**STATE EMPLOYEE HEALTH COMMISSION MEETING**

**Thursday, May 11, 2017 @ 8:30am**

**Central Maine Commerce Center, Augusta**

Commission members in attendance: Bret Achorn, Diane Bailey, Chris Brawn, Lois Baxter, Laurie Doucette, Jonathan French, Becky Greene, Claire Hassler, Terry James, Kelly John, Carrie Margrave, Lew Miller, Wanita Page, Will Towers, Nickole Wesley

(total = 15)

Commission members absent: Lauren Carrier, Derek Chase, Eric Cioppa, Amy Dix, Sandra Doyon, Ellen Hughes, Karen O’Connor, Robert Omiecinski, Joyce Oreskovich

Others present: Kurt Caswell, Shonna Poulin-Gutierrez, Linsey Gervais, Heather Albert – Employee Health & Benefits; Sabrina Simmons, Joe Bataguas – Aetna; Bill Clifford – USI; Jodi Collins, Rebecca Anderson – Anthem Blue Cross and Blue Shield; Sarah Fitzgerald, Matthew Moss-Hawkins – Maine Health Management Coalition; Thomas Record – State of Maine, Bureau of Insurance; Cecile Champagne-Thompson (via phone) – Maine Turnpike Authority; Kim Vigue – Maine Community College System

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| Agenda Item | Discussion | Action/Next Steps |
| I. Call to Order (8:36am) | Wanita Page called the meeting to order |  |
| II. Introductions |  |  |
| III. Review & Approval of Minutes (April 13, 2017) | Jonathan French requested that the bylaws review discussed in April be added to the June agenda. | Chris Brawn will add this item to June’s agenda as requested.  Bret Achorn made motion to accept the minutes; Laurie Doucette seconded; no abstentions. Motion passed. |
| *IVa. UPDATES- MONTHLY* | | |
| a.i. Aetna Monthly Report – Point of Service Plan  *Joseph Bataguas* | Information contained in written report; highlights and discussion noted below:   * Joe Bataguas noted a decrease in inpatient spend |  |
| a.ii. Aetna Monthly Report – Medicare Advantage Plan  *Sabrina Simmons* | Information contained in written report; highlights and discussion noted below:   * Several member communications will begin regarding screenings, diabetes, behavioral health and medication adherence. These will be on-going campaigns. * Kurt Caswell mentioned the calls coming in to Employee Health & Benefits regarding the screening process; subscribers are concerned and don’t understand why they are receiving the call. Sabrina informed the Commission that the service (for the in-home health assessments) is outsourced to Matrix. This is a voluntary program and not intended to replace primary care physician. |  |
| a.iii. Accountable Care Organizations/Disease Management  *Louise Mccleery* | No formal report this month. |  |
| a.iv. Plan Experience Summary  *USI* | Bill Clifford presented the Monthly Claims & Budget Tracking Review for health and dental. Discussion highlights below:   * First report: View of the last 12 months. 99.4% budget to actual. * Second report: Policy year view. 97.7% budget to actual. Claims have slightly improved. Stop loss reimbursements are much lower. * Third report: Dental (10 months); running a little higher than budget. Stabilization fund $715k. * As a follow up item from the April meeting regarding the pharmacy claims expense. Specialty drug claims for autoimmune diseases and MS did tick up slightly. The biggest month was April. This month down to $3.5M. April considered an anomaly, not a trend. Tom Record asked about the trend for specialty. Per Bill, have yet to see a trend emerge. They will continue to keep their eye on it. Wanita Page raised the issue of the medical component of these drugs. |  |
| a.v. Executive Summary Discussion  *Employee Health & Benefits* | Information contained in written Executive Summary report; discussion below:   * Welcome Linsey Gervais as the new Programs Coordinator for Employee Health & Benefits * Legislative review of Commission; this is standard request. Due in November. * Lois Baxter asked about the Medicare RFP. Currently in front of the special high-dollar review committee. Hope to hear back in about a week. Already approved by the AG’s office and Commissioner. Only a week or two behind schedule. * Wanita Page recognized the extensive communications regarding the Health Credit Premium Program. * Open enrollment will be closed on Friday (May 12th). Bret Achorn asked about faxing application forms. Encourage e-mail to [Info.Benefits@maine.gov](mailto:Info.Benefits@maine.gov). |  |
| a.vi. New Vendors Implementation  *Kurt Caswell/USI* | * Working on operational issues with three vendor structure for medical plan * ID cards targeted for the week of 6/18-6/23 |  |
| *IVb. UPDATES – BIANNUAL* | | |
| b.i. Dental Plan Report  *(Provided in March and September) Marie Bridges of Northeast Delta Dental* | Formal report not due this month. |  |
| Break 10am-10:15am |  |  |
| b.ii. Employee Assistance Program Report  *(Provided in October and April)* | Formal report not due this month. |  |
| V. Other Business |  |  |
| a. Educational Session: Medicare Advantage  *USI* | Bill Clifford shared a Power Point presentation which focused on the following items:   * RFP overview * Reasons to purchase stop loss insurance * State of Maine excess loss history * Forms of stop loss insurance * Setting a claims threshold * Choosing a claims basis * Other considerations * Recommendations * Increase the medical claim threshold from $500k to $750k * Year 1 claims basis – “24/12” – incurred 24 months/paid in 12 |  |
| b. Stop Loss (Plan Structure) Discussion and Vote  *USI/Kurt Caswell/RFP Review Committee* | Discussion highlights:   * 2017 YTD, three members exceeded $1.5M in medical claims * Not worth the additional premium to include pharmacy claims. (The current policy does not include Rx.) * RFP to mirror existing plan (e.g. no lasers) * Experience about a $1M savings with new premium * Carrie Margrave asked about premiums. At the $500k limit for 7/1/17 the premium average was $4.5M three bidders. At the $750k threshold, the premium will be $2.4M.   Tom Record (post-motion question) – How does year 1 claims basis affect premium? Bill Clifford said it will be discussed in more detail during executive session. | Lois Baxter made a motion to accept the recommendations of the RFP review committee. $750 specific stop loss deductible and 24/12 claims basis; Bret Achorn seconded. No abstentions. Motion passed. |
| Break 9:30am-9:40am |  |  |
| VI. Executive Session |  |  |
| 1. Stop Loss RFP results   *RFP Review Committee* |  |  |
| VII. Adjourn Meeting (10:13am) |  |  |

*2017 Meeting Schedule (invites to follow)*

* *June 8, 2017 (Central Maine Commerce Center, Champlain Room)*
* *July 13, 2017 (Central Maine Commerce Center, Champlain Room)*
* *August 10, 2017 (Central Maine Commerce Center, Champlain Room)*
* *September 14, 2017 (Kaplan University)*
* *October 12, 2017 (Central Maine Commerce Center, Champlain Room)*
* *November 9, 2017 (Central Maine Commerce Center, Champlain Room)*
* *December 14, 2017 (Central Maine Commerce Center, Champlain Room)*