

**DEPARTMENT OF ADMINISTRATIVE & FINANCIAL SERVICES**  
**Bureau of Human Resources**

**June 21, 1999**

**HUMAN RESOURCES MEMORANDUM 5-99**

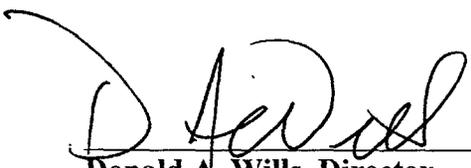
**TO:** Personnel Managers & Directors of Administrative Services

**SUBJECT:** Alphabetical Job Class Listing

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The Alphabetical Job Class Listing for the Executive Branch dated June 1999 is now available. The listing has all the current job classes with essential data about the job classes as well as definitions of the data elements.

This can be obtained by submitting a BP53 duplicating requisition to Central Printing in Hallowell. These will not be sent automatically; you will need to submit a requisition specifying the number of copies needed.



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**Donald A. Wills, Director**  
**Bureau of Human Resources**