

## CORRECTIONAL CARE & TREATMENT WORKER

Code: 524800

Pay Grade: 18 (\$17.84 – 22.62 /hr)

**Open for Recruitment:** June 13, 2016 - Until Canceled

### JOB DESCRIPTION

development, implementation, adjustment, and ongoing delivery of prisoners' care and treatment in a correctional facility. As an employee in this position, you will be a participating member. This position provides support to mental health professionals and security staff in the development, implementation, adjustment, and ongoing delivery of prisoners' care and treatment in a in the interdisciplinary treatment team. The primary focus of this work is the coordination and monitoring of individual case plans (ICP's).

### Typical Duties

- Interviews prisoners, gathers information, and assists professional staff in the development of psychosocial files and individual case plans (ICP's).
- Monitors and documents prisoner behavior, analyzes prisoner progress, and prepares and submits regular and/or special written reports to treatment team.
- Coordinates scheduling of prisoner activities and ensures required attendance in accordance with terms and conditions of individual case plans (ICP's).
- Maintains and monitors case/ICP files.
- Counsels and assists prisoners individually and in groups; and provides emotional support, guidance, and/or referral to mental health and/or other staff to resolve problems and issues.
- Interviews prisoners to identify prisoner problems/issues and gather information to be used in determining ICP effectiveness.
- Confers with treatment team colleagues, provides information, and recommends modifications and/or adjustments to ICP's as necessary.
- Maintains unit classification files, assists prisoners with preparation of classification/program requests, and confers and consults with classification staff.
- Responds to security emergencies and provides assistance to security staff.

### MINIMUM REQUIREMENTS

In order to qualify, you must have, a five (5) year combination of education, training, and/or experience providing knowledge of case management principles and practices and/or correctional care and treatment programs.

**\*Value of State-paid Dental Insurance: \$13.13 biweekly**

**Value\* of State-paid Health Insurance:**

- Level 1: 100% State Contribution (employee pays nothing): \$427.57 biweekly
- Level 2: 95% State Contribution (employee pays 5%): \$406.19 biweekly
- Level 3: 90% State Contribution (employee pays 10%): \$384.81 biweekly
- Level 4: 85% State Contribution (employee pays 15%): \$363.43 biweekly

\*The level of the actual value of state paid Health Insurance will be based on the employee's wage rate and status with regard to the health credit premium program as of July 1, 2017

**Value of State's share of Employee's Retirement: 21.75% of pay.**



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- Training
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- Promotional Opportunities

### HOW TO APPLY

Clicking on the **APPLY NOW** link next to the job title on the Open Competitive Listing will bring you to the online application process.

### ADDITIONAL INFORMATION

Your application evaluation results will be emailed to the address you use to login to your online account.

Qualified applicants will be placed on an Employment Register for this classification.

*The Bureau of Human Resources reserves the right to use any scoring methods necessary to identify the most qualified candidates.*