

STATE OF MAINE
DEPARTMENT OF PERSONNEL

December 14, 1987

HUMAN RESOURCES MEMORANDUM 19-87

TO: All Department/Agency Heads/Personnel Officers,
Directors of Administrative Services

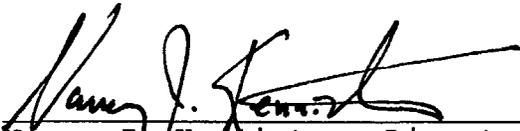
SUBJECT: January Personnel Transactions

Effective January 3, 1988, two salary change 'events' will take place.

- (a) A general increase for employees in Administrative Unit 'G' (State Police).
- (b) A longevity increase for employees who have 15 or 20 years of eligible service.

Personnel actions effective after 1/3/88 for employees affected by one or both of the above must be held for processing until after the automatic salary changes.

Personnel actions for employees not affected by these salary changes can be processed as you normally would.



Nancy J. Kenniston, Director
BUREAU OF HUMAN RESOURCES

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS