

ConnectME Authority
December 4, 2015 – Meeting Notes

1. Introductions

Authority Board Members: Jean Wilson; Dick Thompson; Bruce Williamson; and Susan Woods
Authority Staff: Phil Lindley, Executive Director; Lisa Leahy, Associate Executive Director; and David Maxwell
Office of the Attorney General: Tom Knowlton

Board members, Authority staff and contractors, and members of the public introduced themselves.

2. Executive Session

The Board held an Executive Session to discuss pending litigation.

3. Pre-Certification Process for Planning Grant Program

Lisa Leahy explained the municipal planning grant pre-certification process to Board members. The Board unanimously approved the document. Work on the details of the overall planning grant program will continue.

4. FirstNet Data Collection Presentation

David Maxwell acquainted new Board members with the FirstNetME project. Elissa Tracey of Tilson and Daisy Mueller of James W. Sewall Company, both members of the FirstNetME team, shared with Board members the data that was submitted to national FirstNet regarding emergency response services coverage needs in Maine. This information, along with information from other states, will be included in an upcoming request for proposals that national FirstNet will be releasing for bids for a national public safety broadband network build-out.

5. Executive Director Report

Phil Lindley indicated materials in the meeting packet addressing the ConnectME Fund performance and notes from the November meeting.

Jean Wilson was recognized for her tenure on the Board. Dick Thompson spoke of her contributions and presented her with a commemorative gift.

6. Strategic Plan Public Hearing

Board members heard comments from and asked questions of ten (10) members of the audience regarding the draft triennial strategic plan. The public record for submitting comments will remain open until close of business on Fri., December 11. A revised draft will be discussed at the January 22, 2016 Board meeting, and a final draft plan will be considered for vote at the February 12, 2016 Board meeting.

The meeting adjourned at 3:28PM.