

STATE OF MAINE
DEPARTMENT OF PERSONNEL

October 8, 1986

PERSONNEL MEMORANDUM 5-86

TO: All Agency/Department Heads/Personnel Officers

SUBJECT: 1987 HOLIDAY SCHEDULE

This memorandum is issued under the provisions of Chapter 11, §1 of the Personnel Rules and applies only to those employees not covered by negotiated contract.

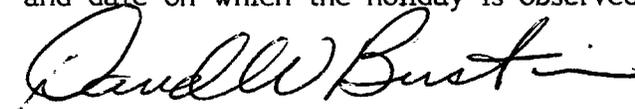
<u>LEGAL HOLIDAYS</u>	<u>DAY/DATE TO BE OBSERVED</u>
New Year's Day	Thursday - January 1
Martin Luther King, Jr. Day	Monday - January 19
Washington's Birthday	Monday - February 16
Patriot's Day	Monday - April 20
*Memorial Day	Monday - May 25
Independence Day	Friday - July 3
Labor Day	Monday - September 7
Columbus Day	Monday - October 12
Veteran's Day	Wednesday - November 11
Thanksgiving Day	Thursday - November 26
**Day Following Thanksgiving	Friday - November 27
Christmas	Friday - December 25

*Will be changed to May 30th if the U.S. Government designates May 30th as the date for observance prior to May 25, 1987.

**The Governor has granted this day as a leave day for State agency employees in order to treat non-bargaining unit members fairly, even though it is not an official holiday.

An employee who is required to work on any of these days will be granted compensatory time off at the mutual convenience of the employer and employee. If the holiday falls on a normal day off, an additional compensatory day will be granted. Cash payments shall be made only in the instance of departmental policy established in conformance with Chapter 11, §1 of the Personnel Rules.

Employees shall be eligible for holiday pay only if they were in pay status on the normal work day immediately preceding and the normal work day following the day and date on which the holiday is observed.


DAVID W. BUSTIN
COMMISSIONER

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS