

STATE OF MAINE
DEPARTMENT OF PERSONNEL

June 16, 1981

PERSONNEL MEMORANDUM 1-81

TO: All Commissioners/Agency Heads

SUBJECT: Retirement Options - Confidential Employees and Appointed Officials

Chapter 453 of the Public Laws of 1981 authorizes the State to pay the retirement contribution of confidential employees and certain appointed officials.

Confidential employees retiring by June 30, 1983, may elect to receive a 5% salary increase in lieu of State payment of their contribution. Notice of this election must be given on or before July 1, 1981.

Confidential employees are those employees currently excluded from representation in collective bargaining units pursuant to 26 M.R.S.A. §979-A, sub-§6, paragraphs B, C, D, I and J and whose salaries are not subject to adjustment or approval by the Governor.

Appointed officials covered by the law who are not required to be members of the Retirement System may elect to receive a 5% salary increase in lieu of State payment of their retirement contribution. Current appointees must provide notice of this election on or before July 1, 1981; new appointees shall exercise the option at the time of appointment.

Questions concerning optional membership in the Retirement System should be directed to the Maine State Retirement System.

Please reproduce and distribute this memo and notification forms as appropriate to confidential employees and to appointed officials covered by the law. Forms should be made available through agency payroll clerks.

Please call George Viles, Director of Planning and Operations, at 289-3761 if you have questions. Specifics on processing personnel and payroll actions will be explained at the June 25th meeting of personnel and payroll staff.



DAVID W. BUSTIN
COMMISSIONER

State of Maine
Department of Personnel
RETIREMENT OPTION

Name of Employee (Type or Print in Ink)		SSAN
Classification Title		Code
Agency	Division	
Bargaining Unit (if applicable)		Code
This is to notify you that I shall retire on or before June 30, 1983, and accordingly I elect to receive a 5% salary increase in lieu of State payment of my retirement contribution, pursuant to Chapter 453 of the Public Laws of 1981 and/or appropriate collective bargaining agreements.		
Employee Signature		Date

Agency Payroll Clerks shall provide a copy of the signed notice to: Department of Personnel with a Personnel Form 2 (Turn-Around); the agency personnel office; the State Retirement System; the Bureau of Accounts and Control, Department of Finance and Administration; and the employee.

Per 3 6/81

State of Maine
 Department of Personnel
 RETIREMENT OPTION FOR APPOINTED OFFICIALS

Name of Employee (Type or Print in Ink)		SSAN
Classification Title		Code
Agency	Division	
<p>This is to notify you that I elect to receive a 5% salary increase in lieu of State payment of my retirement contribution, pursuant to Chapter 453 of the Public Laws of 1981 and subject to the provisions of 2 M.R.S.A. §6.</p>		
Signature		Date

Agency Payroll Clerks shall provide a copy of the signed notice to: Department of Personnel with a Personnel Form 2 (Turn-Around); the agency personnel office; the State Retirement System; the Bureau of Accounts and Control, Department of Finance and Administration; and the appointed official.

Per 3A 6/81