

**NOTICE OF INTENT TO PARTICIPATE IN THE 2009 RETIREMENT
INCENTIVE PROGRAM**

<i>Name (Please Print)</i>	<i>Department</i>
<i>Social Security Number</i>	<i>Date</i>

I wish to participate in the retirement incentive program. I understand that I must meet the eligibility requirements listed on page 2 of this form, and that I must retire effective* July 1, 2009, August 1, 2009, or September 1, 2009.

In order to be eligible for the incentive, this completed form must be received by the Bureau of Human Resources (#4 State House Station, Augusta, ME 04333) no later than 5:00 pm on August 15, 2009.

I understand that the retirement incentive payment will be prorated for part time and/or seasonal employment, and that if I am a part time and/or seasonal employee, the incentive payment will be less than \$10,000.

I understand that the retirement incentive payment will not be part of the average final compensation that is used to compute retirement pensions.

I understand that the retirement incentive payment will be made by the employing department in January 2010.

I understand that my eligibility for this retirement incentive program will be verified with the Maine Public Employees Retirement System and that payment will not be made until eligibility has been verified.

<i>Employee Signature</i>	<i>Date</i>
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**In accordance with the requirements of the Maine Public Employees Retirement System, all retirements are effective the first day of the month following the date of termination from state service. Consequently, in order to be eligible for this incentive, you must terminate in June, July, or August 2009.*

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\$ _____	amount of incentive payment (prorated based on authorized position hours and weeks)

Important Information on Eligibility to Participate in this Program

1. Employees in the regular plan (Retirement Plan 110) who had 10 years of creditable service on July 1, 1993 are eligible if both of the following conditions are met:
 - (a) employee is at least 60¹ years of age on July 1, 2009, **and**
 - (b) employee has at least 10 years of creditable service on July 1, 2009.

2. Employees in the regular plan who had less than 10 years of creditable service on July 1, 1993 are eligible if both of the following conditions are met:
 - (a) employee is at least 62² years of age on July 1, 2009, **and**
 - (b) employee has at least 10 years of creditable service on July 1, 2009.

3. Employees in any of the special plans must meet the age **and** years of service requirements for their particular plan.

¹Employees in this category who have at least 25 years of creditable service would be eligible at 59½ years of age.

²Employees in this category who have at least 25 years of creditable service would be eligible at 61½ years of age.