

Maine Juvenile Justice Advisory Group
Executive Board
MINUTES
January 22, 2014



Paul R. LePage
Governor, State of Maine

Bartlett H. Stoodley, Chair
Edwin P. Chester, Esq. Vice Chair

I. Roll Call:

Present: Barry Stoodley, Chair; Ned Chester, Vice Chair; Patrick Walsh; Kathryn McGloin; Ryan Andersen

Absent: Jacinda Goodwin, Christine Thibeault, Paul Vestal, Mark Boger, Jim Foss

II. Minutes:

The minutes for the December 4 and 7, 2013 JJAG executive meetings were approved.

Motion: To approve the December 4, 2013 executive Minutes

Moved:

Action: Approved

III. DMC Contract:

Ned illustrated to the group that the position of DMC Coordinator may not be appropriate for an individual and proposes that the work be assumed by an institution/organization that has the capacity to cover data collection and analysis, policy work, program implementation and other forms of community outreach. Organizations like Muskie, UNE, or UM were noted

The DMC Coordinator position was briefly discussed. Due to personal matters work was not completed. Negotiations with the Coordinator did not produce a workable solution so no contract extension or new contract has been made.

The DMC Committee will make a recommendation that the JJAG not formalize a contract extension or develop a new contract with the DMC Coordinator.

Motion: The JJAG should not formalize a contract extension or develop a new contract with the current DMC Coordinator.

Moved: unanimous

Action: Approved

IV. Finance Committee:

There was discussion regarding the development of a finance committee as a free-standing committee. Inclusion of a staff accountant was requested. The Finance Committee functions based on core issues and will therefore be a function of the Executive Committee.

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V. Legislative Committee:

Christine will be consulted regarding the makeup of the committee. There is a question of whether the Committee should stand alone or within the Systems Improvement Committee. The Legislative Committee will work to develop new legislative relationships and maintain an awareness of legislation.

VI. By-Laws:

Bylaws will again be updated and a final draft will be sent to the Group seven days before the next meeting.

VII. Scheduling TA:

Lisa Hutchinson, OJJDP consultant, and Francesca Stern, OJJDP training provider (STTAC), are very interested in promoting and supporting a three or four state conference/training for the State Advisory Groups. There is concern about travel expenses and traveling time for members. The Committee noted pros and cons of the expense and developing new relationships with nearby SAGs.

The Committee noted it will be less expensive to invite Lisa Hutchinson to Portland and pay her expenses for a day than to drive 20 JJAG members for two days. Concern was noted about receiving the benefit of one to one time with her.

There was some discussion about shrinking Lisa's visit to a phone or video chat in an effort to support and develop committees. The interest is to hold the technical assistance meetings for the sub-committees and get our collective feet on the ground then invite Lisa back for a more comprehensive follow up. Agreements have already been made to offer the five, two hour electronic technical assistance sessions.

The Executive Committee determined that we're not ready for a full day or three state meeting however we do want the offered TA for each sub-committee, and the opportunity to have Lisa come back in the future.

Committees will select from three dates and times. Each committee co-chair will receive a survey for their input regarding preferred meeting times.

VIII. Guest Speakers - Presentations:

Jill Ward was mentioned as a guest speaker or maybe a call-in guest. She is a consultant for a number of national juvenile justice advocacy groups.

Jim Payne could be a great option as a speaker as his goals in his JDAI work and the JJAG's DMC work are similar in scope. Jim tells us that OJJDP is

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moving toward RED (racial and ethnic disparity) rather than disproportionate minority contact. (The JJAG has not been informed of this.) Collective interest was displayed to invite Jim to our March meeting.

Willow Right should be considered as a guest speaker. Willow created a “one stop” juvenile justice community in Brunswick with JCCOs, Sweetser, Spurwink, schools, and other juvenile advocates holding offices hours in one place.

Jim Ryer is a new leader at Department of Education and since JJAG would like to work more closely with DOE in the coming years, it makes sense to open up this personal exchange.

Mike Rocque is the research director for the Department of Corrections and is currently producing reports on the school to prison pipeline.

Arabella Perez will be a great advocate for youth engagement.

IX. JJAG Three Year Plan Update:

Plan Update is due in early spring – no solicitation released by the OJJDP to date.

X. Federal Advisory Committee on Juvenile Justice (FACJJ):

There was discussion about the requirements and application process to the FACJJ for the alternate positions. Dalene and the Executive Committee encourage members to consider the FACJJ Alternate positions.

Barry offered that the FACJJ is holding a Webinar Meeting in February that JJAG members might want to participate in.

XI. Voting, Electronic:

The JJAG may hold electronic votes.

If the executive committee needs something ratified members may receive a vote via email.

When an email request for a vote is received by a member it will require a yes, no or abstain response/reply within a certain period of time. If the member/voter misses the voting deadline they will be listed as non-responsive. One third of the membership must respond for the vote to move forward.

Patrick mentioned this would be a good area in which to study how other states have solved pressing issues as they relate to timeliness.

The Executive Committee will to be sensitive to whether or not an issue is high profile and, if so, the full JJAG members will be involved in decision making.

XII. Other:

Financial Management Training

Kathryn requests that she attend the OJP financial management training. The training is free and the travel expenses would be about \$700 per person. There was discussion about sending our accountant as well.

Motion: To send Kathryn and staff accountant to the 1 ½ day OJP Federal Financial Management training.

Moved: Ned/Patrick

Action: Approved

Phone Lines

Kathryn stated that she is investigating the savings of reducing JJAG phone lines from three to one keeping the main number of 287-4371. She will investigate the savings and report back.

Legislative Documents

Ned, Christine and Barry will receive the legislative documents via email.

Legislative Committee Call Special Session

If the Committee believes a special JJAG meeting must be called to better inform the members of a particular piece of legislation they may do so. The Bylaws state that any JJAG member may call a special session of the JJAG. The session may be in person, on a conference call or an electronic meeting opportunity like Adobe Connect or Google Meeting.

XIII. Adjourn:

Meeting adjourned at 2:15 p.m.

The next meeting will be February 26, 2013 at the Maine Criminal Justice Academy from Noon to 1:30 PM.