

DEPARTMENT OF ADMINISTRATIVE & FINANCIAL SERVICES
Bureau of Human Resources
November 17, 1998

HUMAN RESOURCES MEMORANDUM 13-98

TO: Personnel Managers and Directors of Administrative Services

SUBJECT: Alphabetical Job Class Listing

The Alphabetical Job Class Listing for the Executive Branch dated November 1998 is now available. The listing has all the current job classes with essential data about the job classes as well as definitions of the data elements.

This can be obtained by submitting a BP53 duplicating requisition to Central Printing in Hallowell. These will not be sent automatically; you will need to submit a requisition specifying the number of copies needed.



DONALD A. WILLS
DIRECTOR