

**NOTICE TO ARCHITECTS / ENGINEERS  
REQUEST FOR QUALIFICATIONS  
WALDO COUNTY COURTS FACILITY**

The wishes to procure architectural/engineering services for a new courthouse for Superior and District Courts in Belfast, Maine. The new courthouse will be a multi-story facility with approximately 30,000 square feet of space and will include two jury courtrooms and one non-jury courtroom. Secure parking for judges and staff and separate public parking will also be included. The Architect will work closely with the Maine Judicial Branch through the design and construction of the Project. Substantial Completion is anticipated for December 2018. The fixed total project allocation is \$16,987,500. Construction Cost is estimated at approximately \$11,978,500. Programming has been completed.

Services requested for this work will include, but may not be limited to, program review, schematic design, design development, construction documents, bidding/negotiations, and construction administration. Some site selection assistance may also be included.

A qualifications package should contain a statement of understanding of the project, relevant examples of work clearly showing each team member's responsibility, personnel profiles and their proposed role in this project, evidence of capability to perform this project, including coordination of design team members and references. Parties responding, and those selected for interviews, will be evaluated on the basis of qualifications only, including immediate availability, relevant experience of team members, and references. Short-listed firms will be notified and interviewed prior to final selection. The selected design team must demonstrate experience in design involving court facilities of similar size and complexity, sensitive renovation work, and multiple phasing. Attention will be given to evaluate the ability of individual members of the design team to communicate with the State, County, and other members of the design team and construction team. Fees and specific design concepts for this project shall not be discussed at the interview. Specific program information may be available prior to the interview. Fees will be negotiated with the firm determined by the Selection Committee to be the first choice for these services.

**Interested parties should submit six copies of their qualifications package on or before September 1, 2016 at 1:00pm to: Jeff Henthorn, Director of Court Facilities  
Administrative Office of the Courts  
PO Box 4829  
Portland, Maine 04112**