



Maine Department of Health and Human Services

Brenda M. Harvey
Commissioner

Office of MaineCare Services
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John Elias Baldacci
Governor

Anthony Marple
Director

TO: Chief Financial Officers
Patient Account Managers
Other Interested Personnel

FROM: Norman Curtis
Director of Customer Service
Office of MaineCare Services

DATE: September 24, 2007

SUBJECT: Void Functionality in MeCMS

As indicated in Tony Marple's communication dated September 14, 2007, please find enclosed a copy of the "MeCMS Void Functionality Instructions." These instructions are being provided supplemental to the "Void Functionality in MeCMS" packet distributed within the letter of the 14th and should be used in conjunction with that information.

In addition to the specific instructions for voiding claims, you will find a copy of the schedule on when providers can begin submitting voids. It is very important that these dates and instructions be followed carefully to ensure that this functionality works as efficiently and effectively as possible. Contact information is included on page 7 of the instructions.

In the event that changes to these instructions or to the enclosed schedule are required, urgent notifications will be provided via the Office of MaineCare Services ListServ. To ensure your timely receipt of these notices, please sign up for this free service at <http://mailman.informe.org/mailman/listinfo/provider/>.

Thank you for your patience, cooperation and continued support.

cc: Brenda M. Harvey, Commissioner
DHHS Office Directors
Senior Management Team

Our vision is Maine people living safe, healthy and productive lives.