

STATE OF MAINE
DEPARTMENT OF PERSONNEL

June 7, 1979

PERSONNEL MEMORANDUM 13-79

TO: All Agencies/Departments for Distribution to Personnel
Officers and Payroll Staff

SUBJECT: Special Salary Adjustments

1. References:

- a. Chapter 269, P.L. 1979
- b. Salary Schedules effective April 1 and July 1, 1979,
for Coalition and Supervisory Services Units.

2. Procedure:

a. Classes of Work under Jurisdiction of the Governor.

Salary adjustments for employees in these classes will be authorized on an individual basis by the Governor. All adjustments will require Financial Order and Turn-around Form (Per-2, Personnel Management Data Form). A listing of these classes is attached.

Note 1: Salaries of unclassified and confidential employees who are not under jurisdiction of the Governor will be adjusted automatically using the Supervisory Services Salary Plan. Turnarounds will not be required.

Note 2: Salaries of employees under 2 M.R.S.A., § 7 will remain as presently legislated.

b. CETA and Other Classifications and/or Positions Excluded from Bargaining Unit Membership by Law.

Salaries of employees in this category who are assigned to a range and step of the State Salary Schedule will be adjusted in the same manner as salaries of employees in the same or equivalent class of work who are members of an established bargaining unit. Difficulties in deciding treatment in this respect should be reported to the Office of State Employee Relations. Turnaround Forms will be required for each salary action.

JADINE R. O'BRIEN
COMMISSIONER

CLASSES OF WORK

UNDER JURISDICTION OF THE GOVERNOR

A. Classes of work salaried by determination of the Governor under authority of Title 2, §§ 6 and 6A:

U001 Adjutant General
Assistant Adjutant General
U180 Chief Boiler & Elevator Inspector
U018 Chief, Maine State Police
U008 Commissioner, Agriculture
U010 Commissioner, Business Regulations
U012 Commissioner, Conservation
U009 Commissioner, Educational & Cultural Services
U014 Commissioner, Environmental Protection
U015 Commissioner, Finance & Administration
U007 Commissioner, Human Services
U017 Commissioner, Indian Affairs
U019 Commissioner, Inland Fisheries & Wildlife
U013 Commissioner, Manpower Affairs
U047 Commissioner, Marine Resources
U016 Commissioner, Mental Health & Corrections
U025 Commissioner, Personnel
U020 Commissioner, Public Safety
U021 Commissioner, Transportation
U051 Deputy Adjutant General
U056 Deputy Chief State Police
U058 Director, Alcoholic Beverages
U064 Director, Bureau of Labor
U059 Director, Bureau of Public Improvements
U053 Director, Civil Emergency Preparedness
U372 Director, Finance PUC
U070 Director, Forestry
U068 Director, Geology
U073 Director, Historic Preservation Commission
U066 Director, Land Use Regulation Commission
U065 Director, Maine Labor Relations Board
U072 Director, Museum Bureau
U028 Director, Office of Energy Resources
U069 Director, Parks & Recreation
U067 Director, Public Lands
U011 Director, State Development Office
U023 Director, State Lottery
U026 Director, State Planning Office
U161 Director, Transportation, PUC
U052 Director, Veterans Services
U475 Dispute Resolution Specialist
U071 Executive Director, Arts & Humanities Bureau
U049 Executive Director, Maine State Retirement System
U214 General Counsel, PUC
U046 PUC Chairman
U045 PUC Commissioner

U160 Secretary, PUC
U077 State Archivist
U063 State Budget Officer
U062 State Controller
U074 State Librarian
U060 State Purchasing Agent
U061 State Tax Assessor
U033 Superintendent, Banks & Banking
U036 Superintendent, Bureau of Consumer Protection
U034 Superintendent, Insurance

B. Classes of work salaried subject to Governor's determination/
approval by other statutes:

U057 Manager, Maine Guarantee Authority (10 MRSA, § 751)
U367 Parole Board Assistant (34 MRSA, § 1553)
U434 Chief Medical Examiner (22 MRSA, § 3024)

U041 Executive Secretary, PECOM (Ch. 61, P.L. 1975)

C. Members of the Governor's immediate staff:

UNCL. Special Assistant

D. Classes of work treated as an extension of the Governor's
staff:

U024 Director, Division of Community Services
U027 Director, Employee Relations
U029 Director, Office of CETA Planning & Coordination

E. Staff Attorneys salaried by the Attorney General with approval
by the Governor; and Secretary to the Attorney General.

U201 Assistant Attorney General
U199 Deputy Attorney General
U204 Senior Attorney General
U558 Executive Secretary