

**00 11 13**  
**Notice to Contractors**

**Kennebec Valley Community College**  
**Culinary Kitchen Renovation**  
**Alfond Campus, Fairfield, Maine**

*Project includes a renovation of an existing 2080 square foot classroom located on the first floor of the Alfond Building. The space will house the new Culinary Kitchen classroom and will have 5 student cooking stations along with other significant kitchen equipment. The project also incorporates a large exhaust hood and associated mechanical equipment.*

The cost of the work is approximately \$ 469,000.00. The work to be performed under this contract shall be completed on or before *01 January 2014*.

1. Sealed Contractor bids for the project noted above, in envelopes plainly marked "Bid for KVCC Culinary Kitchen Renovation" and addressed to:  
*Mary Beth Van Keuren*  
Bureau of General Services  
4<sup>th</sup> Floor, Cross State Office Building, 111 Sewall Street  
77 State House Station  
Augusta, Maine 04333-0077  
will be opened and read aloud at *Bureau of General Services, 4<sup>th</sup> floor, Cross State Office building at 2:00 p.m. on 11 October 2013*. Bids submitted after the noted time will not be considered and will be returned unopened.
2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is required* on this project.  
The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner.
4. Performance and Payment Bonds *are required* on this project.  
The selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work.
5. Filed Sub-bids *are not required* on this project.
6. There *are no* Pre-qualified General Contractors on this project.
7. An on-site pre-bid conference *will be conducted* for this project.  
The pre-bid conference is *mandatory* for General Contractors and optional for Subcontractors and suppliers. *Wednesday, September 25<sup>th</sup>, 2013 at 9:00 am on the KVCC- Alfond Campus, Rte 201, Fairfield. Meet in Moody Chapel parking lot.*

**00 11 13**  
**Notice to Contractors**

8. Bid Documents - full sets only - will be available on or about *23 September 2013* Drawings and Specifications may be obtained in electronic format at no cost from the Am-at-uer Service by contacting Pam via email [camatuer@maine.rr.com](mailto:camatuer@maine.rr.com) or phone 772-7006. Provide company name, company address, phone, fax, and contact full name and email address in requesting email. No partial sets will be issued.

Printed sets of Drawings and Specifications may be obtained from Am-at-uer Service. Contractors requesting paper copies by mail must make arrangements with Am-at-uer Service. No partial sets will be issued.

Am-at-uer Service  
231 Oxford St  
Portland, ME 04101  
772-7006  
[camatuer@maine.rr.com](mailto:camatuer@maine.rr.com)

9. Questions: During the bidding period, submit questions **in writing on the form attached at the end of this section** to the person named below. Questions will be answered in writing via addenda and copies distributed to bidders of record. Questions will be accepted until *2 pm on Wednesday October 2, 2013*.

Holly Cesta- [HCesta@smrtinc.com](mailto:HCesta@smrtinc.com)  
SMRT, Inc.  
144 Fore Street  
Portland, Maine 04104  
Phone: 207-772-3846 Fax 207-772-1070

**BID QUESTION/CLARIFICATION REQUEST FORM**  
*(please use one form per question)*

**Project Information:**

Date:		Proj Mgr.:	Nicole Rogers
Project Name:	KVCC Culinary Kitchen Renovation	Distribution:	
Job No.:	12112-05	File:	

Subject: Bid Question                       Clarification Request

Received By: Phone                       Mail                       In-Person                       Fax:

**Company Information:**

Company Name	
Contact Person	
Address	
Tel No.	
Fax No.	
UPS Address	

**Question/Clarification:**

Spec Section:		Drawing Number:	
Page No.:		Detail:	

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---