

STATE OF MAINE  
DEPARTMENT OF PERSONNEL

November 22, 1977

PERSONNEL MEMORANDUM 21-77

TO: All Agency Heads

(12/1/77 AMENDMENT FOLLOWS)

SUBJECT: 1978 Holiday Schedule

In accordance with Rule 11.3 of the Personnel Law and Rules, the following Schedule of Holidays and additional days off to be allowed State employees during the calendar year 1978 is authorized. Agency heads and employees will be governed accordingly.

<u>LEGAL HOLIDAYS</u>	<u>DAY/DATE TO BE ALLOWED</u>
New Year's Day	Monday - January 2
Washington's Birthday	Monday - February 20
Patriots' Day	Monday - April 17
Memorial Day	Tuesday - May 30
Independence Day	Tuesday - July 4
Labor Day	Monday - September 4
Columbus Day	Monday - October 9
Veterans' Day	Friday - November 10
Thanksgiving	Thursday - November 23 Friday - November 24
Christmas Day	Monday - December 25

Employees, the nature of whose jobs requires them to work on any of these days will, insofar as possible, be granted compensatory time off at the mutual convenience of the employer and employee. If the holiday falls on a normal day off, an additional compensatory day will be granted. Cash payments shall be made only in the instance of departmental policy established in conformance with Personnel Rule 11.2.

Employees shall be eligible for holiday pay only if they were in pay status on the normal work day immediately preceding and the day following the holiday for which payment is to be made.

ROBERT J. STOLT  
COMMISSIONER

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS

STATE OF MAINE  
DEPARTMENT OF PERSONNEL

December 1, 1977

PERSONNEL MEMORANDUM 21-77A (Replaces Personnel Memorandum 21-77)

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