Information Exchange? Accessing this information is critical to providing accurate and cost effective care.

Spurwink Request for Funding – The current request application will be sent to Spurwink to complete and submit to the JJAG.

CJJ Youth Summit – The summit will take place August 7-8, 2014 in Washington, DC. JJAG's Youth Engagement Committee may wish to appoint youth representatives. To attend person under 20 should be an active member of the Youth Engagement Committee and already be engaged in leadership activities. Youth Engagement Committee will look to next year.

20th Annual Maine Child Welfare Conference – June 26th, 2014. The Training & Education Committee can develop a program where members or others who travel to conferences or trainings come back and deliver a formal presentation or training to the JJAG.

Committee Meetings List – Kathryn will provide a list of committee meetings and attendees to be distributed at the June meeting.

Adobe Connect – The JJAG has approved the purchase of an Adobe Connect annual subscription to support the JJAG's digital conferencing options. There were suggestions made to acquire a laptop computer, along with other technology, to host the digital conferencing and perform high end Marketing & Outreach work.

XI. Adjourn:

The meeting adjourned at 12:10 p.m.

The next meeting will be June 27th, 2014 in Camden from 9:00 AM to 2:00 PM.

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