

NOTICE TO ARCHITECTS
REQUEST FOR QUALIFICATIONS

The Department of Corrections and the Bureau of General Services are conducting a qualifications review process for architectural services for Office Renovations at the Williams Pavilion and Tyson Hall in Augusta, Maine. Qualification packages will be accepted until 4:00 p.m. on February 7, 2013.

The project consists of approximately 5,500 sf of office renovations. The scope of work includes design development, contract documents production, bidding, and construction administration services.

Qualifications packages should include a statement of project understanding, recently completed similar projects clearly showing each team member's responsibility, personnel profiles of project team members and their proposed role and responsibility in this project, present work load and availability, and references. Include information about all firms on the proposed design team. Specific design concepts and fees are not to be included in the qualifications packages.

Responding firms will be screened and interviewed on the basis of qualifications only. Fees and specific design concepts or solutions for this project will not be discussed at the interview. Specific program information will not be available prior to the submission deadline. Fees will be negotiated with the firm determined by the Selection Committee to be the first choice for these services.

Interested parties should submit five copies of their qualifications packages to Victor Trodella, Architect, Bureau of General Services, 77 State House Station, Augusta, Maine 04333