

## NOTICE TO ENGINEERS REQUEST FOR QUALIFICATIONS

The Bureau of General Services is conducting a qualifications review process for civil engineering services for the design and construction administration services for the installation of 900 pre-placed crypts. Qualification packages will be accepted until 1:00 p.m. on July 16, 2013.

The project consists of the installation of 900 pre-cast concrete crypts, improvements to an existing access road, and modifications to an existing irrigation system. The scope of work includes design development, contract documents production, bidding, and construction administration services. Specifications for the crypt units will be provided by the Veterans Administration. The estimated cost of construction is \$ 900,000.

Qualifications packages should include similar or comparable projects clearly showing each team member's responsibility, personnel profiles of project team members and their proposed role and responsibility in this project, present work load and availability, and references. Include information about all firms on the proposed design team. Specific design concepts and fees are not to be included in the qualifications packages.

Responding firms will be screened and interviewed on the basis of qualifications only. Fees and specific design concepts or solutions for this project will not be discussed at the interview. Specific program information will not be available prior to the submission deadline. Fees will be negotiated with the firm determined by the BGS Selection Committee to be the first choice for these services.

Interested parties should submit five copies of their qualifications packages to Victor Trodella, Architect, Bureau of General Services, 77 State House Station, 4<sup>th</sup> Floor, Cross Office Building, 111 Sewall Street, Augusta, Maine 04333